

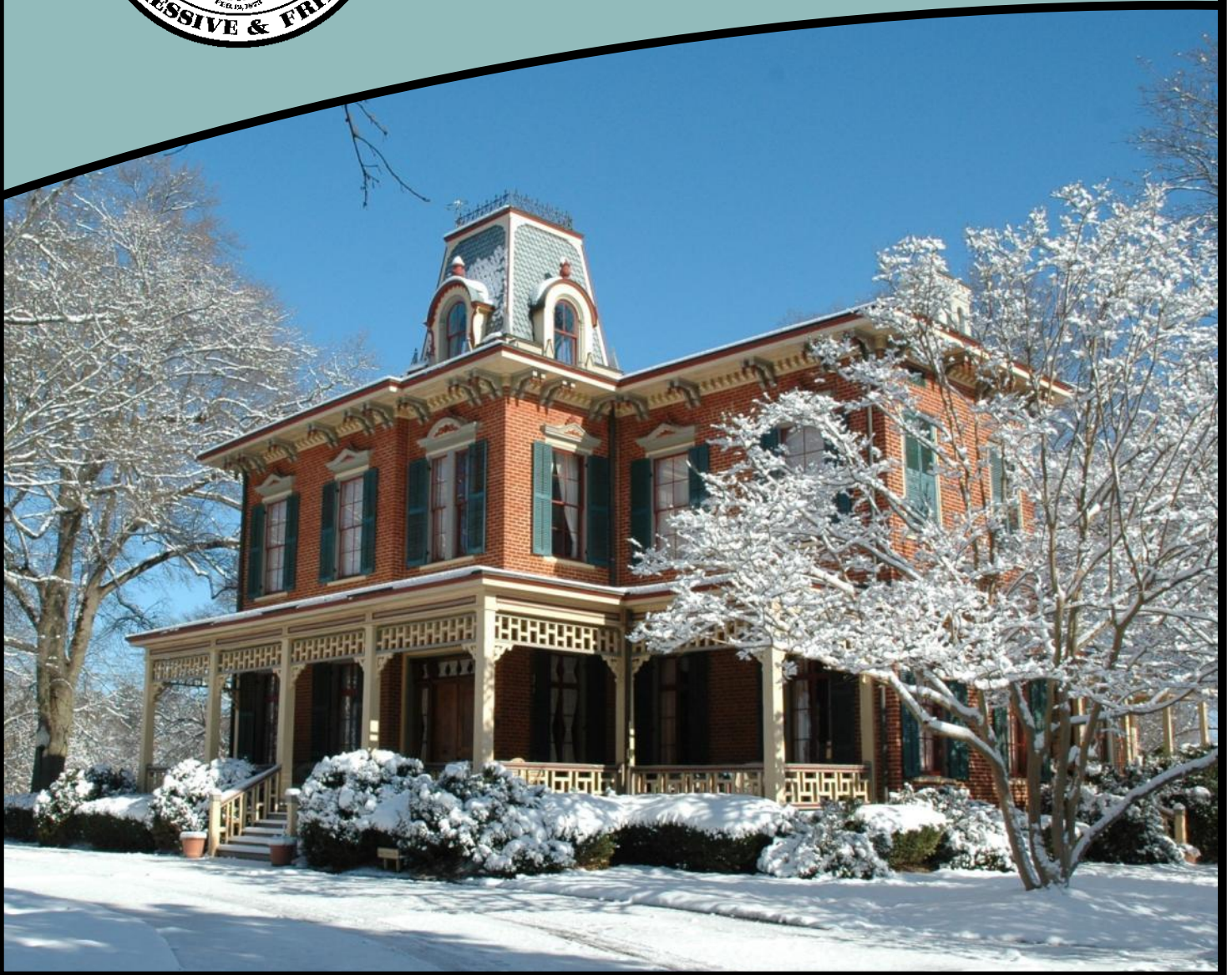
# TOWN OF FORT MILL

---

## SOUTH CAROLINA



### Annual Operating Budget Fiscal Year 2012/13



# Annual Operating Budget

## Fiscal Year 2012/13

Adopted by the Fort Mill Town Council  
September 24, 2012

**Town of Fort Mill**  
112 Confederate Street  
P.O. Box 159  
Fort Mill, SC 29716

(803) 547-2116  
[www.fortmillsc.gov](http://www.fortmillsc.gov)



*Cover Photo by Tony McMehan*

[This page intentionally left blank.]



### **Town Council**

Danny P. Funderburk	<i>Mayor</i>
Guyonn Savage	<i>Mayor Pro-Tempore (At-Large)</i>
Nathan Blythe	<i>Councilman (Ward 1)</i>
Ronald Helms	<i>Councilman (Ward 2)</i>
Larry Huntley	<i>Councilman (Ward 3)</i>
Tom Adams	<i>Councilman (Ward 4)</i>
Tom Spratt	<i>Councilman (At-Large)</i>

### **Management Team**

David E. Hudspeth	<i>Town Manager</i>
Joseph M. Cronin	<i>Asst. Town Manager / Planning Dir.</i>
Chantay F. Boulter	<i>Finance Director</i>
Paul Mitchell	<i>Engineering Director</i>
David Broom	<i>Public Works Director</i>
Brown Simpson	<i>Recreation Director</i>
Wayne Hunter	<i>Building Official</i>
Jeff Helms	<i>Police Chief</i>
Ken Kerber	<i>Fire Chief</i>
April Beachum	<i>Town Clerk</i>
B. Bayles Mack	<i>Town Attorney</i>

# Table of Contents

---

## Introduction & Overview

Community Profile .....	9 – 11
Form of Government and Organization Chart .....	12 – 13
Budget Process and Overview .....	14 – 15

## Town Manager's Budget Message

Town Manager's Budget Message for Fiscal Year 2012/13.....	17-25
--	-------

## Fiscal Year 2012/13 Budget Summary

Fiscal Year 2012/13 Total Combined Budget .....	27
Budget Trends .....	28 – 29
Summary of Revenues (All Funds) .....	30
Summary of Expenditures (All Funds) .....	31
Property Tax Information .....	32 – 34

## General Fund Operating Budget

General Fund Revenue Summary .....	37
General Fund Revenue Details .....	38 – 39
General Fund Expenditure Summary (All Departments) .....	40
General Fund Expenditure Details (All Departments) .....	41 – 42
General Fund Expenditure Summary (By Section) .....	43
General Fund Expenditure Details (By Section) .....	44
Legislative .....	46
Town Council .....	47 – 48
Judicial .....	50
Municipal Court .....	51 – 52
Administration .....	54
Administration Department .....	55 – 57
Public Safety .....	58
Police Department .....	59 – 61
Fire Department .....	62 – 63
Public Works .....	64
Public Works Administration Division .....	65 – 66
Streets Division .....	67 – 68
Sanitation Division .....	69 – 70
Buildings & Grounds Division .....	71 – 72
Garage Division .....	73 – 74
Recreation .....	76
Parks & Recreation Department .....	77 – 78
Stormwater .....	80

# Table of Contents

---

## **Gross Revenue Fund Operating Budget**

Stormwater Department .....	81 – 82
Non-Departmental .....	84
Non-Departmental .....	85 – 86

## **Gross Revenue Fund Operating Budget**

Gross Revenue Fund Revenue Summary .....	89
Gross Revenue Fund Revenue Details .....	90
Gross Revenue Fund Expenditure Summary (All Departments) .....	91
Gross Revenue Fund Expenditure Details (All Departments) .....	92 – 93
Gross Revenue Fund Expenditure Summary (By Section) .....	94
Gross Revenue Fund Expenditure Details (By Section) .....	95
Utilities Department .....	96
Water & Sewer Administration Division .....	97 – 98
Water Maintenance Division .....	99 – 100
Waste Treatment Division (WWTP) .....	101 – 102
Sewer Maintenance Division .....	103 – 104
Non-Departmental .....	106
Non-Departmental .....	107 – 108

## **Capital Projects Fund Budget**

Capital Projects Fund Revenue Summary .....	111
Capital Projects Fund Revenue Details .....	112
Capital Projects Fund Expenditure Summary .....	113
Capital Projects Fund Expenditure Details .....	114 – 116

## **Budget Ordinance**

Fiscal Year 2012/13 Budget Ordinance .....	119 – 121
Fiscal Year 2012/13 Fee Schedule (Appendix A to Budget Ordinance) .....	122 – 138

[This page intentionally left blank.]

# Introduction & Overview



FORT MILL



# Community Profile

---

## History

The Town of Fort Mill, South Carolina (incorporated 1873) is located in northeastern York County, between the Catawba River and the North Carolina state line. The town's closest neighbors are Rock Hill, South Carolina, to the south and Charlotte, North Carolina, to the north. As of the 2010 Census, a total of 10,811 residents lived within the Town's corporate limits. The rapidly growing Fort Mill Township, which includes the municipalities of Fort Mill and Tega Cay, as well as surrounding unincorporated communities in eastern York and northern Lancaster Counties, is home to more than 50,000 residents.



The Fort Mill Christmas Parade is an annual holiday tradition that celebrates local businesses, school groups and community organizations.

Originally home to the Catawba Indians, the Fort Mill area has been continuously settled since the arrival of Thomas "Kanawha" Spratt in the mid-1700's. Originally called "Little York," and later "Fort Hill," Fort Mill eventually took its name from a colonial-era British fort and a grist mill that operated on nearby Steele Creek. Fort Mill has long benefitted from its geographic location and access to major transportation routes, from the prehistoric Nation Ford Road and the Catawba River, to the Charlotte, Columbia and Augusta Railroad (now Norfolk Southern), U.S. Highway 21, and Interstate 77.

After the establishment of the Fort Mill Manufacturing Company in 1887, Fort Mill grew into a major center for textile manufacturing. For more than 100 years, the company (later called Springs Industries) expanded through various acquisitions and mergers. In 2006, Springs Industries merged with a Brazilian textile manufacturer, Coteminas, to form Springs Global. While the company is now headquartered in Brazil, Springs Global maintains a corporate presence in Fort Mill. While textiles are no longer the predominant industry in Fort Mill, the region's economy has continued to grow and diversify. Today, the Fort Mill Township is home to major employers such as Black and Decker, Comporium, Daimler Trucks North America, Muzak, One Main Financial, URS and Wells Fargo, as well as countless locally owned businesses, shops and restaurants.



In July 2012, Fort Mill was named by Family Circle Magazine as one of the country's Top 10 Towns for Families.

Much of Fort Mill's recent growth has been fueled in large part by the town's proximity to the Charlotte metropolitan area. With modern amenities, access to a major interstate highway, low taxes, affordable housing, excellent schools and an unmatched quality of life, it's easy to see why Fort Mill is one of the fastest growing communities in the State of South Carolina. These qualities have been recognized across the state and nation. In February 2009, Business Week named Fort Mill as one of the Top 10 Affordable Suburbs in America, and in July 2012, Family Circle Magazine named Fort Mill as one of the Top 10 Towns for Families in the United States.

# Community Profile

---

## Population

Fort Mill achieved a significant milestone in 2008, the first time in the town's history that the population surpassed the 10,000 mark. As of the 2010 Census, Fort Mill was home to 10,811 residents. Current estimates place the town's population at 11,027 as of July 1, 2011. Below are some additional population statistics and trends:

- Between 1990 and 2010, the town's population increased from 4,930 to 10,811, an increase of 5,881, or 119%.
- Between 2000 and 2010, the town's population has grown by 3,224. This 42.5% increase places Fort Mill among the 20 fastest growing municipalities in the State of South Carolina since the year 2000.
- On average, the town's population has increased 3.6% per year since 2000.
- In 2010, Fort Mill was the 34<sup>th</sup> largest municipality in the state (out of a total of 270 cities and towns), up eight spots from its 42<sup>nd</sup> place ranking after the 2000 Census.
- According to the U.S. Census Bureau (2010), the demographics of the town's population were: 77.6% White, 17.6% Black, and 2.9% Hispanic or Latino (of any race). American Indian, Native Hawaiian/Pacific Islander, Asian, and Other Races each comprised less than 2% of the total population.
- According to the U.S. Census Bureau, the median household income in Fort Mill (\$64,924) is 25.1% higher than the national median and 47.8% higher than the state median.
- As of 2011-12, more than 10,700 students were enrolled in Fort Mill area schools. Despite dramatic increases in enrollment (up over 200% since 1990) the Fort Mill School District consistently rates "Excellent" on annual report cards published by the South Carolina Department of Education.



Construction on the long-awaited Fort Mill Southern Bypass began in 2012. The bypass will provide improved access to U.S. 21 and SC 160 from the southern and eastern part of town.



As of 2012, new home construction has picked up to near pre-recession levels. Half of all new single-family home permits were issued in the Springfield neighborhood, shown above.

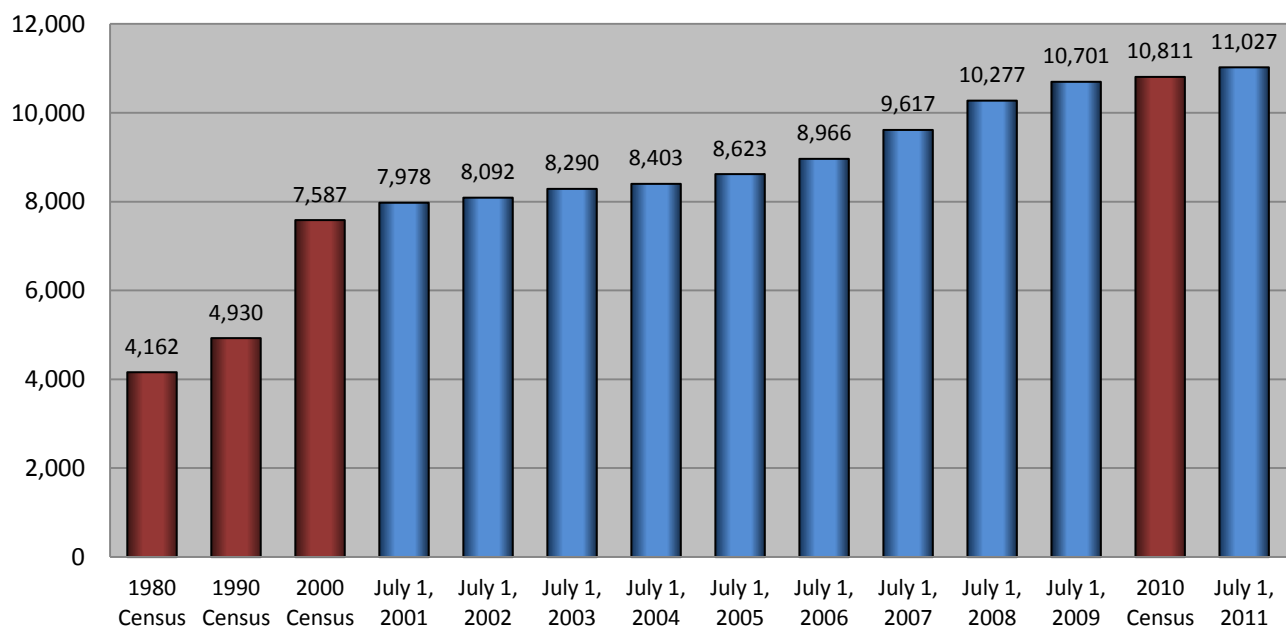


After only three years, Fort Mill's South Carolina Strawberry Festival has become a signature regional event, drawing more than 50,000 attendees annually and gaining recognition as SC's Event of the Year.

# Community Profile

---

**Town of Fort Mill Population  
1980-2011**



U.S. Census (1980, 1990, 2000, 2010), U.S. Census Bureau Estimates (2000-09, 2011)

# Form of Government

---

The Town of Fort Mill operates under the council-manager form of government, as outlined in Title 5, Chapter 13 of the Code of Laws of South Carolina, 1976, as amended. The town council consists of seven (7) members, including a Mayor who is elected at-large every four years, and six council members who serve staggered four year terms. Of the six council members, one member is elected to represent each of the town's four wards, and two are elected at-large. Municipal elections are held in November during odd numbered years, and new council members begin their terms in January of the following year.



Fort Mill Town Council (pictured left to right): Larry Huntley (Ward 3), Nathan Blythe (Ward 1), Tom Spratt (At-Large), Guynn Savage (At-Large), Ronald Helms (Ward 2), Tom Adams (Ward 4).  
Seated: Danny Funderburk (Mayor)

The Town Council serves as the policy making body for the Town of Fort Mill. The council is charged with several statutory duties, including: adopting an annual budget; setting rates for taxes and fees; appointing town officials (such as the town manager, town attorney, and municipal judge); establishing citizen and other advisory committees; entering into contracts and debt service agreements; setting general policies for the town government; and enacting regulations, resolutions, and ordinances, consistent with the authority granted by the Constitution and general laws of the state of South Carolina.

Under the council-manager form of government, the council employs a professional manager to oversee the day-to-day operations of the town. The town manager is employed solely on the basis of his or her executive and administrative qualifications. The town manager serves at the will and pleasure of the town council.

The town manager serves as the chief executive officer and head of the administrative branch of the town's government. The town manager is responsible to the town council for the proper administration of all affairs of the town, including:

- Appointing and removing officers and employees of the town;
- Fixing the salaries for officers and employees of the town;
- Preparing, submitting, and administering the annual budget;
- Providing reports to council on the financial and administrative activities of the town;
- Keeping the town council advised of the financial condition and future needs of the town;
- Ensuring the fair, consistent, and efficient application of town ordinances and policies; and
- Such other duties as may be prescribed by law or required by the town council.

# Form of Government



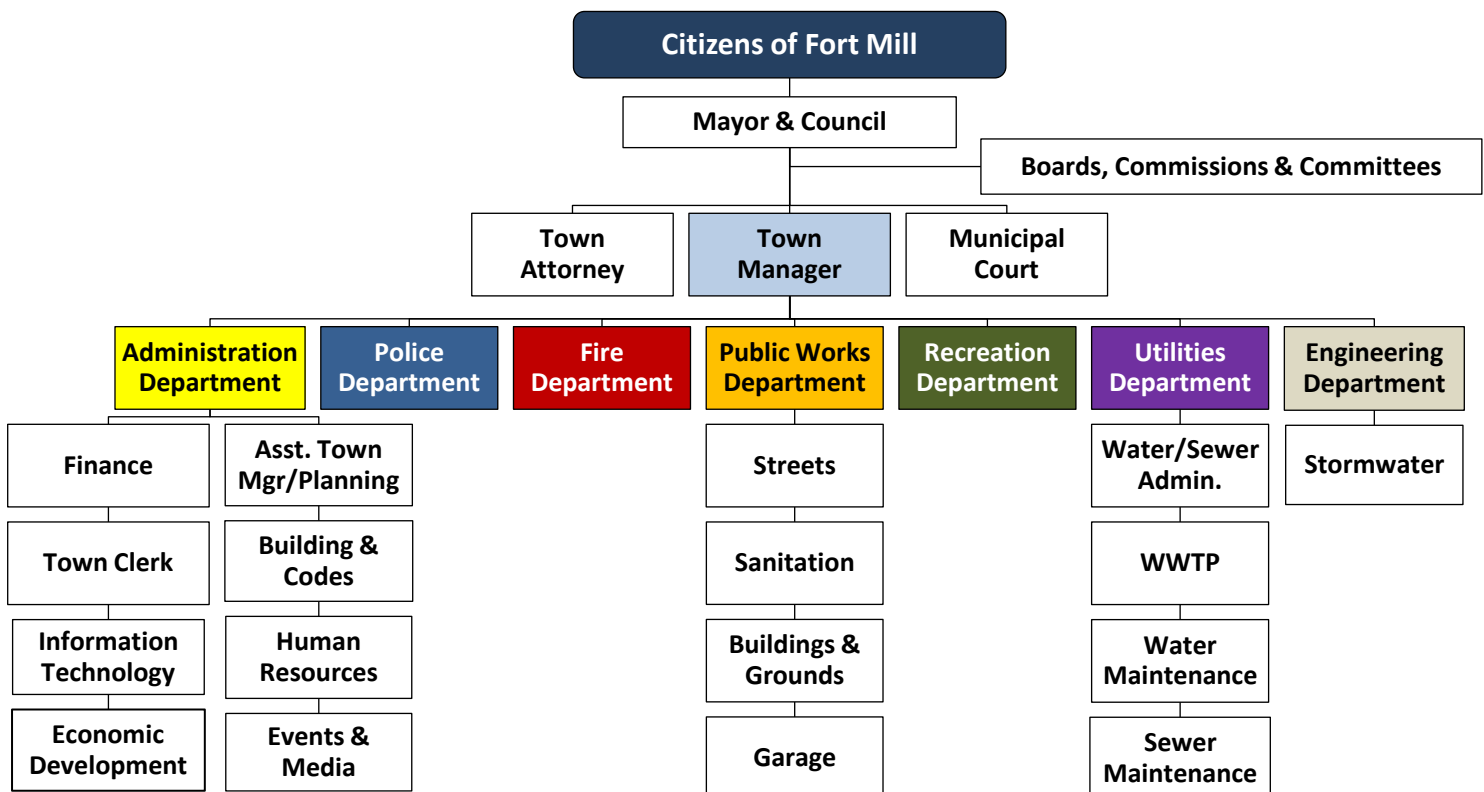
Fort Mill Town Hall, located at 112 Confederate Street in Downtown Fort Mill.

In addition to the town manager, the council also appoints a town attorney and municipal judge. The town attorney is appointed for a two-year term concurrent with the term of the council. The town attorney acts as general counsel for the town and, when requested, may also act as prosecutor in criminal cases. The judge presides over the municipal court, and is appointed for a term fixed by council not to exceed four years.

The Fort Mill Town Council also appoints several boards, commissions, and advisory committees, each of which is made up of citizen volunteers appointed by the mayor and council.

Current boards, commissions, and advisory committees include: the Planning Commission, Board of Zoning Appeals, Historic Review Board, Building Code Board of Appeals, Hall of Fame Committee, Keep Fort Mill Beautiful Committee, South Carolina Strawberry Festival Planning Committee, Stormwater Advisory Committee, Veterans Memorial Park Committee, Arts Commission, and the Parks and Recreation Commission. Additional ad hoc committees may be created by the town council on an as-needed basis.

## Town of Fort Mill Organization Chart





# Budget Process & Overview

---

## Budget Purpose & Process

Pursuant to Article X, Section 7(b) of the Constitution of the State of South Carolina, the Town of Fort Mill must annually prepare, adopt, and maintain an annual budget which provides for sufficient revenue to meet the town's estimated expenses in the upcoming fiscal year. Article X, Section 8 of the Constitution specifies that no public expenditures shall be permitted unless such expenditures have been authorized by the annual budget ordinance, or by council via a subsequent resolution.

As the policy making authority for the Town of Fort Mill, the town council is responsible for annually adopting a balanced budget. The town council is also charged with levying an appropriate level of taxes (or "millage") each year in order to provide sufficient revenue to meet the town's budgeted expenses. Section 5-7-260 of the Code of Laws of South Carolina, 1976, as amended, requires that the annual operating budget and corresponding millage rates must be adopted by ordinance. Section 6-1-80 of the Code of Laws further stipulates that the town shall advertise and hold a public hearing prior to adopting the annual budget ordinance. Once adopted, the annual budget may only be modified by a subsequent budget amendment ordinance.

## Budget Calendar

The Town of Fort Mill operates under the "Federal Fiscal Year" (October 1 through September 30). Under the council-manager form of government, the town manager is responsible for preparing and submitting an annual budget to the town council for consideration and adoption.

The budget **preparation** process begins in May when the town manager sends budget directives and instructions to all department directors. Over the next three months, the town manager, department directors, and finance staff will work collaboratively to review budget requests, analyze revenue trends, prioritize needs, identify potential efficiencies, and develop a draft budget.

The budget **adoption** process begins in mid-August once the town manager has submitted a draft budget to the town council for consideration. After two approvals (or "readings") and a public hearing, the annual budget and millage rate ordinances are adopted by the town council. These ordinances must be adopted prior to the start of the next fiscal year, which begins on October 1st. A budget calendar for FY 12/13 is included below.

Preparation Phase	
Town Manager Sends Budget Instructions to Dept. Directors	May 30, 2012
Department Requests due to Town Manager	June 22, 2012
Town Manager Meets with Directors to Review and Evaluate Department Requests	July 16 – August 10, 2012
Budget Preparation	July 23 – August 10, 2012

# Budget Process & Overview

---

Adoption Phase	
Council Budget Workshop: Draft Budget Submitted to Council	August 11, 2012
Council Budget Workshop	August 20, 2012
Council Budget Workshop	August 27, 2012
Town Manager's Recommended Budget Submitted to Council	September 6, 2012
First Reading of Budget Ordinance	September 10, 2012
First Reading of Millage Rate Ordinance	September 10, 2012
Budget Public Hearing	September 10, 2012
Second Reading of Budget Ordinance	September 24, 2012
Second Reading of Millage Rate Ordinance	September 24, 2012
Fiscal Year 2012-13 Begins	October 1, 2012
Fiscal Year 2012-13 Ends	September 30, 2013

## Funds

The Town of Fort Mill's annual operating budget is divided into three funds:

- The **General Fund** is the general operating fund for the town and accounts for all revenues and expenditures of the town, except those required to be accounted for in another fund. The general fund is used to account for general government services, such as: town council, municipal court, administration, police, fire, public works, parks and recreation, stormwater, and debt service.
- The **Gross Revenue Fund** is an "enterprise" fund that is used to account for operations that are financed and operated in a manner similar to a private business. The gross revenue fund is used to account for all activities related to the town's water and sewer operations.
- The **Capital Projects Fund** is used to account for financial resources expended for the acquisition, construction, or improvement of major capital facilities (other than utility projects, which are budgeted under the Gross Revenue Fund). These resources may be used for one-time capital costs or for specific projects spanning more than one fiscal year.

# **Town Manager's Budget Message**

**Fiscal Year 2012/13**



FORT MILL



# MEMORANDUM

TO: Mayor Funderburk & Members of Fort Mill Town Council  
FROM: David E. Hudspeth, Town Manager  
DATE: October 1, 2012, 12:00 PM EST  
SUBJECT: Fiscal Year 2012/13 Budget



To Mayor Funderburk and the Honorable Members of the Fort Mill Town Council:

I am pleased to provide you with a copy of the Town of Fort Mill's adopted budget for Fiscal Year 2012/13. Consistent with our efforts in years past, this year's budget reflects our commitment to provide Fort Mill residents with the highest level of public services, while maintaining our town's financial viability and fostering a competitive environment that promotes community and economic development.

I would like to thank our department directors and finance staff for their participation and support throughout the development of this year's budget. I would also like to take a moment to thank the more than one hundred employees who provide efficient and effective services to our residents each and every day. The dedication, knowledge and professionalism of our employees contribute greatly to the town's quality of life, and I thank each of them for their commitment to public service.

We are proud of the fact that Fort Mill was recently recognized as one of the country's "Top Ten Towns for Families" by Family Circle Magazine, a national publication with more than 19 million readers. We look forward to continuing this legacy of quality services in the upcoming fiscal year and beyond.

## **BUDGET OVERVIEW**

The Town of Fort Mill's budget is comprised of three different funds:

- The **General Fund** is the general operating fund for the town and accounts for all revenues and expenditures of the town, except those required to be accounted for in another fund. The General Fund is used to account for general government services, such as: town council, municipal court, administration, police, fire, public works, parks and recreation, stormwater, and debt service.
- The **Gross Revenue Fund** is an "enterprise" fund that is used to account for operations that are financed and operated in a manner similar to a private business. The Gross Revenue Fund is used to account for all activities related to the town's water and sewer operations.
- The **Capital Projects Fund** is used to account for financial resources expended for the acquisition, construction, or improvement of major capital facilities (other than utility

projects, which are budgeted under the Gross Revenue Fund). These resources may be used for one-time capital costs or for specific projects spanning more than one fiscal year.

These three funds, together, make up the total combined budget for the Town of Fort Mill.

### **TOTAL COMBINED BUDGET SUMMARY**

As presented in the attached budget document, the total combined expenditures for FY 12/13 are budgeted at \$16,447,636. Compared to the current fiscal year, the FY 12/13 budget is projected to grow by \$1,123,836, a net increase of 7.5% among all three funds.

As required by state law, the adopted budgets for all three funds – the General Fund, Gross Revenue Fund and Capital Projects Fund – are in balance, with projected revenues equal to the total budgeted expenditures.

The General Fund budget, which supports the general governmental operations of the town, will grow by \$797,543, an increase of 9.6% compared to the previous year. The Gross Revenue Fund budget, which accounts for the town's water and sewer operations (including debt service on water and sewer capital projects), will decrease by \$272,166, or 4.0%, compared to FY 11/12. The Capital Projects Fund budget, which provides single year appropriations for significant capital projects, will increase by \$598,459, or 187.0%, compared to last year's budget.

### **GENERAL FUND**

The General Fund budget for FY 12/13 is in balance at \$9,080,104.

#### **General Fund Revenue Highlights**

The total revenues within the adopted General Fund budget are projected to grow by \$797,543, or 9.6%, compared to the previous fiscal year.

The majority of these increases may be attributed to just a handful of line items:

- *Property Taxes:* While the adopted budget does not include an increase in the town's millage (tax) rate, tax revenue from real and personal property is projected to increase by a combined \$170,000. This is due to an increase in the amount of taxable property within the town, such as new construction and new vehicles. FY 12/13 will be the third straight year without a millage rate increase.
- *Building Permits:* Building permit revenues have increased significantly over the last twelve months due to new residential construction. The number of single-family residential permits issued in FY 11/12 was more than double the amount issued in the previous fiscal year. New housing starts have rebounded to approximately 80-85% of their pre-recession levels, resulting in higher projected revenue in FY 12/13. The adopted budget also includes amendments to the building permit fee schedule. The minimum permit fee has increased from \$15.00 to \$25.00, and each tiered rate has been increased by \$1.00 per \$1,000 in

construction value. While these changes are expected to generate an additional \$75,000 in revenue in the upcoming fiscal year, our permit fee schedule will remain competitive with, and in many instances lower than, most surrounding jurisdictions. In total, the revenues derived from building permits are expected to rise to \$375,000 in FY 12/13, an increase of \$255,000, or 212.5%, from the amount budgeted in FY 11/12.

- *Privilege Licenses:* Nearly 60% of all businesses licensed within the Town of Fort Mill are classified as construction/contractors. The overwhelming majority of these businesses are not physically located within the town limits and are therefore subject to a higher license fee (2x the inside rate). As building permits have increased over the past year, so too has business income, and consequently, business license revenue. The adopted budget for FY 12/13 includes a projected increase of \$96,387, or 5.1%, in privilege license revenue. The business license fee schedule has remained unchanged from FY 11/12.
- *SC Strawberry Festival:* As the town's signature spring festival has grown, so too have the projected revenues and expenses related to the event. The FY 12/13 budget anticipates \$200,000 in festival-related revenue, an increase of \$70,000, or 53.8%, compared FY 11/12. This amount does not include advertising revenue, which is accounted for below.
- *Hospitality Tax Transfer:* The FY 12/13 budget includes a new line item for a transfer from the Hospitality Tax Fund. The \$96,459 transfer will be made to the General Fund to cover the cost of three tourism related items:
  - \$50,000 will be used for advertising and promotion related to the 2013 SC Strawberry Festival. This amount includes \$25,000 from a York County HTAX Grant, and a matching \$25,000 from the town's HTAX fund. These expenses will now be accounted for within the Strawberry Festival line item in the Parks & Recreation department budget, rather than the HTAX fund.
  - \$14,000 will be used to offset the cost of providing security for the 2013 South Carolina Strawberry Festival. In 2012, the cost of paying Fort Mill Police Officers and York County Sheriff Deputies was absorbed within both the Police Department and Festivities budgets, respectively.
  - The remaining \$32,459 will be used to fund a portion of the salary, benefits, operating and capital costs associated with the new position of Event & Media Coordinator in the Administration Department.
- *State Grant:* The FY 12/13 budget includes \$195,126 in anticipated revenues from a state grant. This grant, if awarded, will allow for the establishment of a traffic unit in the Fort Mill Police Department. The grant will cover the costs associated with hiring 2 new, full-time employees, as well as vehicles, equipment and accessories. These costs are currently included in the Police department budget. If the town should fail to receive the grant, the council would have the option of not creating a traffic unit, or designating alternate funds to cover these costs.

## General Fund Expenditure Highlights

The total expenditures within the adopted General Fund budget are projected to grow by \$797,543, or 9.6%, compared to FY 11/12. The largest year-over-year increases will be seen in the following departmental budgets: Non-Departmental (\$322,665, 61.3%); Parks & Recreation (\$138,063, 21.3%); and Administration (\$141,301, 16.9%).

The items below outline some of the significant changes from the FY 11/12 budget:

- *Cost-of-Living Adjustments:* The adopted budget includes a 3% cost-of-living adjustment for existing employees. This adjustment was included for three primary reasons: 1) The State Budget and Control Board has reported that the Consumer Price Index (CPI) has increased 3.2% between 2011 and 2012; 2) Due to changes in the State Retirement Program, employees will see a 7.7% increase in their bi-weekly contribution rates for SCRS and PORs; and 3) A 3.8% increase in dependent medical coverage rates will also affect a number of employees.
- *New Positions:* The FY 12/13 budget includes the addition of four new full-time employees.
  - 2 Traffic Unit Officers (Police): These officers will be dedicated to traffic control throughout the town, including accident response and investigations. Revenue from a state grant is expected to offset the costs related to these positions during the first year. Should the town fail to receive the grant, council will make a determination as to whether or not to fill the positions.
  - Stormwater Manager (Stormwater): This position was included in the FY 11/12 budget with the intent of hiring mid-year. The position was not filled, and the funds were instead used to hire an additional building inspector. This position is now included for partial-year funding in the adopted budget.
  - Event & Media Coordinator (Administration): This position will be responsible for coordinating and marketing various town events and initiatives (such as SC Strawberry Festival, Christmas Parade, Tree Lighting, Veterans activities, etc). The position will also be responsible for marketing and booking town facilities (Spratt Building, park facilities, etc), handling press releases and media inquiries, maintaining the town website and social media outlets, developing a monthly newsletter, responding to FOIA requests, and other event and media related duties. A portion of the expenses related to this position will be covered by a transfer in from the Hospitality Tax Fund.

The budget also includes three temporary, part-time positions: one in Administration to assist with business licensing during the annual renewal period, and two in the Stormwater Department to assist with identifying illicit discharge locations.

One position is proposed for elimination: the part-time receptionist position in Administration, which is currently vacant. The Town Judge function, which was formerly a part-time position, is now served by a county magistrate under contract with the town.

- *Reclassifications:* The adopted budget includes reclassifications of 8 positions: 1 in Administration, 2 in the Fire Department, 1 in the Police Department, 2 in the Streets Division, and 2 in the Buildings & Grounds Division. Seven police officers are also included for promotion. The reclassifications are expected to be completed mid-year.
- *Recreation Programs:* The Expansion of the Parks & Recreation department has had a significant impact on the town's General Fund budget over the last three years. Compared to the FY 2009/10 adopted budget (the last budget before the town took control of athletics programs and began leasing various recreational facilities from Leroy Springs), the Parks & Recreation Budget has increased fourfold, even after excluding festival-related expenses. The Parks & Recreation department is now-subsidized by the General Fund to the tune of half a million dollars, the equivalent of more than 9.0 mills, all of which has been absorbed into the town budget without any millage increase. As these commitments continue to grow, there is a potential to adversely impact other departments and services unless additional revenue sources can be found to offset these losses.
- *Noteworthy Projects:* The following noteworthy projects have been included in the FY 12/13 budget:
  - Zoning Code Update (Phase I): \$50,000
  - Classification and Compensation Study: \$40,000
    - Note: A recent review by the new HR manager found that more than 40% of current employees either do not have a job description, have an inaccurate job title, or a description that does not accurately reflect their title/duties.
  - Completion of a New Town Website: \$20,000
  - Technology Upgrades at Town Hall: \$7,500
- *Debt Repayment:* The 2002 Town Hall Bond was paid off in FY 11/12; however, these savings will be offset when the town makes its first payment on a new bond for the expansion of Dobys Bridge Park in FY 12/13. Lease purchase payments will also see a significant increase (\$198,897, 78.7%) due to several new capital items purchased in FY 11/12.
- *Capital Expenditures:* The total amount dedicated for capital expenses in the adopted FY 12/13 budget is \$385,240. This is \$72,041, or 15.8%, less than was budgeted in FY 11/12. A little less than half will be used to purchase five new vehicles: 4 in the Police Department (2 grant-funded) and 1 in the Stormwater Department. Because of the relatively small number of vehicle purchases, no Lease Purchase has been proposed for FY 12/13. The remaining funds will be spread around the General Fund Departments for computer purchases, minor facility upgrades and repairs, and miscellaneous equipment.

## **GROSS REVENUE FUND**

The Gross Revenue Fund budget for FY 12/13 is in balance at \$6,449,073.

### **Gross Revenue Fund Revenue Highlights**

The total revenues within the adopted Gross Revenue Fund budget are projected to decrease by \$272,166, or 4.0%, compared to the previous fiscal year.

The majority of these decreases may be attributed to just a handful of line items:

- *Water & Sewer Sales:* Based on recent revenue trends, projected revenues from water and sewer sales are expected to decrease from the amount budgeted during FY 11/12. While the majority of these losses are based on sales trends that showed lower than expected growth over the last 1-2 years, a portion of these decreases may also be attributed to the recent annexation of the Sandy Pointe subdivision, which halved the utility rates of approximately 150 households. The adopted budget includes a 5% rate increase for both inside and outside water and sewer customers, as well as 75% implementation of AWWA recommended base rates. (The base rates were implemented at 50% of the AWWA standard in FY 10/11). Despite the rate increase and implementation of 75% AWWA standards, water and sewer sales are projected to decrease from FY 11/12 levels by \$132,162 and \$187,695 respectively.
- *Bulk Water Customers:* The recommended budget includes an increase in the bulk water rates charged to York County and the Riverview water district. During the budget adoption process, council adopted a standard rate of \$2.75 per thousand gallons for each bulk water customer. Because of contractual obligations, these rates will be phased in over the next year:
  - Riverview's rate will increase from \$2.37 to \$2.75 per 1,000 gallons effective October 1, 2012.
  - York County's rate will increase from \$1.90 to \$2.75 per 1,000 gallons effective in September 2013.

Due to contractual obligations through January 2018, Tega Cay's rate of \$2.25 per 1,000 gallons will remain in effect for FY 12/13.

It should be noted that both York County and Tega Cay have indicated their intent to leave the town's water system and instead purchase water directly from the city of Rock Hill. This will result in a net loss of revenue in future budget years.

- *Tap Fees:* In addition to increasing revenue on the General Fund side, the increase in new home construction is also expected to impact the sale of water and sewer taps (collected through capacity fees). While much of the growth in recent years has taken place in the northern part of town, primarily the Springfield subdivision (which falls under the county's designated utility area), new developments in the southern and eastern part of town, such as Massey, Kimbrell Crossing and the Forest at Fort Mill, have now come back on line. As the number of new residences increases, so too will tap fee revenues. Additionally, the town's rate consultant has reviewed the town's 5-year capital improvement plan and has recommended an increase in the town's water and sewer capacity fees. The recommended fee amounts were adopted with the FY 12/13 budget. As a result of increased construction and rate increases, the FY 12/13 budget includes a \$65,000 (81.3%) increase in revenue from water taps, and an \$80,000 (80.0%) increase in revenue from sewer taps.

## Gross Revenue Fund Expenditure Highlights

The total expenditures within the adopted Gross Revenue Fund budget are projected to decrease by \$272,166, or 4.0%, compared to the previous fiscal year.

The largest year-over-year increases will be seen in the following departmental budgets: Sewer Maintenance (\$223,996, 48.2%); Water/Sewer Administration (\$202,189, 7.0%); and Water Maintenance (\$84,784, 11.9%). The Non-Departmental budget will see a net decrease of \$749,329, or 37.5%, compared to the previous fiscal year.

The items below outline some of the significant changes from the FY 11/12 budget:

- *Cost-of-Living Adjustments:* Similar to the General Fund budget, the recommended budget for the Gross Revenue Fund includes a 3% cost-of-living adjustment for existing employees.
- *New Positions:* The recommended budget includes the addition of two new full-time employees: a Sewer Superintendent who will oversee the Sewer Maintenance crew, as well as an additional Sewer Inspector/Crewman. These two new positions will also result in increased operating costs for the Sewer Maintenance division's budget. Currently, both the water and sewer maintenance crews are managed by one individual. The existing Water/Sewer crew leader will be reclassified as Water Superintendent and will continue to oversee the water maintenance crew.
- *Bulk Water Costs:* The FY 12/13 budget anticipates a significant increase in the amount spent on bulk water purchases from the City of Rock Hill. Bulk water purchases are expected to grow by \$444,446, or 28.7%, compared to the previous year. This number reflects billing trends over the last 1-2 years which saw expenditures that were higher than originally budgeted. The town is also experiencing an increase in "lost" water from water leaks, hydrant flushing, etc. The total amount budgeted for bulk water purchases in FY 12/13 will be just under \$2 million.
- *Noteworthy Projects:* The following noteworthy projects have been funded in the FY 12/13 budget:
  - Inflow & Infiltration Study (Reduce infiltration in sewer system): \$20,000
  - Water Leak Detection Services (Proactive leak detection): \$30,000
  - Sewer System Inspections (Camera inspection service): \$30,000
  - Sewer Right-of-Way Maintenance (Clear overgrowth): \$80,000
- *Debt:* The adopted budget does not include any additional debt payments; however, it is anticipated that up to \$2.37 million in revenue bonds may be issued for capital projects during the current fiscal year. A small increase has been included in the Non-Departmental budget for vehicles purchased during FY 11/12 through a lease purchase agreement.

- *Capital Expenditures:* The total amount dedicated for capital expenses in the FY 12/13 budget is \$433,800. This is a decrease of \$294,172, or 40.4%, compared to last year's budget. The capital budget includes \$100,000 in repairs and improvements to utility department facilities, such as the old armory building; \$90,000 for a new backhoe in the Water Maintenance division; \$55,000 for two new vehicles in the Sewer Maintenance division; \$95,000 for a new on-site generator to provide back-up power to the Northern Hydraulics pump station; and \$60,000 for design services for the Fort Mill Southern Bypass water line. The remaining capital funds will be used to purchase replacement computers and miscellaneous equipment.
- *Water Plant:* During the 2011/12 fiscal year, the town council chose to abandon its effort to construct and operate its own water treatment facility and instead decided to renew its water purchase agreement with the City of Rock Hill. As a result, the water plant division, which was included in the FY 11/12 budget, has been removed from the FY 12/13 budget, and all expenses have been zeroed out.

## **Debt Coverage**

The revenues and expenditures included in the FY 12/13 Gross Revenue Fund budget have been reviewed by the town's rate consultant, as well as the auditor. It is anticipated that the debt coverage ratio at the end of FY 12/13 will be between 1.38 and 1.54. Any ratio that falls within, or above, this range will exceed the amount required within the town's bond covenants (1.20).

## **CAPITAL PROJECTS FUND**

The Capital Projects Fund budget for FY 12/13 is in balance at \$918,459.

### **Capital Projects Fund Revenue Highlights**

Revenue in the Capital Projects Fund is divided into two separate pots of money: Capital Projects Revenue (non-restricted) and Hospitality Tax Revenue (restricted). The primary difference between the two is that Hospitality Tax funds are restricted, by law, to tourism related expenditures.

The adopted FY 12/13 budget anticipates a total of \$417,000 in revenues available for non-restricted capital projects. The majority of these funds (\$407,000) have been appropriated from the Capital Projects Fund fund balance. In June 2012, the council transferred \$750,000 in excess funds from the General Fund to the Capital Projects Fund. An additional \$10,000 is expected from the sale of spaces in the new mausoleum.

The adopted budget also anticipates \$501,459 available in the Hospitality Tax Fund. These funds will be generated by revenues from the town's 2% hospitality tax (\$200,000), a \$25,000 Hospitality Tax Grant from York County to support advertising and promotion of the 2013 SC Strawberry Festival, and a \$276,459 appropriation from the HTAX fund balance.

Combined, the recommended Capital Projects Fund budget includes a total of \$918,459 in revenues, an increase of \$598,459, or 187.0%, from FY 11/12.



## Capital Projects Fund Expenditure Highlights

The total expenditures within the adopted Capital Projects Fund budget are expected to grow by \$598,459, or 187.0%, compared to FY 11/12.

A total of \$417,000 has been appropriated for non-restricted capital projects, including the following:

- Capital Projects
  - Banks Street Gym Roof Replacement: \$120,000
  - Public Works Garage Utility Shed Construction: \$50,000
  - Fire Department Storage Building: \$50,000
  - Sidewalk Projects: \$100,000
  - Undesignated: \$97,000, which may be used for capital projects at council's discretion.

In addition, a total of \$501,459 has been appropriated from hospitality tax funds for the following tourism-related expenditures:

- Hospitality Tax Projects
  - Dobys Bridge Park Enhancements: \$350,000
  - Transfer to General Fund for SCSF Advertising: \$50,000
  - Transfer to General Fund for SCSF Security: \$14,000
  - Transfer to General Fund for ½ Event & Media Coordinator Costs: \$32,459
  - Wayfinder Signage for Facility/Tourism Promotion: \$30,000
  - Fort Mill History Museum One-Time Appropriation: \$25,000

## CONCLUSION

Thank you for the opportunity to prepare and present you with my 15<sup>th</sup> – and final – budget as your town manager. As always, please feel free to contact me if you have any questions or comments about the contents of this document.



A handwritten signature in black ink, reading "David E. Hudspeth".

David E. Hudspeth  
Town Manager

# **Budget Summary**

**Fiscal Year 2012/13**



**FORT MILL**

# Fiscal Year 2012/13 Total Combined Budget

---

## Budget Highlights

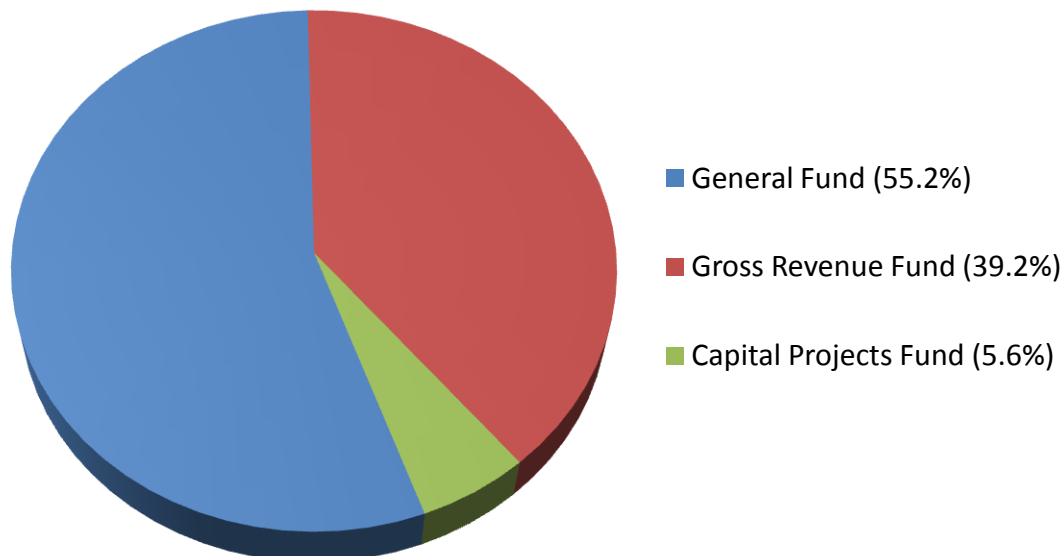
The total combined budget for the Town of Fort Mill in FY 12/13 will be \$16,447,636. As required by state law, the FY 12/13 budget is in balance, with total revenues projected to equal total expenditures. Compared to last year's budget, the total FY 12/13 budget is projected to grow by \$1,123,836, a net increase of 7.5% among all three funds.

The general fund budget, which supports the general governmental operations of the town (including the town council, municipal court, administration, police, fire, public works, recreation, stormwater, and debt service on general fund capital projects), will grow by \$797,543, an increase of 9.6% over the previous year. The gross revenue fund budget, which accounts for the town's water and sewer operations (including debt service on water and sewer capital projects), will see a decrease of \$272,166, or 4.0%, compared to FY 11/12. The capital projects fund budget, which provides single year appropriations for significant capital projects, will increase by \$598,459, or 187.0%, compared to last year's budget.

## Budget Summary (By Fund & Total Combined Budget)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
General Fund	8,546,364	8,282,561	9,080,104	797,543	9.6%
Gross Revenue Fund	5,430,111	6,721,239	6,449,073	(272,166)	-4.0%
Capital Projects Fund	768,993	320,000	918,459	598,459	187.0%
<b>Total (All Funds)</b>	<b>14,745,468</b>	<b>15,323,800</b>	<b>16,447,636</b>	<b>1,123,836</b>	<b>7.5%</b>

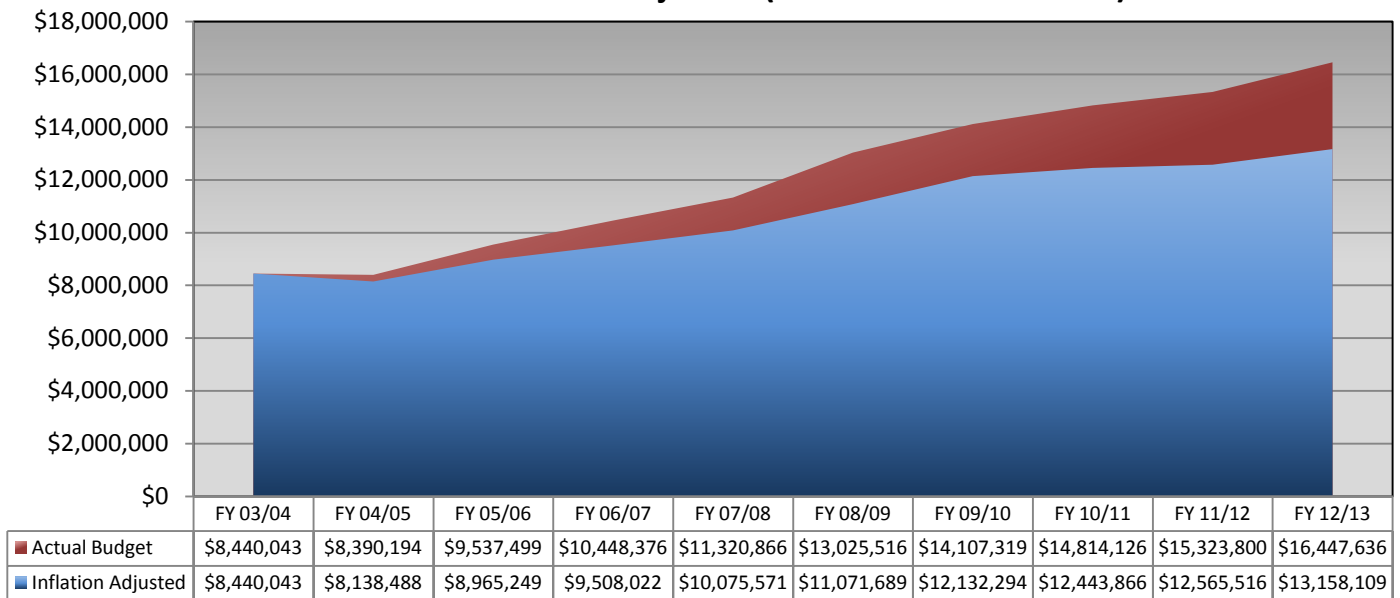
## FY 2012-13 Combined Budget Summary (By Fund)



## Budget Trends

The graph below shows the Town of Fort Mill's total adopted budget for the last ten fiscal years. Before adjusting for inflation, the total budget has increased by 94.9% over the last decade (shown in burgundy). When the annual budget figures are adjusted for inflation and shown in constant 2003 dollars, the net increase to the total budget was 55.9% (shown in blue). In comparison, the town's population grew by an estimated 38.5% during the same ten-year period.

**Total Adopted Budget (All Funds)  
Actual vs. Inflation Adjusted (Constant 2003 Dollars)**



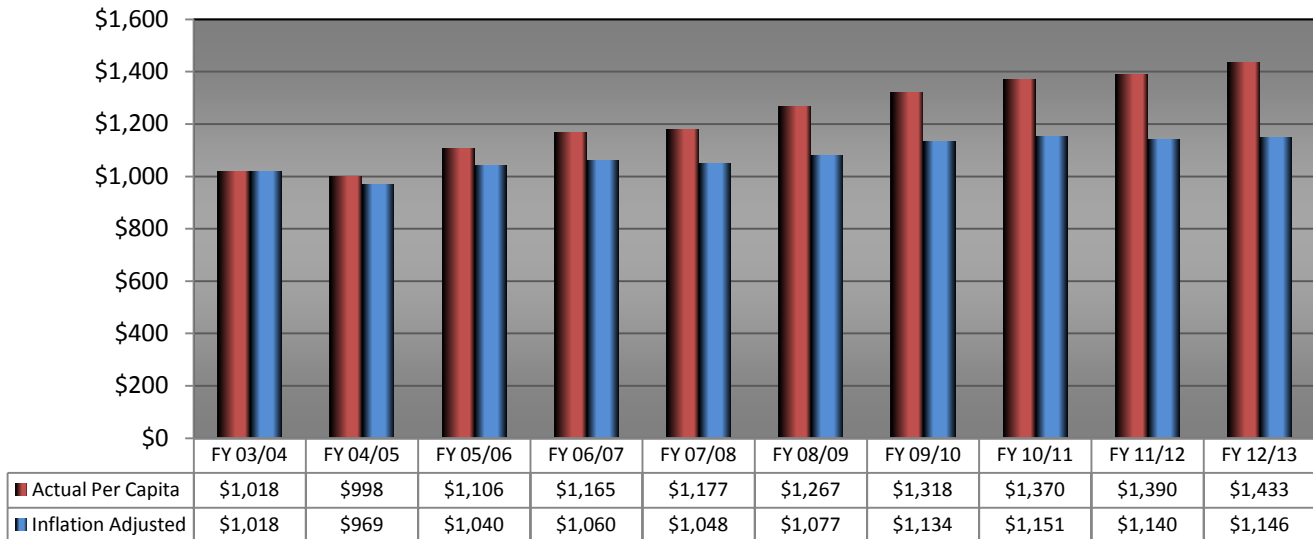
During the 10-year period since FY 03/04, the growth in the town's annual operating budget has been higher than the combined rates of inflation and population growth. According to the U.S. Bureau of Labor Statistics' CPI Calculator, the rate of inflation between fiscal years 03/04 and 12/13 was approximately 25.0%. Over the same time period, the town's population increased by an estimated 38.5%. These two rates, combined at 63.5%, were lower than the rate of growth in the town's annual operating budget between FY 03/04 and FY 12/13 (94.9%).

Measure	FY 03/04 to FY 12/13 (% Change)
Inflation	+25.0%
Population Growth	+38.5%
Population Growth + Inflation	+63.5%
Total Budget Growth	+94.9%

## Budget Trends

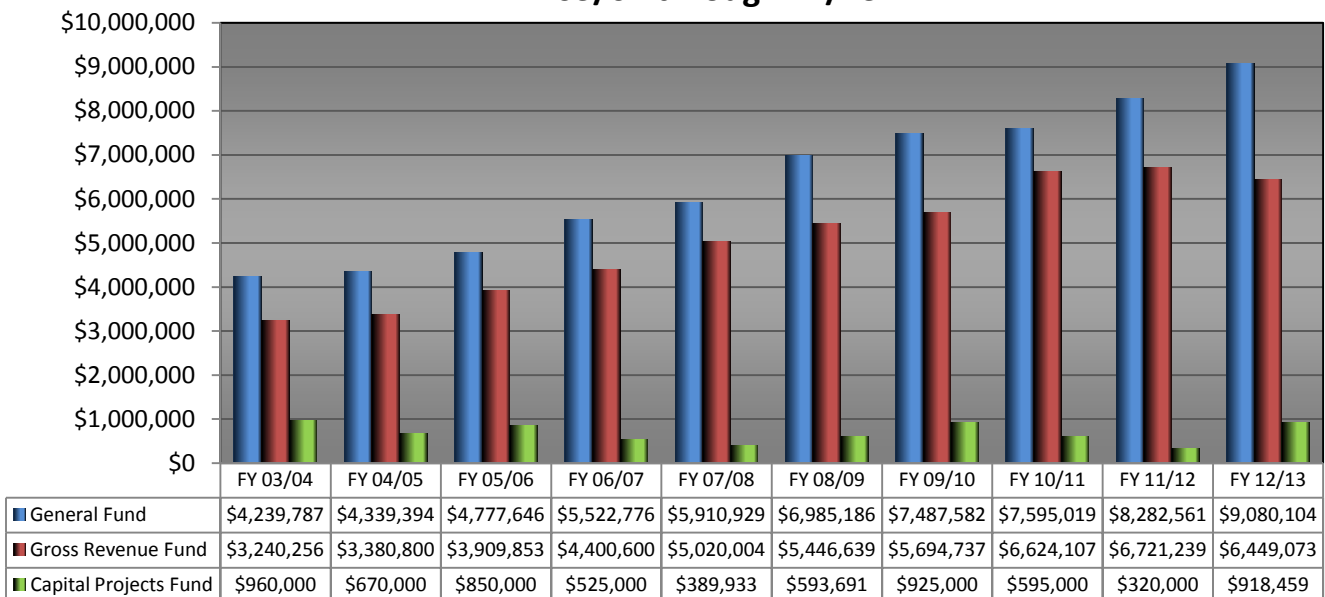
The graph below illustrates the town's total budgeted expenditures on a per capita basis since FY 03/04. Before adjusting for inflation (burgundy columns), the data indicates a 40.1% increase in per capita expenditures over the 10-year period. However, after adjusting for inflation, the town's per capita expenditures have been relatively constant over the last decade, growing from \$1,018 per resident in FY 03/04 to \$1,146 in FY 12/13, a net increase of 12.6% (in constant 2003 dollars).

**Per Capita Expenditures (All Funds)**  
**Actual Budget vs. Inflation Adjusted (Constant 2003 Dollars)**



The final graph shows the total adopted budget for each of the town's three major funds over the last 10 fiscal years. The general fund, gross revenue fund, and capital projects fund are all included.

**Total Budgets By Fund (Not Adjusted for Inflation)**  
**FY 03/04 through 12/13**



## Summary of Revenues (All Funds)

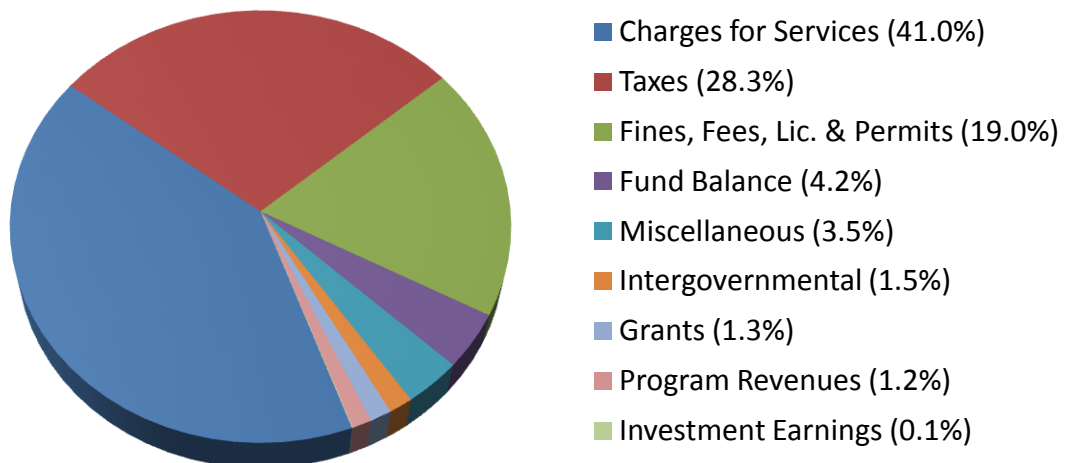
### Budget Highlights

The total combined revenues for FY 12/13 are projected at \$16,447,636. At \$6,742,573, charges for services will generate more than 40% of the town's total revenue in FY 12/13. The majority of these funds will be collected from user fees paid by water and sewer customers. Taxes (including property taxes on homes and vehicles, as well as hospitality taxes charged on the sale of prepared food and drinks) will be the second largest revenue source at \$4,659,000, or 28.3% of all collections. Revenues from fines, fees, licenses, and permits will account for \$3,120,100, or 19.0% of all revenues, while a \$683,459 fund balance appropriation in the capital projects fund will account for 4.2% of total revenues. Intergovernmental revenues, program revenues, miscellaneous revenues, investment earnings and grants will comprise the remaining 7.6% of total revenues.

### Revenue Summary (By Fund & Total Combined Revenues)

	General Fund	Gross Revenue Fund	Capital Projects Fund	Total All Funds
Taxes	4,459,000	-	200,000	4,659,000
Fines, Fees, Lic. & Permits	2,795,100	325,000	-	3,120,100
Charges for Services	644,500	6,098,073	-	6,742,573
Intergovernmental	221,669	20,000	-	241,669
Program Revenues	192,350	-	-	192,350
Miscellaneous	567,359	1,000	10,000	578,359
Investment Earnings	5,000	5,000	-	10,000
Grants	195,126	-	25,000	220,126
Fund Balance	-	-	683,459	683,459
<b>Total Revenues</b>	<b>9,080,104</b>	<b>6,449,073</b>	<b>918,459</b>	<b>16,447,636</b>

### Total FY 12/13 Revenue (All Funds)



## Summary of Expenditures (All Funds)

---

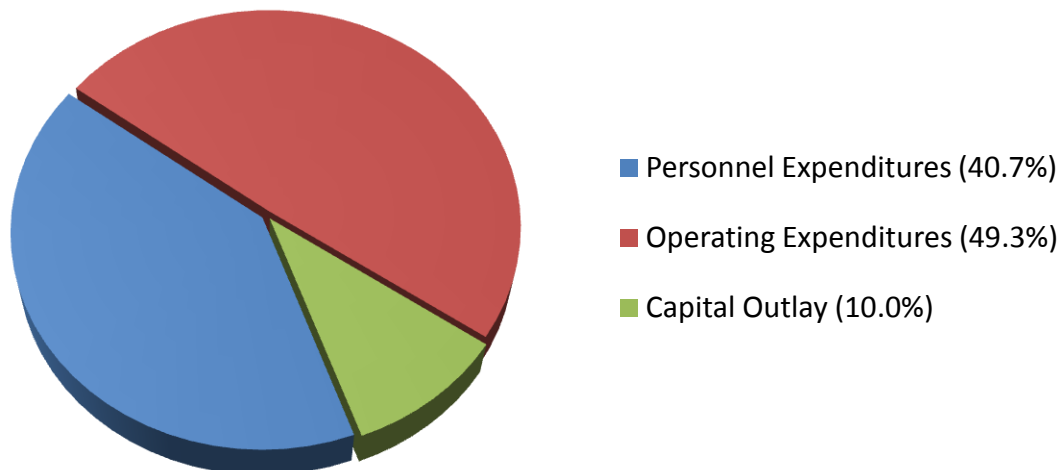
### Budget Highlights

The total combined expenditures for FY 12/13 are budgeted at \$16,447,636. Among the three funds, operating expenses will account for the largest share at \$8,108,369, or 49.3% of all expenditures. Operating costs include any expense that cannot be attributed to personnel or capital purchases. Examples would include utilities (water, electricity, heat, and communications services), uniforms, maintenance costs, leases, contracted services, gasoline, principal and interest payments, materials and supplies, and bulk water purchases. A total of \$6,698,227, or 40.7% of all expenditures, can be attributed to personnel related expenses. Personnel costs include salaries, overtime, medical insurance, employer contributions to retirement and deferred compensation programs, FICA, and workers compensation. A total of \$1,641,040, or 10.0%, will be dedicated to capital outlay expenditures. Capital costs include one-time expenditures related to the purchase of vehicles, computers, furniture, machinery and equipment, property, and facility improvements.

### Expenditure Summary (By Fund & Total Combined Expenditures)

	General Fund	Gross Revenue Fund	Capital Projects Fund	Total All Funds
Personnel Expenditures	5,687,813	1,010,414	-	6,698,227
Operating Expenditures	3,468,030	4,543,880	96,459	8,108,369
Capital Outlay	385,240	433,800	822,000	1,641,040
<b>Subtotal</b>	<b>9,541,083</b>	<b>5,988,094</b>	<b>918,459</b>	<b>16,447,636</b>
Allocation to Gross Revenue	-460,979	460,979	-	-
<b>Total Expenditures</b>	<b>9,080,104</b>	<b>6,449,073</b>	<b>918,459</b>	<b>16,447,636</b>

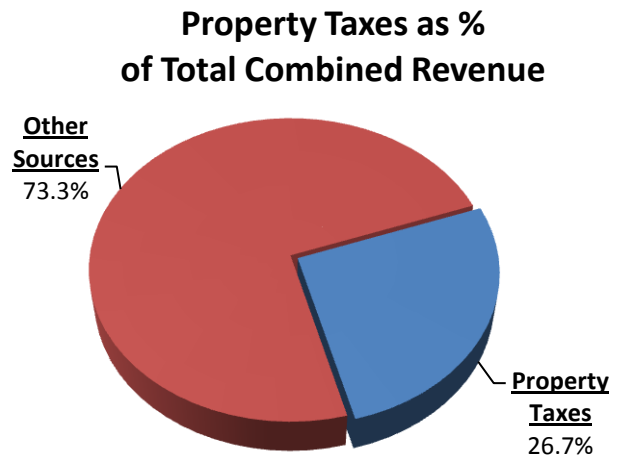
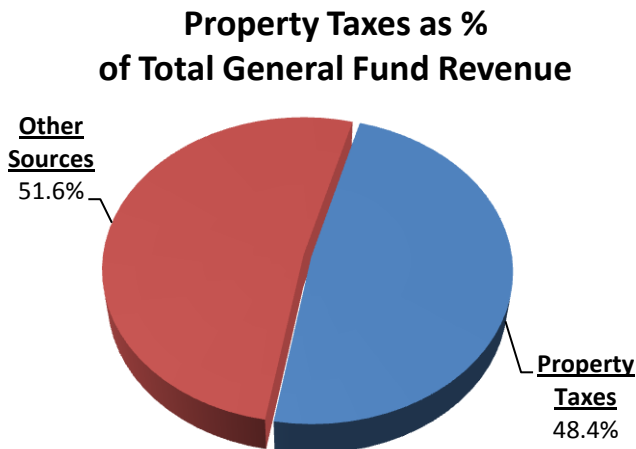
### FY 12/13 Combined Expenditure Summary (By Type)



# Property Tax Information

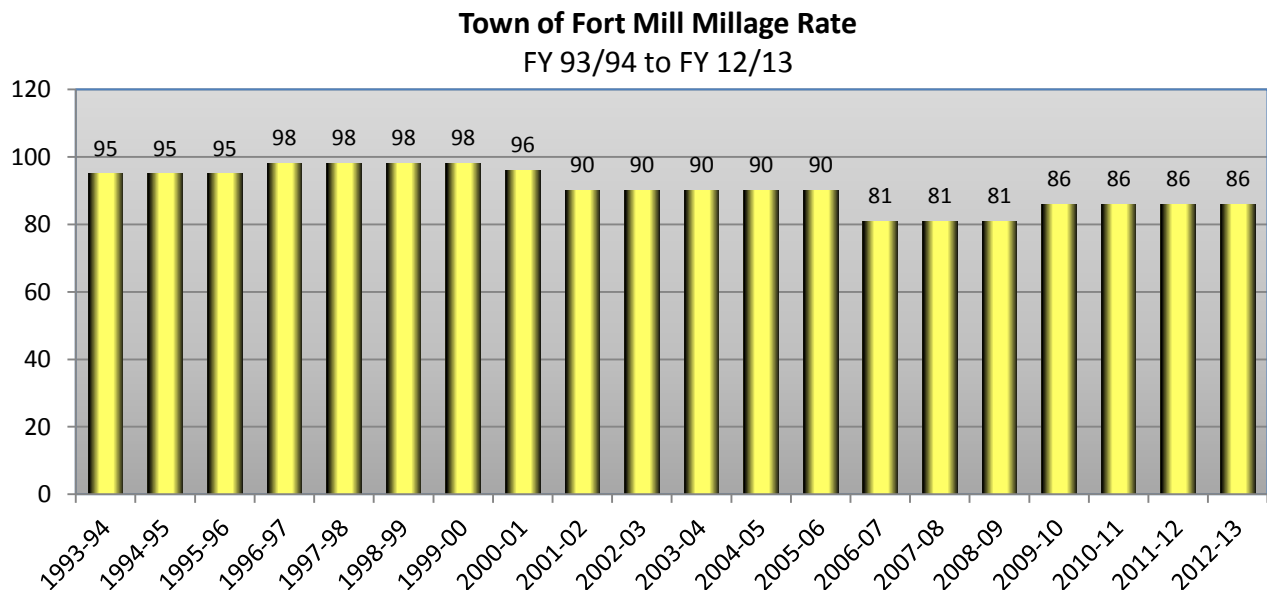
## Property Tax Revenue Summary

In FY 12/13, property taxes levied on homes, vehicles and other personal property are projected to generate a total of \$4,395,000 in revenues. Property tax collections will account for 48.4% of all general fund revenues and 26.7% of the total combined revenues for FY 12/13.



## Municipal Millage Rate

At 86.0 mills, Fort Mill's municipal tax rate in FY 12/13 will be unchanged from the previous three years. The town's tax rate last increased in FY 09/10, from 81.0 mills to 86.0 mills. The graph below shows the town's millage rate over the last twenty years.





# Property Tax Information

## Municipal Taxes Due

The chart below shows the municipal taxes due for various classes of property over the last three fiscal years. Because the town's millage rate will remain unchanged in the current budget year, property owners will experience no increase in municipal taxes over last year's rates.

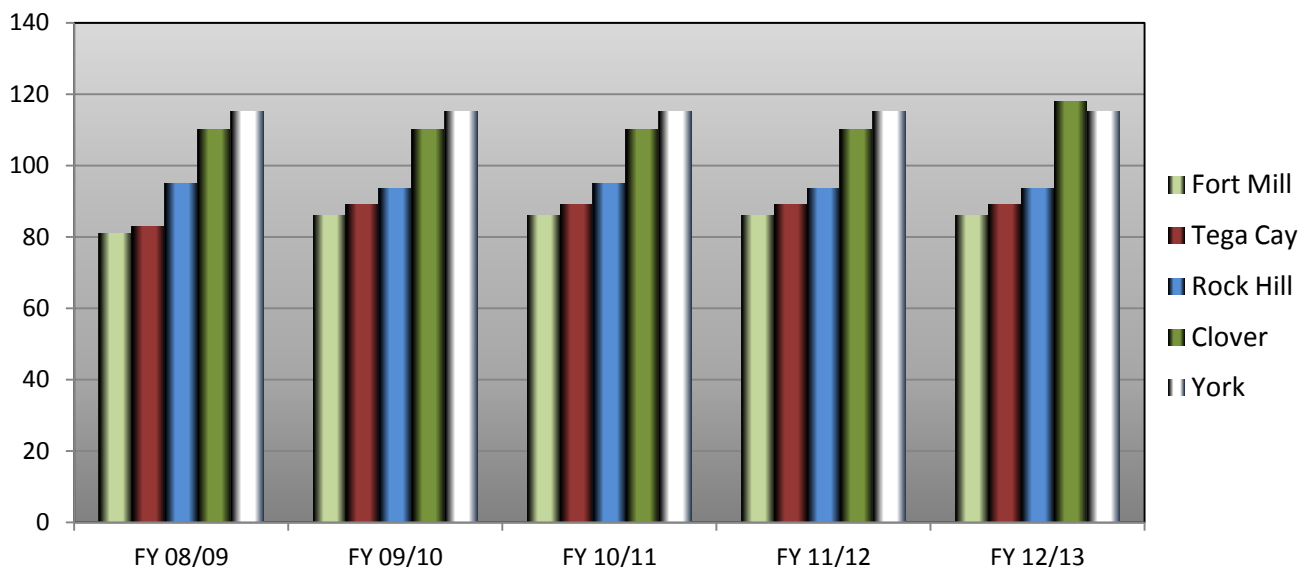
### Municipal Taxes Due (By Property Class) FY 10/11, FY 11/12 & FY 12/13

Property Type	Per	FY 10/11 Taxes (86.0 mills)	FY 11/12 Taxes (86.0 mills)	FY 12/13 Taxes (86.0 mills)
Residential (Owner-Occupied)	\$100,000 in Value	\$344.00	\$344.00	\$344.00
Residential (Non Owner-Occ.)	\$100,000 in Value	\$516.00	\$516.00	\$516.00
Commercial	\$100,000 in Value	\$516.00	\$516.00	\$516.00
Industrial	\$100,000 in Value	\$903.00	\$903.00	\$903.00
Vehicles	\$10,000 in Value	\$51.60	\$51.60	\$51.60

## Millage Rate Comparison

At 86.0 mills, the Town of Fort Mill maintains the lowest municipal millage rate among the five largest municipalities in York County. Tega Cay's tax rate will be slightly higher than Fort Mill's at 89.0 mills. The municipal levy in Rock Hill, York County's largest city, has varied between 93.5 and 95.0 mills. Tax rates in York have remained steady over the last 5 years at 115.0 mills, while Clover's rate recently increased from 110.0 mills to 118.0 mills.

### Municipal Millage Rates FY 08/09 through FY 12/13



# Property Tax Information

## Total Property Taxes

All real and personal property within the Town of Fort Mill is subject to municipal, county, and school taxes. In FY 12/13, the total millage rate levied upon all property within the town will be 394.4 mills, a net increase of 0.5 mills from FY 11/12. The tax rates for the Town of Fort Mill and York County will remain unchanged from FY 11/12. While the Fort Mill School District's operating millage will remain flat, the district's bond millage will increase 0.5 mills over the previous year's rate.

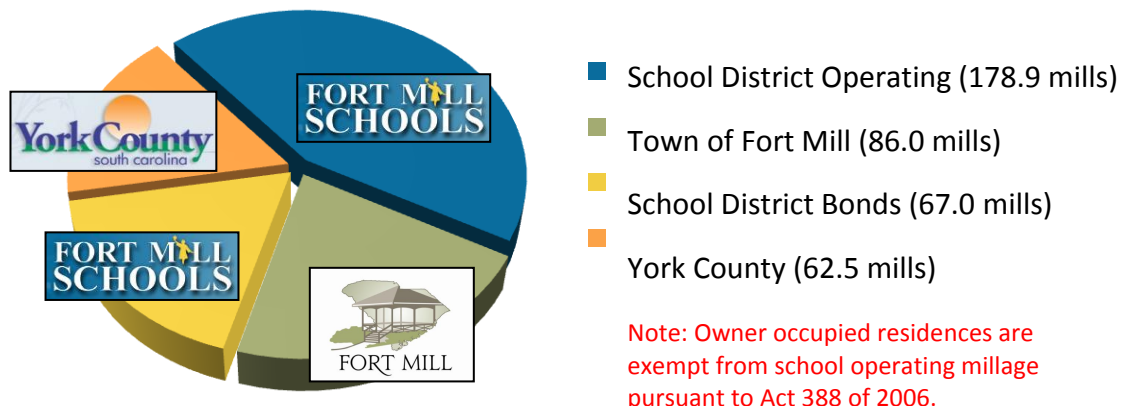
### FY 12/13 Property Tax Distribution for \$100,000 Residence (Owner-Occupied) & \$10,000 Vehicle

Taxing Authority	Millage Rate	Total Taxes on Owner-Occupied Home (Per \$100,000 in Value)	Total Taxes on Vehicles (Per \$10,000 in Value)
York County	62.5	\$250.00	\$37.50
Town of Fort Mill	86.0	\$344.00	\$51.60
Fort Mill School District (Operating)	148.9	\$0.00 **	\$89.34
School Operations (Countywide)	30.0	\$0.00 **	\$18.00
Fort Mill School District (Bonds)	67.0	\$268.00	\$40.20
<b>TOTAL</b>	<b>394.4</b>	<b>\$862.00</b>	<b>\$236.64</b>

\*\* Exempt from school operating millage pursuant to Act 388 of 2006. All other property classifications (personal, rental, business, and industrial property) are subject to the school district's total operating millage of 178.9 mills.

The town's municipal levy of 86.0 mills will account for 21.8% of a property owner's total tax bill. At 62.5 mills, York County's levy will make up 15.8%. The remaining 245.9 mills, or 62.3%, may be attributed to area schools. This includes a levy of 148.9 mills (37.8%) for Fort Mill School District operations, 30.0 mills (7.6%) for countywide school operations, and 66.5 mills (17.0%) for the repayment of school bonds. (Note: Under SC Act 388 of 2006, owner-occupied residences are exempt from the operating portion of the school millage.)

### Allocation of Property Tax Millage (394.4 mills)



[This page intentionally left blank.]

# **General Fund Operating Budget**

**Fiscal Year 2012/13**



**FORT MILL**

# General Fund Revenue Summary

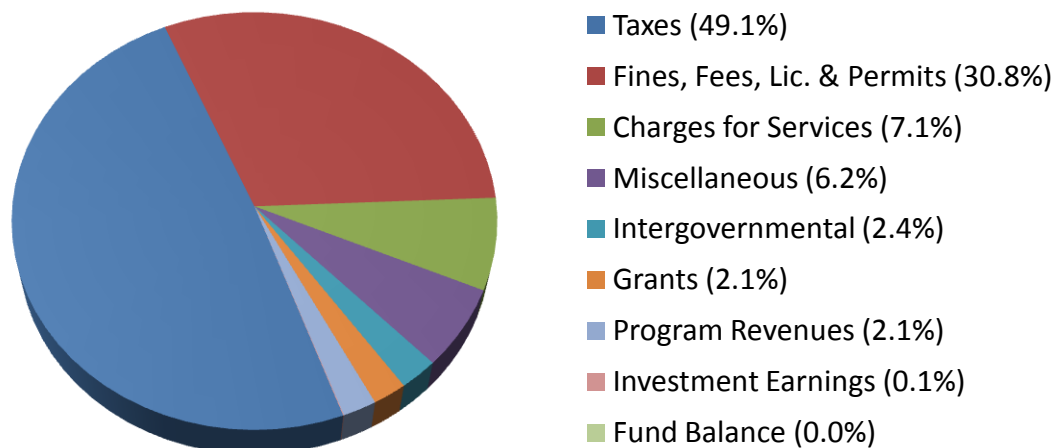
## Budget Highlights

The total general fund budget for FY 12/13 will be \$9,080,104. This represents a net increase of \$797,543, or 9.6%, from FY 11/12. Taxes will account for 49.1% of total general fund revenues. Despite the fact that there will not be a millage increase in FY 12/13, tax revenues are projected to increase by \$187,000, or 4.4%, over the previous year's budget due primarily to new home construction. A 14.9% increase in fines, fees, licenses and permits can be attributed to a significant recovery in building permits, land disturbance permits and business license revenues. Charges for services will increase by \$53,500, or 9.1%, due to increases in garbage fee collections. Miscellaneous revenues will see a 45.3% increase over the previous year due to an operating transfer from the hospitality tax fund, as well as increased revenues from the annual Strawberry Festival. Intergovernmental, grants, program revenues, and investment earnings will make up less than 7% of total general fund revenues, while no fund balance appropriation is included in the FY 12/13 budget.

## Revenue Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Taxes	4,160,492	4,272,000	4,459,000	187,000	4.4%
Fines, Fees, Lic. & Permits	2,675,686	2,431,713	2,795,100	363,387	14.9%
Charges for Services	653,589	591,000	644,500	53,500	9.1%
Intergovernmental	220,925	215,656	221,669	6,013	2.8%
Program Revenues	211,641	164,200	192,350	28,150	17.1%
Miscellaneous	570,366	390,500	567,359	176,859	45.3%
Investment Earnings	5,655	5,000	5,000	-	0.0%
Grants	266,737	212,492	195,126	(17,366)	-8.2%
Fund Balance	-	-	-	-	0.0%
<b>Total</b>	<b>8,765,091</b>	<b>8,282,561</b>	<b>9,080,104</b>	<b>797,543</b>	<b>9.6%</b>

## FY 12/13 General Fund Revenue Summary



# General Fund Revenue Details

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Taxes</b>					
Vehicle Taxes	354,091	325,000	395,000	70,000	21.5%
Real Property Taxes	3,760,114	3,900,000	4,000,000	100,000	2.6%
Property Tax Prior Years	(27,590)	2,000	2,000	-	0.0%
Housing Auth. Lieu of Tax	32,179	35,000	32,000	(3,000)	-8.6%
Execution Costs Penalties	41,698	10,000	30,000	20,000	200.0%
<b>Total Taxes</b>	<b>4,160,492</b>	<b>4,272,000</b>	<b>4,459,000</b>	<b>187,000</b>	<b>4.4%</b>
<b>Fines, Fees, Lic. &amp; Permits</b>					
Building Permits	203,742	120,000	375,000	255,000	212.5%
Land Disturbance Permits	86,600	25,000	25,000	-	0.0%
Miscellaneous Permits	41	100	100	-	0.0%
Planning Zoning Fees	14,255	8,000	10,000	2,000	25.0%
Privilege License	1,998,736	1,903,613	2,000,000	96,387	5.1%
Police Court Fines and Bond	60,477	65,000	75,000	10,000	15.4%
Duke Power Lieu of Fee	189,285	185,000	185,000	-	0.0%
York Electric Lieu of Fee	122,550	125,000	125,000	-	0.0%
<b>Total Fines, Fees, Lic.&amp;Permits</b>	<b>2,675,686</b>	<b>2,431,713</b>	<b>2,795,100</b>	<b>363,387</b>	<b>14.9%</b>
<b>Charges for Services</b>					
Garbage Service	566,518	520,000	575,000	55,000	10.6%
Assembly Center Fees	14,230	15,000	15,000	-	0.0%
Cemetery Lots & Deed Fees	506	-	-	-	0.0%
Grave Openings	42,200	30,000	30,000	-	0.0%
Parks Rentals	24,420	20,000	20,000	-	0.0%
Gym Rentals	5,715	6,000	4,500	(1,500)	-25.0%
<b>Total Charges for Services</b>	<b>653,589</b>	<b>591,000</b>	<b>644,500</b>	<b>53,500</b>	<b>9.1%</b>
<b>Intergovernmental</b>					
Aid to Subdivisions	199,804	200,000	200,000	-	0.0%
Manufacturers Tax Exempt	187	187	200	13	7.0%
Merchants Inventory Tax	15,469	15,469	15,469	-	0.0%
SC PRT Revenue	5,465	-	6,000	6,000	100.0%
<b>Total Intergovernmental</b>	<b>220,925</b>	<b>215,656</b>	<b>221,669</b>	<b>6,013</b>	<b>2.8%</b>
<b>Program Revenue</b>					
Athletic Revenues	211,641	164,200	192,350	28,150	17.1%
<b>Total Program Revenues</b>	<b>211,641</b>	<b>164,200</b>	<b>192,350</b>	<b>28,150</b>	<b>17.1%</b>
<b>Miscellaneous</b>					
Miscellaneous Income	68,974	10,000	20,000	10,000	100.0%
Donations - Police	-	500	500	-	0.0%
Spring Festival	131,719	130,000	200,000	70,000	53.8%
Sale of Recycled Materials	1,964	1,000	1,000	-	0.0%

## General Fund Revenue Details

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Miscellaneous (Cont'd)</b>					
School District SRO	153,425	153,000	153,000	-	0.0%
York County Fire Protection	20,958	21,000	22,000	1,000	4.8%
York County Natural Gas	-	-	-	-	0.0%
York County Recreation	64,421	65,000	64,400	(600)	-0.9%
Sale of Fixed Assets	19,500	10,000	10,000	-	0.0%
Capital Lease Proceeds	-	-	-	-	0.0%
Other Fin Sources	28,887	-	-	-	0.0%
Other Fin Sources - Ins Proc	80,518	-	-	-	0.0%
Transfer In - Hospitality Tax	-	-	96,459	96,459	100.0%
<b>Total Miscellaneous</b>	<b>570,366</b>	<b>390,500</b>	<b>567,359</b>	<b>176,859</b>	<b>45.3%</b>
<b>Investment Earnings</b>					
Interest Income	5,655	5,000	5,000	-	0.0%
<b>Total Investment Earnings</b>	<b>5,655</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>
<b>Grants</b>					
State Grant	-	-	195,126	195,126	100.0%
Federal Grant	266,737	212,492	-	(212,492)	-100.0%
<b>Total Grants</b>	<b>266,737</b>	<b>212,492</b>	<b>195,126</b>	<b>(17,366)</b>	<b>-8.2%</b>
<b>Fund Balance</b>					
Appropriation of Fund Balance	-	-	-	-	0.0%
<b>Total Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>8,765,091</b>	<b>8,282,561</b>	<b>9,080,104</b>	<b>797,543</b>	<b>9.6%</b>

# General Fund Expenditure Summary (All Departments)

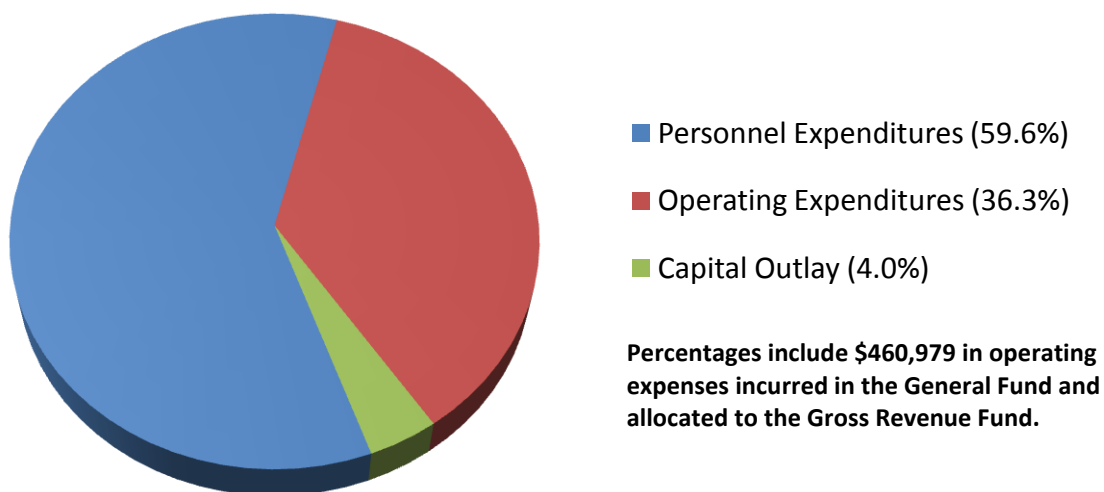
## Budget Highlights

The Town of Fort Mill's general fund expenditures in FY 12/13 will be in balance with the budgeted revenues of \$9,080,104. While expenditures incurred by general fund departments will total \$9,541,803, a portion of these expenses (\$460,979) are associated with gross revenue fund activities (such as utility billing and payments) and may be allocated to the gross revenue budget. Across all departments, a total of \$5,687,813, or 59.6% of total expenditures, can be attributed to personnel costs. These costs include salaries, benefits, medical insurance and worker's compensation. Personnel costs will increase by \$422,581, or 8.0%, compared to the previous year due to a 3% cost-of-living increase for town employees, increased medical insurance and state retirement contribution rates, as well as the addition of several new full-time positions. Operating expenditures will make up 36.3% of the general fund budget at \$3,468,030, an increase of \$509,754, or 17.2%, from FY 11/12. Capital outlay expenditures, which accounts for 4.0% of the FY 12/13 general fund budget, will see a decrease of \$72,041, or 15.8%, from the previous year.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	4,962,072	5,265,232	5,687,813	422,581	8.0%
Operating Expenditures	3,520,686	2,958,276	3,468,030	509,754	17.2%
Capital Outlay	414,319	457,281	385,240	(72,041)	-15.8%
<b>Subtotal</b>	<b>8,897,077</b>	<b>8,680,789</b>	<b>9,541,083</b>	<b>860,294</b>	<b>9.9%</b>
Gross Revenue Allocation	(350,713)	(398,228)	(460,979)	(62,751)	15.8%
<b>Total</b>	<b>8,546,364</b>	<b>8,282,561</b>	<b>9,080,104</b>	<b>797,543</b>	<b>9.6%</b>

## FY 12/13 General Fund Expenditure Summary (All Departments)





## General Fund Expenditure Details (All Departments)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	3,583,853	3,822,486	4,101,770	279,284	7.3%
Salaries - Overtime	80,139	118,282	118,419	137	0.1%
FICA	268,434	301,469	322,845	21,376	7.1%
SC Retirement	149,596	162,091	197,150	35,059	21.6%
SC Law Enforcement Retirement	229,264	242,374	276,420	34,046	14.0%
Medical Insurance	572,354	502,466	536,435	33,969	6.8%
SC Deferred Compensation	20,296	24,375	25,437	1,062	4.4%
Workers Compensation	58,136	91,689	109,337	17,648	19.2%
<b>Total Personnel</b>	<b>4,962,072</b>	<b>5,265,232</b>	<b>5,687,813</b>	<b>422,581</b>	<b>8.0%</b>
<b>Operating Expenses</b>					
Advertising	5,440	11,300	11,800	500	4.4%
Assembly Center	6,031	5,500	5,500	-	0.0%
Athletic Program Supplies	51,109	50,000	55,000	5,000	10.0%
Attorney Fees	24,918	30,000	30,000	-	0.0%
Auditor Fees	40,000	40,000	40,000	-	0.0%
Bank Service Charge	22,299	20,000	20,000	-	0.0%
Buildings & Grounds Maint.	139,390	87,000	99,000	12,000	13.8%
Community Development	-	10,000	10,000	-	0.0%
Contingencies	22,042	28,000	31,593	3,593	12.8%
Contracted Services	178,493	153,000	222,126	69,126	45.2%
Crime Prevention	-	-	3,000	3,000	100.0%
Custodial Services	8,580	10,000	10,000	-	0.0%
Donations	1,400	5,000	5,000	-	0.0%
Elections	-	4,000	-	(4,000)	-100.0%
Electricity	206,513	182,050	208,250	26,200	14.4%
Employee Assistance Program	1,734	-	-	-	0.0%
Equipment Rental	4,815	2,600	2,800	200	7.7%
Equipment Repairs	46,951	50,500	37,000	(13,500)	-26.7%
Festivities	137,486	146,000	16,800	(129,200)	-88.5%
Fort Mill Economic Council	-	-	5,000	5,000	100.0%
Gas, Oil, Grease	202,820	201,200	207,200	6,000	3.0%
GO Bond - 1994 Fire Station	41,709	43,900	46,205	2,305	5.3%
GO Bond - 2002 Town Hall	113,955	118,501	-	(118,501)	-100.0%
GO Bond - 2012 DB Park	-	-	79,767	79,767	100.0%
Interest Expense	43,891	27,858	71,767	43,909	157.6%
Jury Trials	500	2,000	2,000	-	0.0%
Land Lease	25,200	25,200	25,200	-	0.0%
Landfill Costs	129,107	135,000	135,000	-	0.0%
Lease Agreements	21,643	25,200	26,800	1,600	6.3%
Lease Purchase Payments	272,396	252,805	451,702	198,897	78.7%
Materials & Supplies	148,983	206,000	209,501	3,501	1.7%
Memberships/Dues/Subscriptions	16,439	20,032	24,337	4,305	21.5%
Miscellaneous Expenses	10,266	6,500	7,500	1,000	15.4%

## General Fund Expenditure Details (All Departments)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Narcotics Expenses	-	5,000	5,000	-	0.0%
Natural Gas	5,320	8,000	5,000	(3,000)	-37.5%
Other Insurance Expense	92,789	106,500	106,695	195	0.2%
Permits	-	1,200	2,000	800	66.7%
Phase II Stormwater	13,850	-	-	-	0.0%
Planning & Zoning	29,547	75,000	75,000	-	0.0%
Postage	6,750	10,950	10,950	-	0.0%
Pre-employment Expense	1,166	2,950	2,950	-	0.0%
Prisoner Expenses	11,720	20,000	20,000	-	0.0%
Professional Services	83,652	121,300	171,500	50,200	41.4%
Projects & Equipment	400	-	-	-	0.0%
Radio Maintenance	2,682	5,000	5,000	-	0.0%
Recycling Bins	2,394	3,000	6,000	3,000	100.0%
Rescue Squad	6,000	6,000	6,000	-	0.0%
Rollouts & Repair Kits	7,919	13,000	20,000	7,000	53.8%
Safety Patrol and Cadets	469	1,000	1,000	-	0.0%
Safety Vests	3,432	6,000	6,000	-	0.0%
SCBA Maintenance	1,966	1,000	500	(500)	-50.0%
Service Contracts	124,184	150,130	131,921	(18,209)	-12.1%
Stormsewer Maintenance	-	10,000	10,000	-	0.0%
Strawberry Festival	-	-	250,000	250,000	100.0%
Street Repairs	77,851	100,000	100,000	-	0.0%
Tax Handling	5,408	5,500	5,500	-	0.0%
Telephone	92,331	88,500	109,000	20,500	23.2%
Transfers Out	680,000	-	-	-	0.0%
Travel & Training	50,621	63,200	76,050	12,850	20.3%
Tree Trimming	8,650	6,000	6,000	-	0.0%
Unemployment Claims	8,601	5,000	10,000	5,000	100.0%
Uniforms	78,248	79,000	79,416	416	0.5%
Vehicle Accessory	27,328	28,000	17,500	(10,500)	-37.5%
Vehicle Maintenance	148,882	109,200	98,700	(10,500)	-9.6%
Water & Heat	24,416	28,700	30,500	1,800	6.3%
<b>Total Operating</b>	<b>3,520,686</b>	<b>2,958,276</b>	<b>3,468,030</b>	<b>509,754</b>	<b>17.2%</b>
<b>Capital Outlay</b>					
Computer Outlay	109,181	275,081	36,300	(238,781)	-86.8%
Machinery & Equipment	160,553	92,200	160,349	68,149	73.9%
Other Outlay	10,000	90,000	38,294	(51,706)	-57.5%
Transportation	134,585	-	150,297	150,297	100.0%
<b>Total Capital Outlay</b>	<b>414,319</b>	<b>457,281</b>	<b>385,240</b>	<b>(72,041)</b>	<b>-15.8%</b>
<b>Subtotal</b>	<b>8,897,077</b>	<b>8,680,789</b>	<b>9,541,083</b>	<b>860,294</b>	<b>9.9%</b>
Gross Revenue Allocation	(350,713)	(398,228)	(460,979)	(62,751)	15.8%
<b>Total Expenditures</b>	<b>8,546,364</b>	<b>8,282,561</b>	<b>9,080,104</b>	<b>797,543</b>	<b>9.6%</b>

# General Fund Expenditure Summary (By Section)

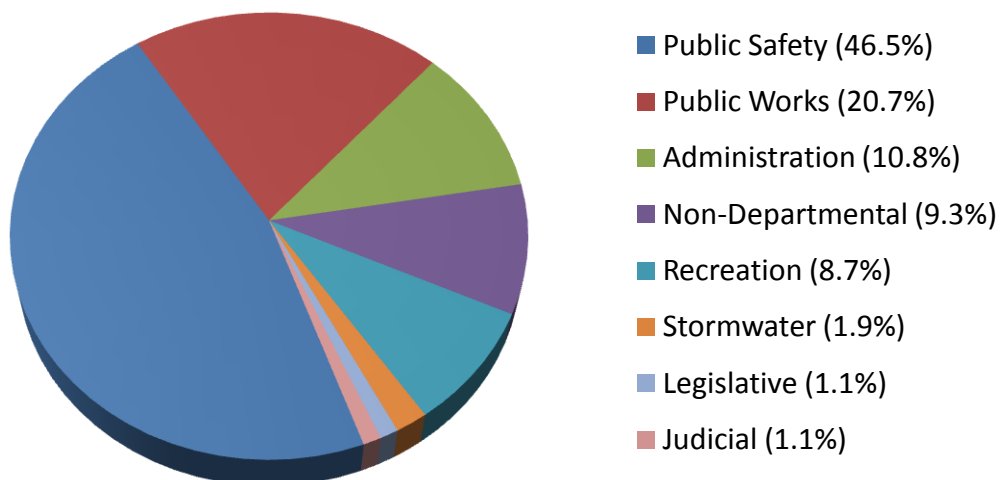
## Budget Highlights

General fund departments and divisions may be divided into eight sections, each corresponding to a specific function of the town's general operations. Public Safety, which includes the Police and Fire Departments, accounts for the largest portion of general fund expenditures at \$4,221,478, or 46.5%. The Public Safety budget will increase by \$116,821, or 2.8%, from the previous year. Public Works, which makes up more than 20% of general fund expenditures, will remain relatively consistent with FY 11/12 funding levels. The Administration section, which accounts for just over 10% of the total general fund budget, will increase by \$141,301, or 16.9%. The Non-Departmental Section, which accounts for 9.3% of the total budget, will see the largest increase at \$322,665, or 61.3%. The Recreation section, which makes up 8.7% of total expenditures, will see a 21.3% increase compared to the previous year. The Judicial, Stormwater and Legislative sections, collectively, will make up the remaining 4.1% of budgeted expenditures

## Expenditure Summary (By Section)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Legislative	54,791	93,169	98,288	5,119	5.5%
Judicial	94,051	135,868	97,709	(38,159)	-28.1%
Administration	762,762	836,030	977,331	141,301	16.9%
Public Safety	3,991,032	4,104,657	4,221,478	116,821	2.8%
Public Works	1,781,602	1,823,113	1,876,236	53,123	2.9%
Recreation	647,098	648,241	786,304	138,063	21.3%
Stormwater	-	115,219	173,829	58,610	50.9%
Non-Departmental	1,215,028	526,264	848,929	322,665	61.3%
<b>Total Expenditures</b>	<b>8,546,364</b>	<b>8,282,561</b>	<b>9,080,104</b>	<b>797,543</b>	<b>9.6%</b>

## FY 12/13 General Fund Expenditure Summary (By Section)



## General Fund Expenditure Details (By Section)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Legislative</b>					
Town Council	54,791	93,169	98,288	5,119	5.5%
<b>Total Legislative</b>	<b>54,791</b>	<b>93,169</b>	<b>98,288</b>	<b>5,119</b>	<b>5.5%</b>
<b>Judicial</b>					
Municipal Court	94,051	135,868	97,709	(38,159)	-28.1%
<b>Total Judicial</b>	<b>94,051</b>	<b>135,868</b>	<b>97,709</b>	<b>(38,159)</b>	<b>-28.1%</b>
<b>Administration</b>					
Administration Department	762,762	836,030	977,331	141,301	16.9%
<b>Total Administration</b>	<b>762,762</b>	<b>836,030</b>	<b>977,331</b>	<b>141,301</b>	<b>16.9%</b>
<b>Public Safety</b>					
Police Department	2,985,589	3,136,508	3,194,357	57,849	1.8%
Fire Department	1,005,443	968,149	1,027,121	58,972	6.1%
<b>Total Public Safety</b>	<b>3,991,032</b>	<b>4,104,657</b>	<b>4,221,478</b>	<b>116,821</b>	<b>2.8%</b>
<b>Public Works</b>					
Public Works Admin. Division	106,296	92,169	101,401	9,232	10.0%
Sanitation Division	474,560	410,896	520,929	110,033	26.8%
Streets Division	439,968	446,413	458,765	12,352	2.8%
Building & Grounds Division	680,753	774,215	703,856	(70,359)	-9.1%
Garage Division	80,025	99,420	91,285	(8,135)	-8.2%
<b>Total Public Works</b>	<b>1,781,602</b>	<b>1,823,113</b>	<b>1,876,236</b>	<b>53,123</b>	<b>2.9%</b>
<b>Recreation</b>					
Parks & Recreation Dept.	647,098	648,241	786,304	138,063	21.3%
<b>Total Recreation</b>	<b>647,098</b>	<b>648,241</b>	<b>786,304</b>	<b>138,063</b>	<b>21.3%</b>
<b>Stormwater</b>					
Stormwater Department	-	115,219	173,829	58,610	50.9%
<b>Total Stormwater</b>	<b>-</b>	<b>115,219</b>	<b>173,829</b>	<b>58,610</b>	<b>50.9%</b>
<b>Non-Departmental</b>					
Non-Departmental	1,215,028	526,264	848,929	322,665	61.3%
<b>Total Non-Departmental</b>	<b>1,215,028</b>	<b>526,264</b>	<b>848,929</b>	<b>322,665</b>	<b>61.3%</b>
<b>Total Expenditures</b>	<b>8,546,364</b>	<b>8,282,561</b>	<b>9,080,104</b>	<b>797,543</b>	<b>9.6%</b>

[This page intentionally left blank.]

# Legislative

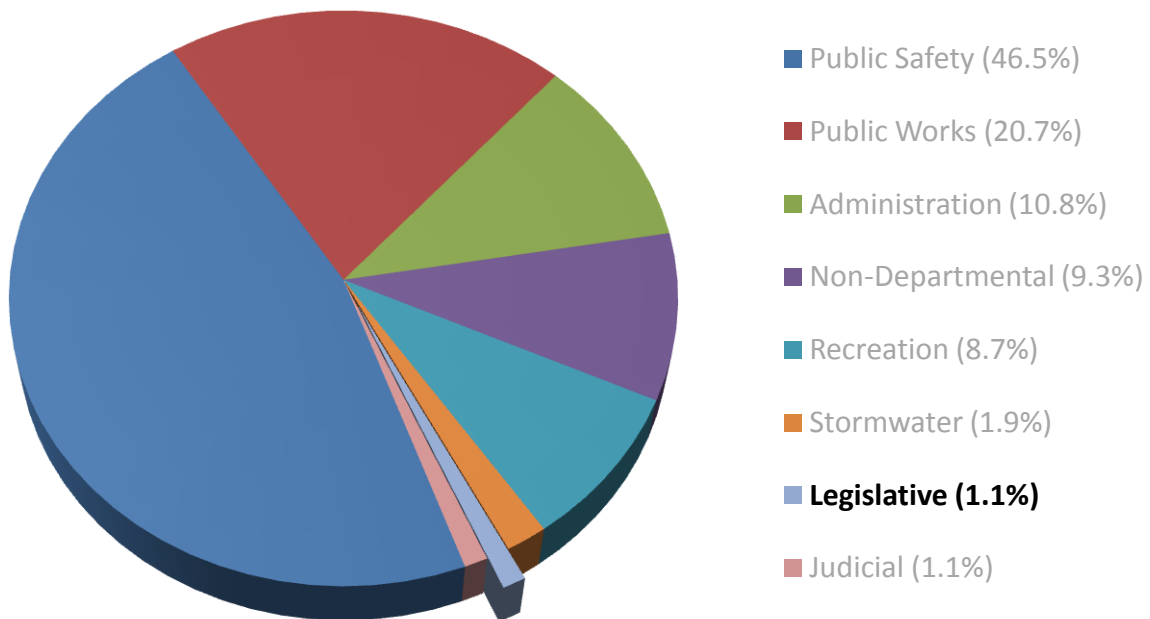
---

The Legislative section of the general fund includes the following department:

- Town Council

The Legislative section is responsible for carrying out the governmental and policy making obligations of the Town of Fort Mill. These obligations include: adopting an annual budget; setting rates for taxes and fees; appointing town officials; entering into contracts and debt service agreements; setting general policies for the town government; and enacting regulations, resolutions, and ordinances, consistent with the authority granted by the Constitution and general laws of the State of South Carolina.

With a total budget of \$98,288, the Legislative section will account for 1.1% of the total general fund expenditures in FY 12/13.



# Town Council Budget Summary

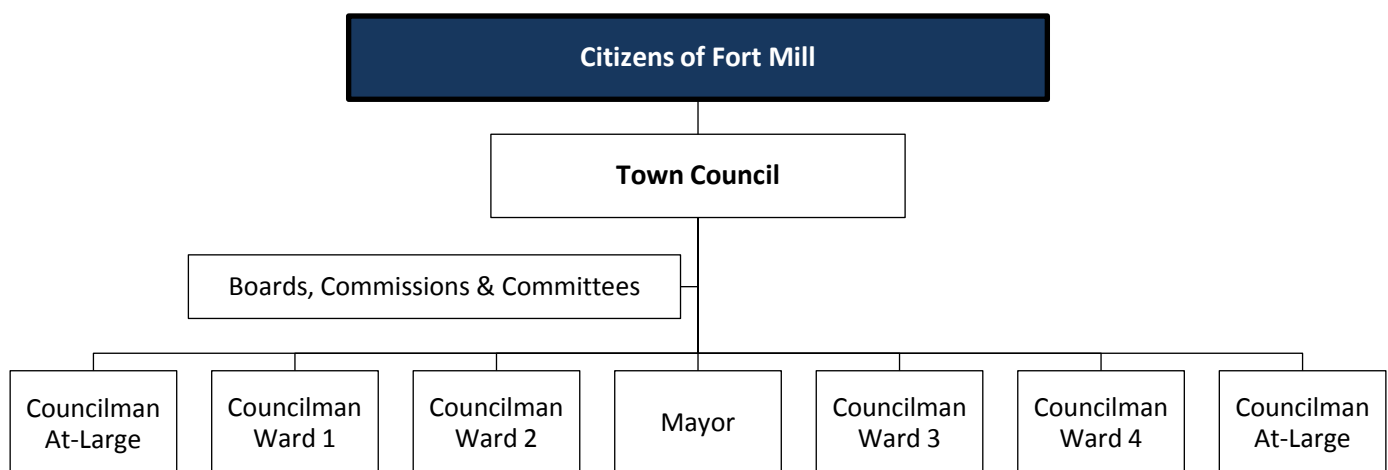
## Budget Highlights

The total general fund budget for the Town Council in FY 12/13 will be \$98,288. This represents an increase of \$5,119, or 5.5%, from FY 11/12. Personnel expenses will be relatively flat compared to the previous year's budget. The council's operating budget will be increased by \$7,250, or 7.3%, due to the planned purchase of iPads and data plans for the seven members of town council. The operating budget includes \$75,000 for planning and zoning related items, such as phase 1 of a zoning code update, and completion of a town-wide transportation study. A \$7,500 appropriation has been made in the capital outlay budget to fund technology improvements to the council chambers at Town Hall. A portion of the Town Council's expenditures (\$42,123) will be allocated to the Gross Revenue budget.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	25,337	25,598	25,661	63	0.2%
Operating Expenditures	52,936	100,000	107,250	7,250	7.3%
Capital Outlay	-	7,500	7,500	-	0.0%
<b>Subtotal</b>	<b>78,273</b>	<b>133,098</b>	<b>140,411</b>	<b>7,313</b>	<b>5.5%</b>
Allocation to Gross Revenue	(23,482)	(39,929)	(42,123)	(2,194)	5.5%
<b>Total</b>	<b>54,791</b>	<b>93,169</b>	<b>98,288</b>	<b>5,119</b>	<b>5.5%</b>

## Organization Chart



# Town Council Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	23,250	23,250	23,250	-	0.0%
FICA	1,779	1,779	1,779	-	0.0%
SC Retirement	95	287	318	31	10.8%
Workers Compensation	213	282	314	32	11.3%
<b>Total Personnel</b>	<b>25,337</b>	<b>25,598</b>	<b>25,661</b>	<b>63</b>	<b>0.2%</b>
<b>Operating Expenses</b>					
Materials & Supplies	2,992	2,000	4,900	2,900	145.0%
Telephone	-	-	3,300	3,300	100.0%
Travel & Training	9,165	10,000	10,000	-	0.0%
Memberships/Dues/Subscriptions	-	500	500	-	0.0%
Advertising	-	1,000	1,000	-	0.0%
Miscellaneous Expenses	100	500	500	-	0.0%
Contingencies	4,390	5,000	5,000	-	0.0%
Festivities	6,742	6,000	6,000	-	0.0%
Planning & Zoning	29,547	75,000	75,000	-	0.0%
Service Contracts	-	-	1,050	1,050	100.0%
<b>Total Operating</b>	<b>52,936</b>	<b>100,000</b>	<b>107,250</b>	<b>7,250</b>	<b>7.3%</b>
<b>Capital Outlay</b>					
Other Outlay	-	7,500	7,500	-	0.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>0.0%</b>
<b>Council Subtotal</b>	<b>78,273</b>	<b>133,098</b>	<b>140,411</b>	<b>7,313</b>	<b>5.5%</b>
Gross Revenue Allocation	(23,482)	(39,929)	(42,123)	(2,194)	5.5%
<b>Council Total</b>	<b>54,791</b>	<b>93,169</b>	<b>98,288</b>	<b>5,119</b>	<b>5.5%</b>



[This page intentionally left blank.]

# Judicial

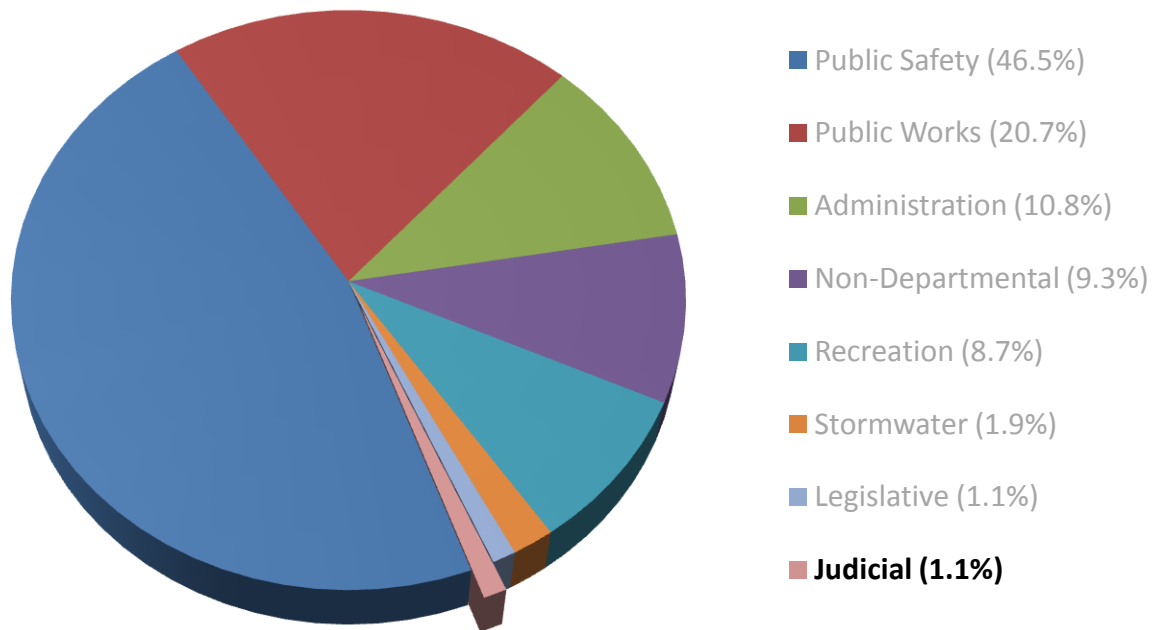
---

The Judicial section of the general fund includes the following department:

- Municipal Court

Under the Judicial section, the Municipal Court is responsible for hearing and deciding all cases arising under the ordinances of the town. The municipal court has all powers, duties and jurisdiction in criminal cases made under state law and conferred upon magistrates; however, the court does not have jurisdiction in civil matters. The court possesses the power to impose fines, penalties, restitution, and/or prison sentences. The court is also responsible for collecting and disposing fines and penalties, as well as maintaining court records.

With a total budget of \$97,709, the Judicial section will account for 1.1% of the total general fund expenditures in FY 12/13.



# Municipal Court Budget Summary

---

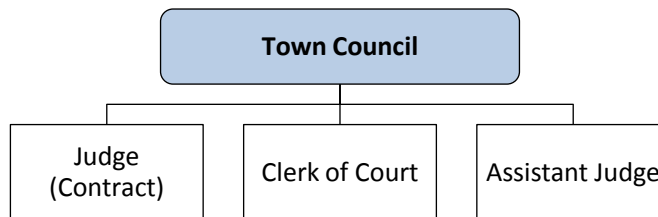
## Budget Highlights

The total budget for the Municipal Court in FY 12/13 will be \$97,709. This is a decrease of \$38,159, or 28.1%, from FY 11/12. The former position of Municipal Judge will be replaced in the current year's budget by a York County Magistrate Judge working under contract with the town. As a result, personnel expenses will decrease by \$40,159, or 44.9%, while operating expenses will see an increase of \$29,000, or 148.7%. One-time capital appropriations in the FY 11/12 budget will not roll over into FY 12/13, and the capital outlay budget has been reduced to zero.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	83,833	89,368	49,209	(40,159)	-44.9%
Operating Expenditures	10,218	19,500	48,500	29,000	148.7%
Capital Outlay	-	27,000	-	(27,000)	-100.0%
<b>Total</b>	<b>94,051</b>	<b>135,868</b>	<b>97,709</b>	<b>(38,159)</b>	<b>-28.1%</b>

## Organization Chart



# Municipal Court Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	66,582	72,100	37,139	(34,961)	-48.5%
Salaries - Overtime	-	-	-	-	0.0%
FICA	4,631	5,516	2,841	(2,675)	-48.5%
SC Law Enforcement Retirement	141	-	-	-	0.0%
SC Retirement	6,142	6,408	3,937	(2,471)	-38.6%
SC Deferred Compensation	261	260	260	-	0.0%
Medical Insurance	5,862	4,632	4,773	141	3.0%
Workers Compensation	214	452	259	(193)	-42.7%
<b>Total Personnel</b>	<b>83,833</b>	<b>89,368</b>	<b>49,209</b>	<b>(40,159)</b>	<b>-44.9%</b>
<b>Operating Expenses</b>					
Contracted Services	-	-	30,000	30,000	100.0%
Materials & Supplies	1,341	2,000	2,000	-	0.0%
Telephone	2,587	3,000	3,000	-	0.0%
Travel & Training	650	1,000	1,000	-	0.0%
Postage	667	1,000	1,000	-	0.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Professional Services	3,300	8,000	8,000	-	0.0%
Service Contracts	761	1,500	1,000	(500)	-33.3%
Jury Trials	500	2,000	2,000	-	0.0%
Other Insurance Expense	392	500	-	(500)	-100.0%
Employee Assistance Program	20	-	-	-	0.0%
<b>Total Operating</b>	<b>10,218</b>	<b>19,500</b>	<b>48,500</b>	<b>29,000</b>	<b>148.7%</b>
<b>Capital Outlay</b>					
Computer Outlay	-	2,000	-	(2,000)	-100.0%
Other Outlay	-	25,000	-	(25,000)	-100.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>27,000</b>	<b>-</b>	<b>(27,000)</b>	<b>-100.0%</b>
<b>Municipal Court Total</b>	<b>94,051</b>	<b>135,868</b>	<b>97,709</b>	<b>(38,159)</b>	<b>-28.1%</b>

[This page intentionally left blank.]

# Administration

---

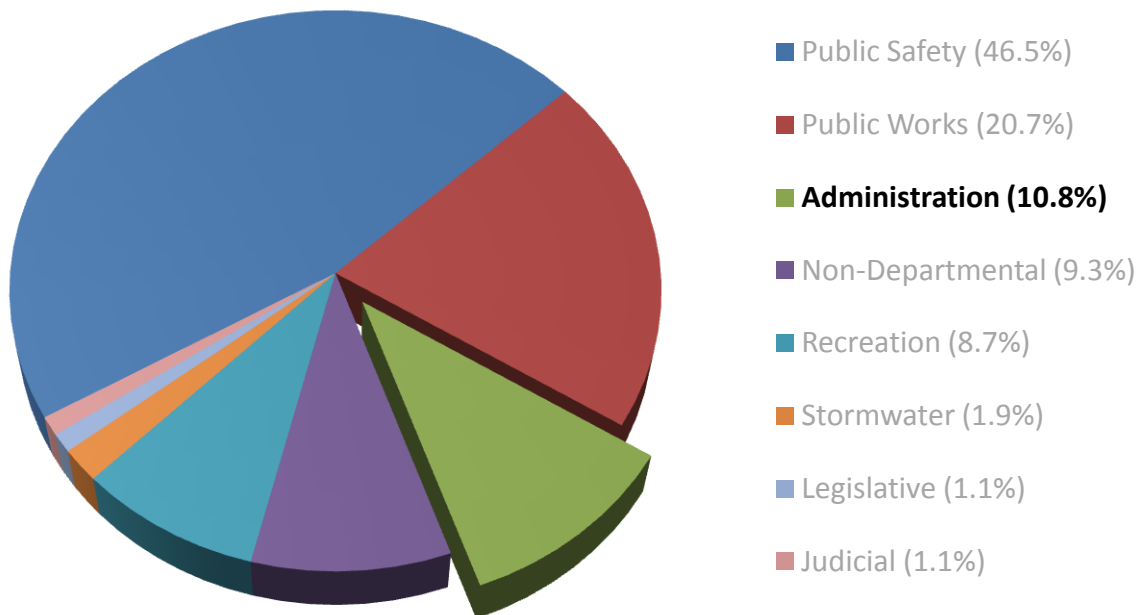
The Administration section of the general fund includes the following department:

- Administration Department

The Administration section is responsible for a variety of general government functions, including:

- General administration of the town government;
- Maintaining records, books, and papers related to official town business;
- Financial matters such as preparing and administering the annual budget, maintaining an itemized account of all receipts and disbursements, payroll, debt-service, and protecting the general financial health of the town;
- Processing and collecting taxes, fees, and charges (including utility billing and payments);
- Code enforcement;
- Building permits and inspections;
- Business licensing;
- Procurement of goods and services;
- Planning, zoning, and development services; and
- Human resources and employee benefits.

With a total budget of \$977,331, the Administration section will account for 10.8% of the total general fund expenditures in FY 12/13.



# Administration Department Budget Summary

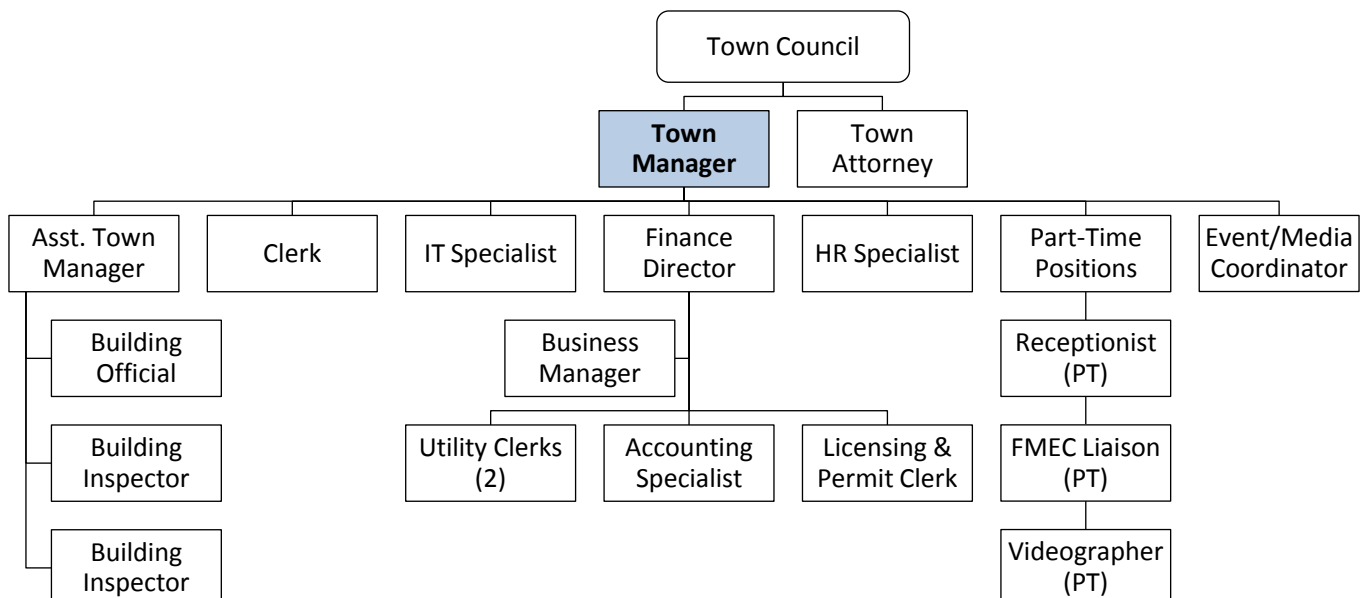
## Budget Highlights

The total budget for the Administration Department in FY 12/13 will be \$977,331. This is an increase of \$141,301, or 16.9%, from FY 11/12. Personnel expenses will increase by \$134,597, or 16.1%, due to the addition of two new full-time positions (Event & Media Coordinator and Building Inspector), a 3% cost-of-living increase for employees, and increased employer contribution rates to the state retirement system. Operating expenses will increase by \$65,761, or 18.7%, due to higher costs for materials and supplies, travel and training, and telephone services. The operating budget also includes \$40,000 for an update of the town's classification and compensation plan. The capital outlay budget will receive a \$1,500 increase from the previous year in order to fund new and replacement computers. Since a significant portion of the Administration Department's expenditures are directly related to utility billing and collection services, a portion of the department's expenditures (\$418,856) will be allocated to the Gross Revenue budget.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	738,914	837,067	971,664	134,597	16.1%
Operating Expenditures	340,111	351,262	417,023	65,761	18.7%
Capital Outlay	10,968	6,000	7,500	1,500	25.0%
<b>Subtotal</b>	<b>1,089,993</b>	<b>1,194,329</b>	<b>1,396,187</b>	<b>201,858</b>	<b>16.9%</b>
Allocation to Gross Revenue	(327,231)	(358,299)	(418,856)	(60,557)	16.9%
<b>Total</b>	<b>762,762</b>	<b>836,030</b>	<b>977,331</b>	<b>141,301</b>	<b>16.9%</b>

## Organization Chart



# Administration Department Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	565,831	651,190	746,975	95,785	14.7%
FICA	41,290	49,816	57,144	7,328	14.7%
SC Retirement	51,002	57,427	76,770	19,343	33.7%
SC Deferred Compensation	2,346	3,315	3,900	585	17.6%
Medical Insurance	76,137	69,779	79,987	10,208	14.6%
Workers Compensation	2,308	5,540	6,888	1,348	24.3%
<b>Total Personnel</b>	<b>738,914</b>	<b>837,067</b>	<b>971,664</b>	<b>134,597</b>	<b>16.1%</b>
<b>Operating Expenses</b>					
Uniforms	983	1,000	1,550	550	55.0%
Materials & Supplies	24,556	25,000	38,993	13,993	56.0%
Vehicle Maintenance	6,245	1,500	2,000	500	33.3%
Gas, Oil, Grease	5,158	5,000	5,000	-	0.0%
Electricity	12,168	12,000	12,000	-	0.0%
Telephone	28,340	22,000	30,000	8,000	36.4%
Travel & Training	16,460	14,000	23,000	9,000	64.3%
Water & Heat	3,348	2,200	2,500	300	13.6%
Memberships/Dues/Subscriptions	8,611	9,532	8,800	(732)	-7.7%
Auditor Fees	40,000	40,000	40,000	-	0.0%
Attorney Fees	24,918	30,000	30,000	-	0.0%
Bank Service Charge	22,299	20,000	20,000	-	0.0%
Advertising	1,678	1,000	1,000	-	0.0%
Postage	5,312	8,000	8,000	-	0.0%
Buildings & Grounds Maint.	24,716	23,000	25,000	2,000	8.7%
Custodial Services	8,580	10,000	10,000	-	0.0%
Miscellaneous Expenses	2,253	500	500	-	0.0%
Professional Services	21,081	31,800	80,000	48,200	151.6%
Lease Agreements	14,960	14,200	15,800	1,600	11.3%
Contingencies	1,807	3,000	3,000	-	0.0%
Service Contracts	55,182	65,030	53,880	(11,150)	-17.1%
Tax Handling	5,408	5,500	5,500	-	0.0%
Other Insurance Expense	5,782	6,500	-	(6,500)	-100.0%
Pre-employment Expense	49	500	500	-	0.0%
Employee Assistance Program	217	-	-	-	0.0%
<b>Total Operating</b>	<b>340,111</b>	<b>351,262</b>	<b>417,023</b>	<b>65,761</b>	<b>18.7%</b>
<b>Capital Outlay</b>					
Computer Outlay	10,968	6,000	7,500	1,500	25.0%
<b>Total Capital Outlay</b>	<b>10,968</b>	<b>6,000</b>	<b>7,500</b>	<b>1,500</b>	<b>25.0%</b>
<b>Administration Subtotal</b>	<b>1,089,993</b>	<b>1,194,329</b>	<b>1,396,187</b>	<b>201,858</b>	<b>16.9%</b>



## Administration Department Budget

---

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Administration Subtotal</b>	<b>1,089,993</b>	<b>1,194,329</b>	<b>1,396,187</b>	<b>201,858</b>	<b>16.9%</b>
Gross Revenue Allocation	(327,231)	(358,299)	(418,856)	(60,557)	16.9%
<b>Administration Total</b>	<b>762,762</b>	<b>836,030</b>	<b>977,331</b>	<b>141,301</b>	<b>16.9%</b>

# Public Safety

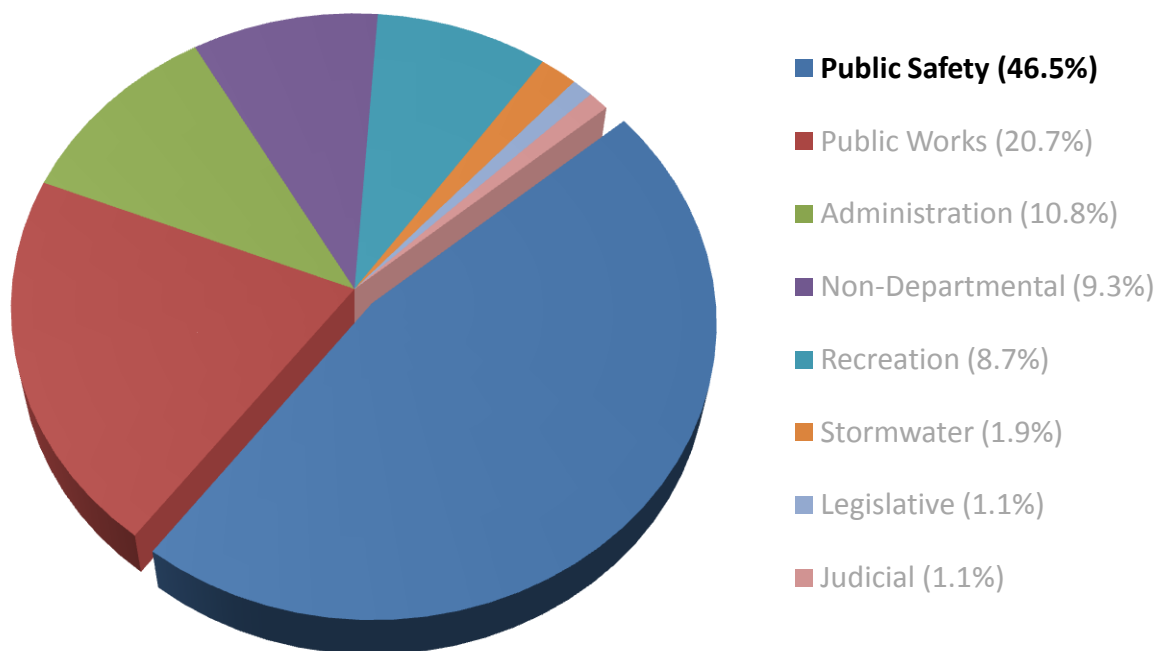
---

The Public Safety section of the general fund includes the following departments:

- Police Department
- Fire Department

The Public Safety section is responsible for developing and implementing measures that enhance the quality of life in our community by protecting the life, safety, and property of Fort Mill residents, visitors, and businesses. Services provided by departments within this section include law enforcement; crime prevention; detaining individuals who pose a threat to the public's welfare; providing fire suppression and fire education services within the town limits and in surrounding areas; and coordinating public safety efforts with local, state, and federal agencies.

With a total budget of \$4,221,478, the Public Safety section will account for 46.5% of the total general fund expenditures in FY 12/13.



# Police Department Budget Summary

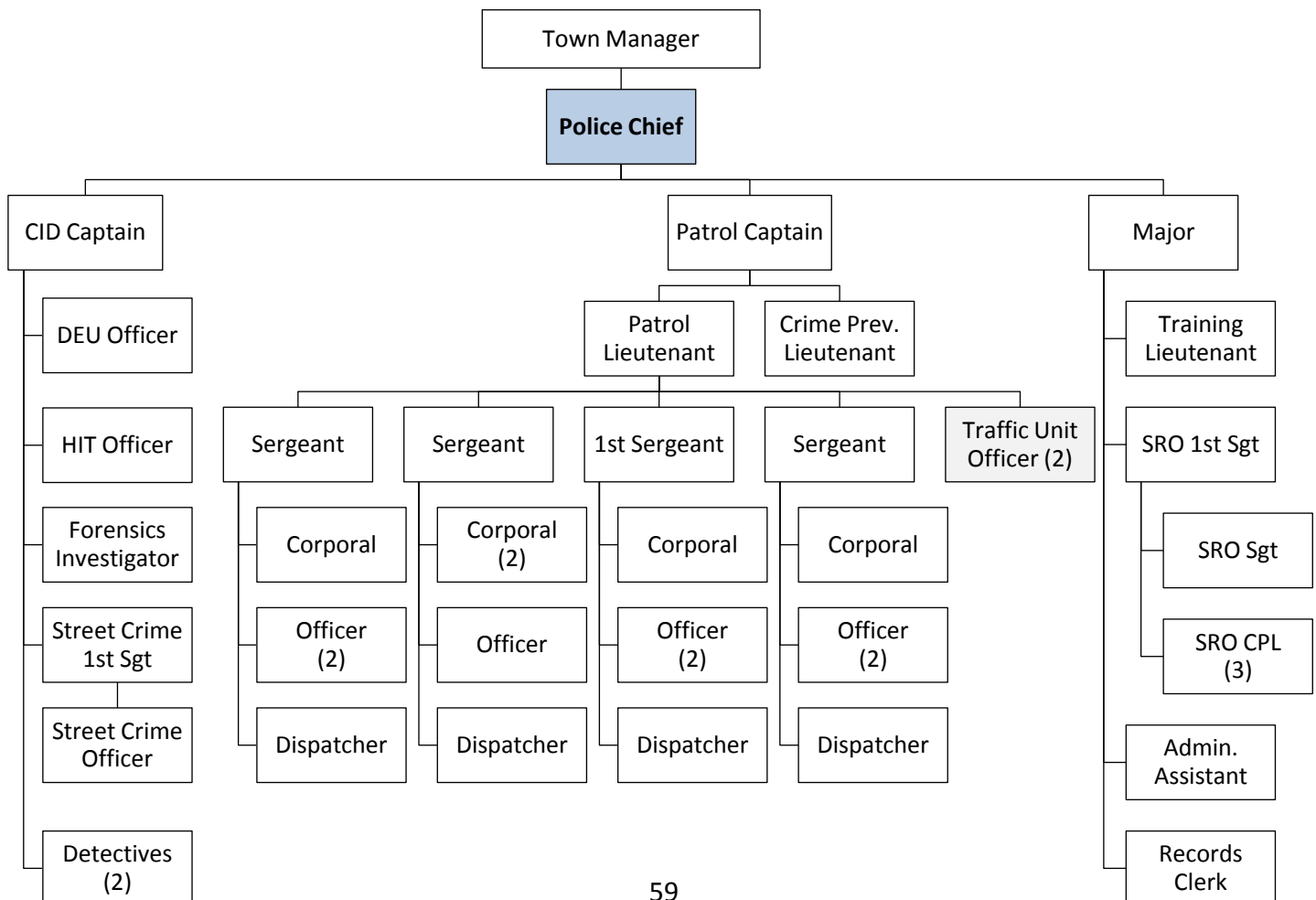
## Budget Highlights

The total budget for the Police Department in FY 12/13 will be \$3,194,357, an increase of \$57,849, or 1.8%, from FY 11/12. Personnel expenses are anticipated to grow by \$139,690, or 6.0%, due to the anticipated hiring of two grant-funded traffic unit officers, as well as a 3% cost-of-living increase and increased costs for medical insurance and state retirement contributions. Operating costs will decrease by \$55,000, or 10.2%, compared to last year's budget. The capital outlay budget will also see a decrease of \$26,841, or 10.1%, despite the inclusion of more than \$100,000 for new vehicles.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	2,263,564	2,332,927	2,472,617	139,690	6.0%
Operating Expenditures	548,991	538,000	483,000	(55,000)	-10.2%
Capital Outlay	173,034	265,581	238,740	(26,841)	-10.1%
<b>Total</b>	<b>2,985,589</b>	<b>3,136,508</b>	<b>3,194,357</b>	<b>57,849</b>	<b>1.8%</b>

## Organization Chart



# Police Department Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	1,645,063	1,685,972	1,779,550	93,578	5.6%
Salaries - Overtime	17,667	45,282	45,282	-	0.0%
FICA	122,943	132,441	139,600	7,159	5.4%
SC Law Enforcement Retirement	173,000	180,513	202,594	22,081	12.2%
SC Retirement	15,146	15,211	18,839	3,628	23.9%
SC Deferred Compensation	8,731	10,400	10,660	260	2.5%
Medical Insurance	247,244	214,993	220,023	5,030	2.3%
Workers Compensation	33,770	48,115	56,069	7,954	16.5%
<b>Total Personnel</b>	<b>2,263,564</b>	<b>2,332,927</b>	<b>2,472,617</b>	<b>139,690</b>	<b>6.0%</b>
<b>Operating Expenses</b>					
Uniforms	42,109	40,000	40,000	-	0.0%
Materials & Supplies	43,816	50,000	50,058	58	0.1%
Vehicle Maintenance	60,303	40,000	45,000	5,000	12.5%
Radio Maintenance	2,682	5,000	5,000	-	0.0%
Gas, Oil, Grease	87,989	90,000	90,000	-	0.0%
Electricity	20,809	20,000	20,000	-	0.0%
Telephone	38,995	40,000	45,000	5,000	12.5%
Contracted Services	-	1,000	5,001	4,001	400.1%
Equipment Repairs	661	2,000	2,000	-	0.0%
Travel & Training	12,430	20,000	20,000	-	0.0%
Water & Heat	3,663	4,000	4,000	-	0.0%
Memberships/Dues/Subscriptions	2,855	4,000	4,100	100	2.5%
Advertising	-	1,500	1,500	-	0.0%
Postage	409	1,500	1,500	-	0.0%
Buildings & Grounds Maint.	61,953	20,000	25,000	5,000	25.0%
Narcotics Expenses	-	5,000	5,000	-	0.0%
Prisoner Expenses	11,720	20,000	20,000	-	0.0%
Miscellaneous Expenses	1,374	500	1,500	1,000	200.0%
Professional Services	23,061	11,000	11,000	-	0.0%
Lease Agreements	6,683	11,000	11,000	-	0.0%
Service Contracts	46,275	54,500	47,341	(7,159)	-13.1%
Safety Patrol and Cadets	469	1,000	1,000	-	0.0%
Other Insurance Expense	55,955	60,000	-	(60,000)	-100.0%
Vehicle Accessory	19,781	28,000	17,000	(11,000)	-39.3%
Safety Vests	3,432	6,000	6,000	-	0.0%
Pre-employment Expense	799	2,000	2,000	-	0.0%
Employee Assistance Program	768	-	-	-	0.0%
Crime Prevention	-	-	3,000	3,000	100.0%
<b>Total Operating</b>	<b>548,991</b>	<b>538,000</b>	<b>483,000</b>	<b>(55,000)</b>	<b>-10.2%</b>
<b>Capital Outlay</b>					
Computer Outlay	94,235	255,581	16,100	(239,481)	-93.7%

## Police Department Budget

---

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Machinery & Equipment	5,904	10,000	91,049	81,049	810.5%
Other Outlay	10,000	-	28,294	28,294	100.0%
Transportation	62,895	-	103,297	103,297	100.0%
<b>Total Capital Outlay</b>	<b>173,034</b>	<b>265,581</b>	<b>238,740</b>	<b>(26,841)</b>	<b>-10.1%</b>
<b>Police Total</b>	<b>2,985,589</b>	<b>3,136,508</b>	<b>3,194,357</b>	<b>57,849</b>	<b>1.8%</b>

# Fire Department Budget Summary

---

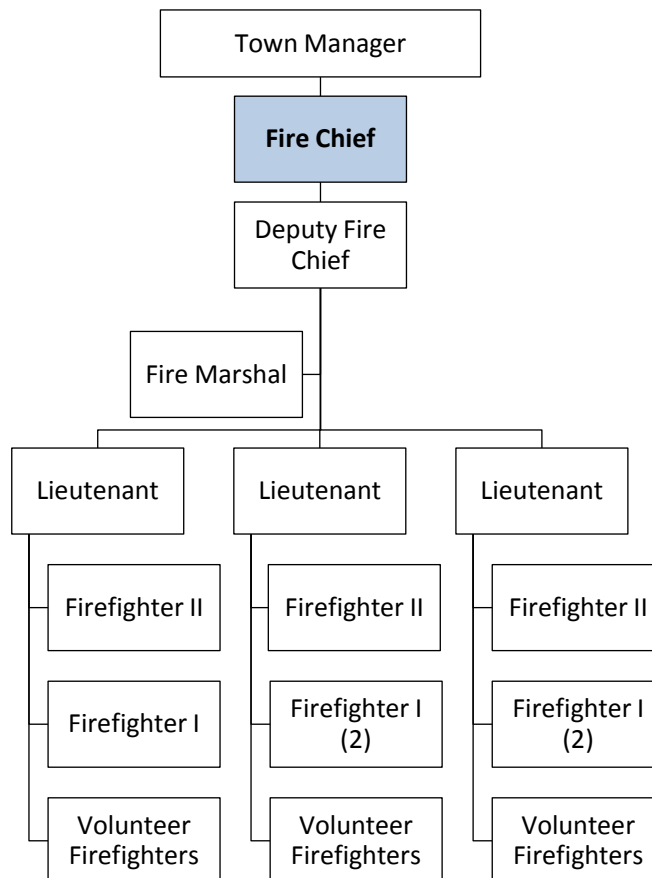
## Budget Highlights

The total budget for the Fire Department in FY 12/13 will be \$1,027,121. This is an increase of \$58,972, or 6.1%, from the previous fiscal year. Personnel expenses will increase by \$88,822, or 11.9%, from FY 11/12 levels due to the reclassification of two existing positions, a 3% cost-of-living increase, and increased costs for medical insurance and state retirement contributions. Operating costs will decrease by \$4,350, or 2.7%, due to marginal changes among multiple line items. The capital outlay budget will see a net decrease of \$25,500, or 43.1%, due to a reduction in one-time machinery and equipment expenditures budgeted in FY 11/12.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	693,382	747,499	836,321	88,822	11.9%
Operating Expenditures	156,214	161,450	157,100	(4,350)	-2.7%
Capital Outlay	155,847	59,200	33,700	(25,500)	-43.1%
<b>Total</b>	<b>1,005,443</b>	<b>968,149</b>	<b>1,027,121</b>	<b>58,972</b>	<b>6.1%</b>

## Organization Chart



# Fire Department Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	460,261	498,317	560,076	61,759	12.4%
Salaries - Overtime	45,764	50,000	50,137	137	0.3%
FICA	36,177	41,946	46,681	4,735	11.3%
SC Law Enforcement Retirement	56,123	61,861	73,826	11,965	19.3%
SC Retirement	1,405	-	-	-	0.0%
SC Deferred Compensation	2,824	3,510	3,640	130	3.7%
Medical Insurance	84,063	78,414	85,871	7,457	9.5%
Workers Compensation	6,765	13,451	16,090	2,639	19.6%
<b>Total Personnel</b>	<b>693,382</b>	<b>747,499</b>	<b>836,321</b>	<b>88,822</b>	<b>11.9%</b>
<b>Operating Expenses</b>					
Uniforms	17,951	16,000	16,900	900	5.6%
Materials & Supplies	20,744	25,000	30,000	5,000	20.0%
Vehicle Maintenance	8,624	9,000	10,000	1,000	11.1%
Gas, Oil, Grease	18,093	17,500	18,500	1,000	5.7%
Electricity	9,685	8,500	9,500	1,000	11.8%
Telephone	8,342	8,500	8,500	-	0.0%
Natural Gas	5,320	8,000	5,000	(3,000)	-37.5%
Equipment Repairs	1,101	2,500	2,000	(500)	-20.0%
Travel & Training	8,614	12,000	13,400	1,400	11.7%
Water & Heat	3,730	3,000	4,500	1,500	50.0%
Memberships/Dues/Subscriptions	3,344	4,000	4,000	-	0.0%
Advertising	-	-	500	500	100.0%
Postage	362	450	450	-	0.0%
Buildings & Grounds Maint.	11,390	10,000	15,000	5,000	50.0%
Miscellaneous Expenses	593	500	500	-	0.0%
Professional Services	4,710	3,000	-	(3,000)	-100.0%
Service Contracts	14,590	21,500	17,350	(4,150)	-19.3%
Other Insurance Expense	9,272	11,000	-	(11,000)	-100.0%
SCBA Maintenance	1,966	1,000	500	(500)	-50.0%
Employee Assistance Program	236	-	-	-	0.0%
Vehicle Accessory	7,547	-	500	500	100.0%
<b>Total Operating</b>	<b>156,214</b>	<b>161,450</b>	<b>157,100</b>	<b>(4,350)</b>	<b>-2.7%</b>
<b>Capital Outlay</b>					
Computer Outlay	819	9,000	9,500	500	5.6%
Machinery & Equipment	127,241	50,200	24,200	(26,000)	-51.8%
Transportation	27,787	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>155,847</b>	<b>59,200</b>	<b>33,700</b>	<b>(25,500)</b>	<b>-43.1%</b>
<b>Fire Total</b>	<b>1,005,443</b>	<b>968,149</b>	<b>1,027,121</b>	<b>58,972</b>	<b>6.1%</b>

## Public Works

---

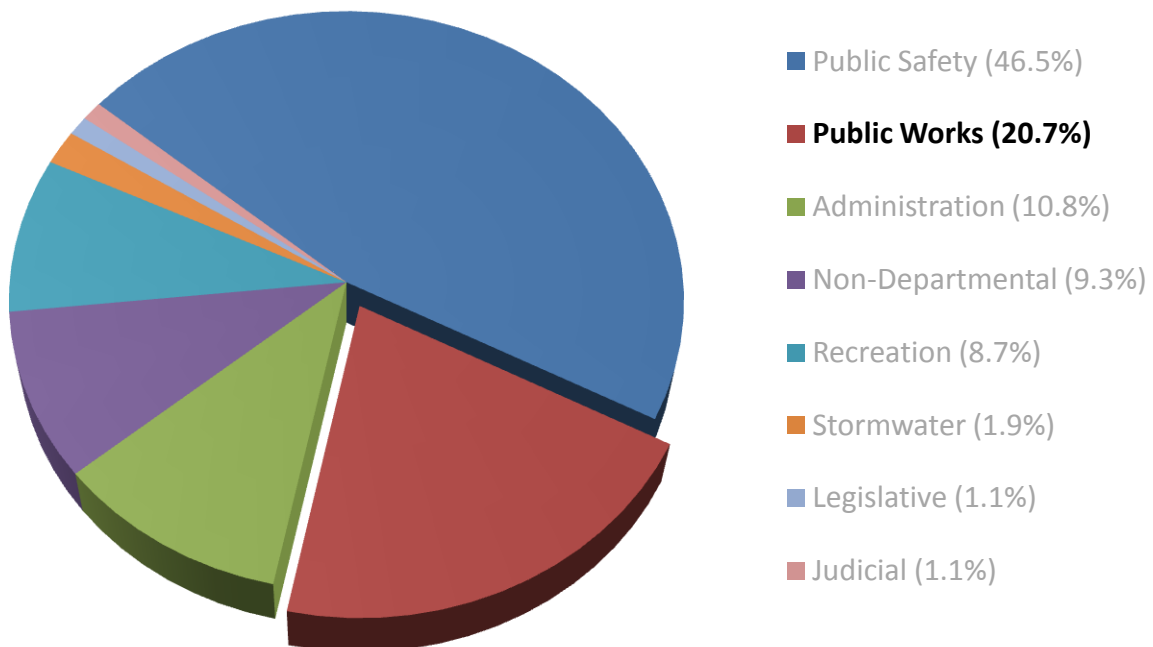
The Public Works section of the general fund includes the following divisions, each of which are housed under the Town of Fort Mill's Public Works Department:

- Public Works Administration Division
- Streets Division
- Sanitation Division
- Buildings & Grounds Division
- Garage Division

The Public Works Department is responsible for a variety of public service functions, including:

- Collecting and disposing of solid waste and recyclable materials;
- Maintaining the town's four cemeteries (Unity, Old Unity, Greenhill & Macedonia);
- Street maintenance, repair and cleaning;
- Maintaining town facilities, parks, public spaces, and rights-of-way; and
- Maintaining vehicles and equipment in the town's municipal fleet

With a total budget of \$1,876,236, the Public Works section will account for 20.7% of the total general fund expenditures in FY 12/13.





# Public Works Administration Division Budget Summary

---

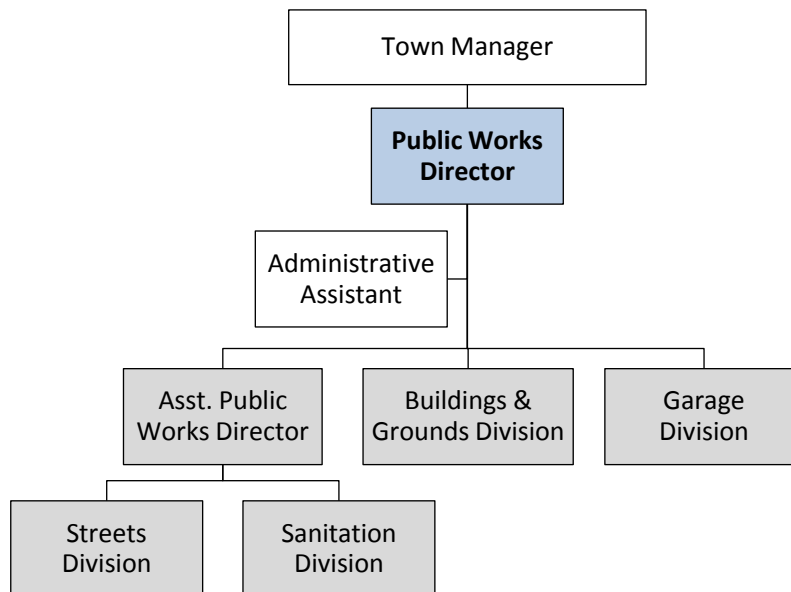
## Budget Highlights

The total budget for the Administration Division of the Public Works Department in FY 12/13 will be \$101,401. This is an increase of \$9,232, or 10.0%, compared to the previous fiscal year. Personnel expenditures will see a modest increase of \$1,591, or 2.6%, due to a 3% cost-of-living increase for employees, as well as increased costs related to medical insurance and state retirement contributions. Operating costs will increase by \$7,641, or 24.8%, due to marginal increases among several line items. No funds have been appropriated for capital outlay expenditures in FY 12/13.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	59,401	61,319	62,910	1,591	2.6%
Operating Expenditures	44,161	30,850	38,491	7,641	24.8%
Capital Outlay	2,734	-	-	-	0.0%
<b>Total</b>	<b>106,296</b>	<b>92,169</b>	<b>101,401</b>	<b>9,232</b>	<b>10.0%</b>

## Organization Chart



# Public Works Administration Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	44,978	46,778	48,041	1,263	2.7%
Salaries - Overtime	-	1,000	500	(500)	-50.0%
FICA	3,319	3,655	3,713	58	1.6%
SC Retirement	4,232	4,573	5,145	572	12.5%
SC Deferred Compensation	261	260	260	-	0.0%
Medical Insurance	6,434	4,632	4,773	141	3.0%
Workers Compensation	177	421	478	57	13.5%
<b>Total Personnel</b>	<b>59,401</b>	<b>61,319</b>	<b>62,910</b>	<b>1,591</b>	<b>2.6%</b>
<b>Operating Expenses</b>					
Uniforms	213	400	366	(34)	-8.5%
Materials & Supplies	1,930	5,000	5,350	350	7.0%
Vehicle Maintenance	5,732	1,000	1,000	-	0.0%
Gas, Oil, Grease	866	1,500	1,500	-	0.0%
Electricity	3,803	3,500	5,700	2,200	62.9%
Telephone	7,560	8,000	11,200	3,200	40.0%
Travel & Training	947	1,200	3,000	1,800	150.0%
Water & Heat	-	1,000	1,000	-	0.0%
Memberships/Dues/Subscriptions	1,264	300	1,925	1,625	541.7%
Advertising	-	200	200	-	0.0%
Buildings & Grounds Maint.	1,002	2,000	2,000	-	0.0%
Miscellaneous Expenses	247	500	500	-	0.0%
Professional Services	1,500	1,500	1,500	-	0.0%
Service Contracts	3,459	3,000	3,000	-	0.0%
Phase II Stormwater	13,850	-	-	-	0.0%
Other Insurance Expense	1,450	1,500	-	(1,500)	-100.0%
Pre-employment Expense	318	250	250	-	0.0%
Employee Assistance Program	20	-	-	-	0.0%
<b>Total Operating</b>	<b>44,161</b>	<b>30,850</b>	<b>38,491</b>	<b>7,641</b>	<b>24.8%</b>
<b>Capital Outlay</b>					
Computer Outlay	2,734	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>2,734</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Public Works Admin Total</b>	<b>106,296</b>	<b>92,169</b>	<b>101,401</b>	<b>9,232</b>	<b>10.0%</b>

# Streets Division Budget Summary

---

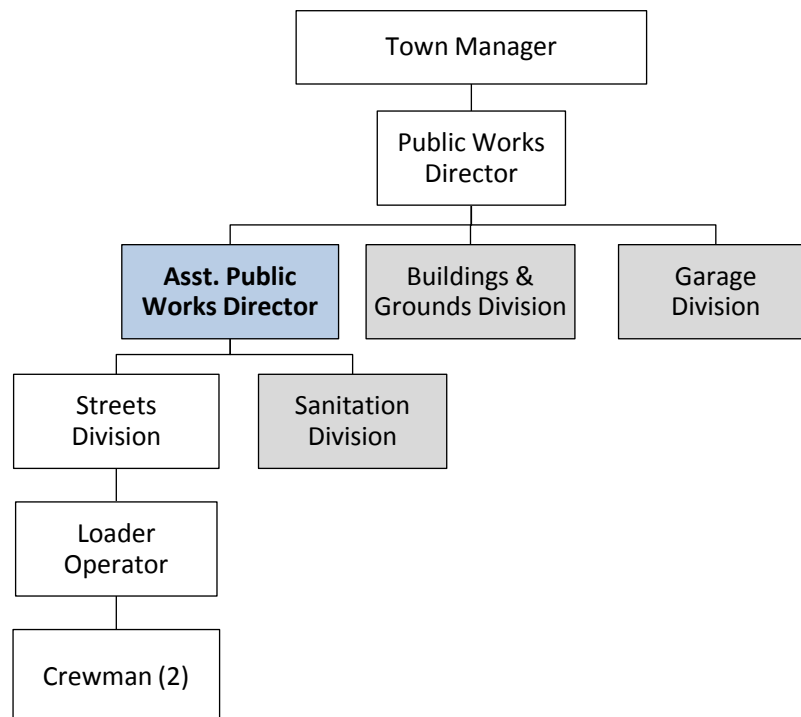
## Budget Highlights

The total budget for Streets Division of the Public Works Department in FY 12/13 will be \$458,765. This is an increase of \$12,352, or 2.8%, compared to FY 11/12. Personnel expenses will increase by \$5,802, or 5.3%, due to a 3% cost-of-living increase, as well as increased contribution rates for the state retirement system. Nearly than 75% of the division's budget will be dedicated to operating costs, which will increase by only \$2,550, or 0.8%, compared to the previous year. The capital outlay budget includes a \$4,000 appropriation for a replacement leaf box container.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	102,070	109,113	114,915	5,802	5.3%
Operating Expenditures	337,898	337,300	339,850	2,550	0.8%
Capital Outlay	-	-	4,000	4,000	100.0%
<b>Total</b>	<b>439,968</b>	<b>446,413</b>	<b>458,765</b>	<b>12,352</b>	<b>2.8%</b>

## Organization Chart



# Streets Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	72,805	75,766	80,855	5,089	6.7%
Salaries - Overtime	875	2,000	2,000	-	0.0%
FICA	5,569	5,949	6,338	389	6.5%
SC Retirement	6,897	7,443	8,783	1,340	18.0%
SC Deferred Compensation	391	650	650	-	0.0%
Medical Insurance	13,943	14,757	13,265	(1,492)	-10.1%
Workers Compensation	1,590	2,548	3,024	476	18.7%
<b>Total Personnel</b>	<b>102,070</b>	<b>109,113</b>	<b>114,915</b>	<b>5,802</b>	<b>5.3%</b>
<b>Operating Expenses</b>					
Uniforms	1,850	1,800	2,350	550	30.6%
Materials & Supplies	3,903	8,000	7,000	(1,000)	-12.5%
Vehicle Maintenance	20,740	10,000	13,000	3,000	30.0%
Gas, Oil, Grease	26,882	20,000	20,000	-	0.0%
Electricity	128,010	110,000	130,000	20,000	18.2%
Travel & Training	-	-	500	500	100.0%
Contracted Services	47,700	50,000	50,000	-	0.0%
Equipment Repairs	13,903	20,000	7,000	(13,000)	-65.0%
Tree Trimming	8,650	6,000	6,000	-	0.0%
Street Repairs	77,851	100,000	100,000	-	0.0%
Equipment Rental	-	1,000	1,000	-	0.0%
Service Contracts	-	-	2,500	2,500	100.0%
Miscellaneous Expenses	804	500	500	-	0.0%
Other Insurance Expense	7,556	10,000	-	(10,000)	-100.0%
Employee Assistance Program	49	-	-	-	0.0%
<b>Total Operating</b>	<b>337,898</b>	<b>337,300</b>	<b>339,850</b>	<b>2,550</b>	<b>0.8%</b>
<b>Capital Outlay</b>					
Machinery & Equipment	-	-	4,000	4,000	100.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>4,000</b>	<b>100.0%</b>
<b>Streets Total</b>	<b>439,968</b>	<b>446,413</b>	<b>458,765</b>	<b>12,352</b>	<b>2.8%</b>

# Sanitation Division Budget Summary

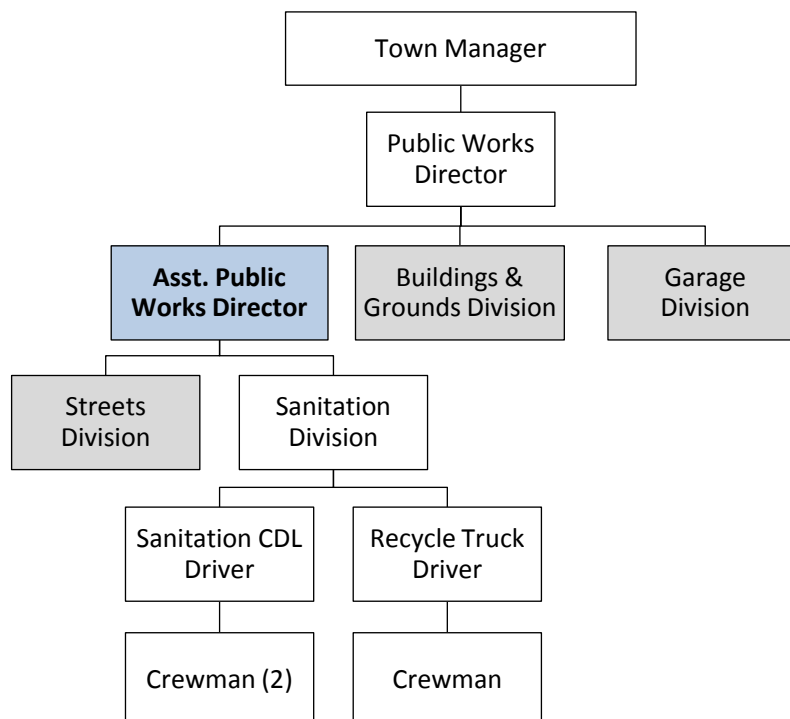
## Budget Highlights

The total budget for Sanitation Division of the Public Works Department in FY 12/13 will be \$520,929. This is an increase of \$110,033, or 26.8%, compared to the previous fiscal year. Personnel expenses will be \$99,163, or 62.5%, higher than in the FY 11/12 budget due to the transfer of two positions from the Buildings & Grounds Division back to the Sanitation Division. Operating costs will see a net decrease of \$15,130, or 6.0%, due in large part to reduced costs for vehicle maintenance. A total of \$26,000 in capital expenditures have been budgeted in FY 12/13: \$4,000 will be used to purchase LED strobe lights for vehicle and employee safety purposes, while an additional \$22,000 will be used to cover a shortfall toward the purchase of a new garbage truck.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	220,256	158,696	257,859	99,163	62.5%
Operating Expenditures	245,304	252,200	237,070	(15,130)	-6.0%
Capital Outlay	9,000	-	26,000	26,000	100.0%
<b>Total</b>	<b>474,560</b>	<b>410,896</b>	<b>520,929</b>	<b>110,033</b>	<b>26.8%</b>

## Organization Chart



## Sanitation Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	152,610	115,491	181,912	66,421	57.5%
Salaries - Overtime	2,075	2,000	2,000	-	0.0%
FICA	10,920	8,988	14,069	5,081	56.5%
SC Retirement	14,456	11,245	19,495	8,250	73.4%
SC Deferred Compensation	1,183	910	1,430	520	57.1%
Medical Insurance	34,946	16,212	32,241	16,029	98.9%
Workers Compensation	4,066	3,850	6,712	2,862	74.3%
<b>Total Personnel</b>	<b>220,256</b>	<b>158,696</b>	<b>257,859</b>	<b>99,163</b>	<b>62.5%</b>
<b>Operating Expenses</b>					
Uniforms	4,012	2,500	3,150	650	26.0%
Materials & Supplies	2,354	5,000	5,000	-	0.0%
Vehicle Maintenance	35,423	35,000	15,000	(20,000)	-57.1%
Gas, Oil, Grease	35,196	33,000	35,000	2,000	6.1%
Travel & Training	-	-	500	500	100.0%
Contracted Services	23,554	20,000	16,920	(3,080)	-15.4%
Landfill Costs	129,107	135,000	135,000	-	0.0%
Miscellaneous Expenses	1,044	500	500	-	0.0%
Rollouts & Repair Kits	7,919	13,000	20,000	7,000	53.8%
Recycling Bins	2,394	3,000	6,000	3,000	100.0%
Other Insurance Expense	4,212	-	-	(5,200)	-100.0%
Employee Assistance Program	89	-	-	-	0.0%
<b>Total Operating</b>	<b>245,304</b>	<b>252,200</b>	<b>237,070</b>	<b>(15,130)</b>	<b>-6.0%</b>
<b>Capital Outlay</b>					
Machinery & Equipment	-	-	4,000	4,000	100.0%
Transportation	9,000	-	22,000	22,000	100.0%
<b>Total Capital Outlay</b>	<b>9,000</b>	<b>-</b>	<b>26,000</b>	<b>26,000</b>	<b>100.0%</b>
<b>Sanitation Total</b>	<b>474,560</b>	<b>410,896</b>	<b>520,929</b>	<b>110,033</b>	<b>26.8%</b>

# Buildings & Grounds Division Budget Summary

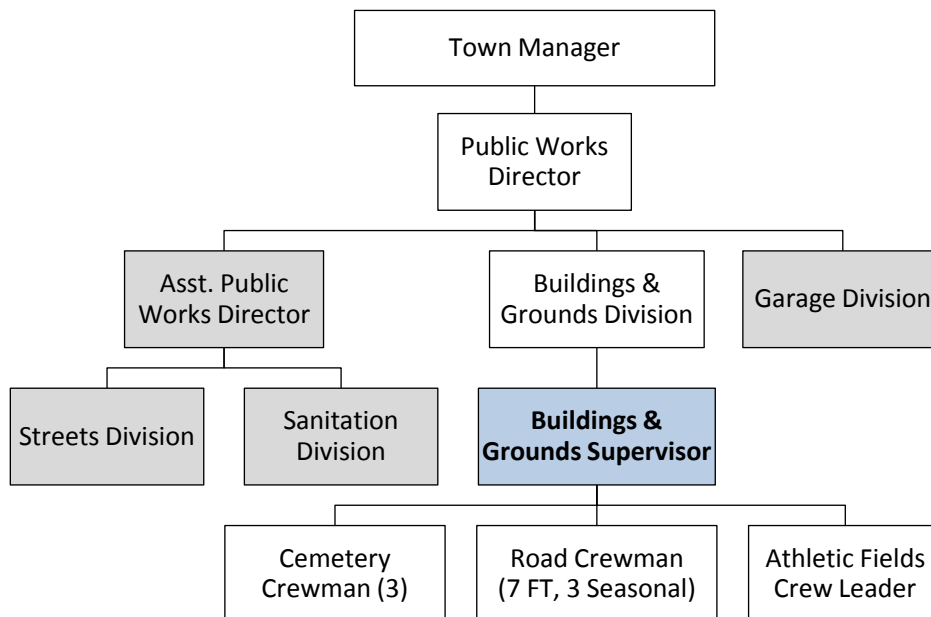
## Budget Highlights

The total budget for the Buildings & Grounds Division of the Public Works Department in FY 12/13 will be \$703,856. This represents a net decrease of \$70,359, or 9.1%, from the FY 11/12 budget. Personnel expenses will decrease by \$57,759, or 9.8%, primarily due to the transfer of two positions from the Buildings & Grounds Division back to the Sanitation Division. Operating costs will decrease by \$10,900, or 6.7%, due in large part to reduced expenditures on materials and supplies. The total amount budgeted for capital expenditures will be \$18,300, a reduction of \$1,700, or 8.5%, compared to previous year's budget.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	503,144	590,515	532,756	(57,759)	-9.8%
Operating Expenditures	133,019	163,700	152,800	(10,900)	-6.7%
Capital Outlay	44,590	20,000	18,300	(1,700)	-8.5%
<b>Total</b>	<b>680,753</b>	<b>774,215</b>	<b>703,856</b>	<b>(70,359)</b>	<b>-9.1%</b>

## Organization Chart



## Buildings & Grounds Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	348,361	416,394	371,657	(44,737)	-10.7%
Salaries - Overtime	11,822	15,000	15,000	-	0.0%
FICA	26,588	33,002	29,579	(3,423)	-10.4%
SC Retirement	32,429	38,418	37,806	(612)	-1.6%
SC Deferred Compensation	3,005	3,640	3,120	(520)	-14.3%
Medical Insurance	72,456	70,394	61,933	(8,461)	-12.0%
Workers Compensation	8,483	13,667	13,661	(6)	0.0%
<b>Total Personnel</b>	<b>503,144</b>	<b>590,515</b>	<b>532,756</b>	<b>(57,759)</b>	<b>-9.8%</b>
<b>Operating Expenses</b>					
Uniforms	9,512	14,600	12,500	(2,100)	-14.4%
Materials & Supplies	22,342	55,000	37,200	(17,800)	-32.4%
Vehicle Maintenance	8,185	10,000	10,000	-	0.0%
Gas, Oil, Grease	18,879	22,000	22,000	-	0.0%
Contracted Services	38,562	36,000	48,000	12,000	33.3%
Equipment Repairs	26,477	20,000	20,000	-	0.0%
Miscellaneous Expenses	2,116	500	500	-	0.0%
Equipment Rental	2,530	-	200	200	100.0%
Service Contracts	-	-	2,400	2,400	100.0%
Other Insurance Expense	4,180	5,600	-	(5,600)	-100.0%
Employee Assistance Program	236	-	-	-	0.0%
<b>Total Operating</b>	<b>133,019</b>	<b>163,700</b>	<b>152,800</b>	<b>(10,900)</b>	<b>-6.7%</b>
<b>Capital Outlay</b>					
Computer Outlay	-	-	1,200	1,200	100.0%
Machinery & Equipment	9,687	20,000	17,100	(2,900)	-14.5%
Transportation	34,903	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>44,590</b>	<b>20,000</b>	<b>18,300</b>	<b>(1,700)</b>	<b>-8.5%</b>
<b>Buildings &amp; Grounds Total</b>	<b>680,753</b>	<b>774,215</b>	<b>703,856</b>	<b>(70,359)</b>	<b>-9.1%</b>



# Garage Budget Division Summary

---

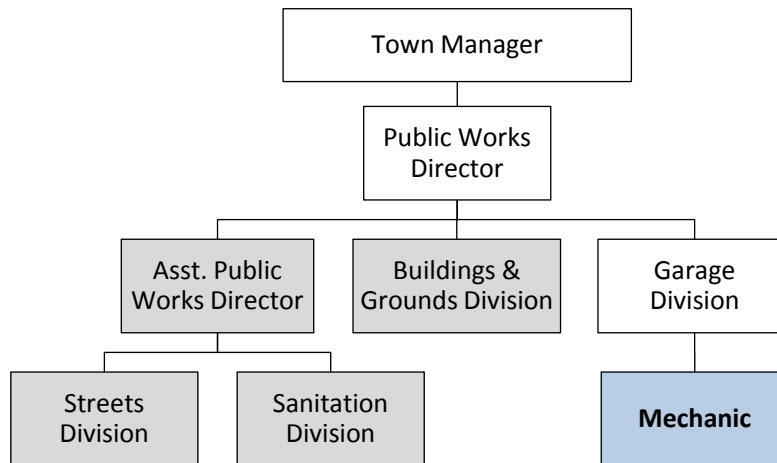
## Budget Highlights

The total budget for Garage Division of the Public Works Department in FY 12/13 will be \$91,285, a decrease of \$8,135, or 8.2%, from the previous fiscal year. Personnel expenses will increase by \$1,615, or 2.8%, due to a cost-of-living increase, as well as an increase in state retirement contributions. Operating costs will increase by \$2,250, or 7.8%, due to increased costs for gas, oil and grease. There were no items included in the capital outlay budget for FY 12/13.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	56,269	58,720	60,335	1,615	2.8%
Operating Expenditures	23,756	28,700	30,950	2,250	7.8%
Capital Outlay	-	12,000	-	(12,000)	-100.0%
<b>Total</b>	<b>80,025</b>	<b>99,420</b>	<b>91,285</b>	<b>(8,135)</b>	<b>-8.2%</b>

## Organization Chart



## Garage Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	39,747	40,571	41,788	1,217	3.0%
Salaries - Overtime	696	2,000	2,000	-	0.0%
FICA	2,642	3,256	3,350	94	2.9%
SC Retirement	3,790	4,075	4,642	567	13.9%
SC Deferred Compensation	261	260	260	-	0.0%
Medical Insurance	8,865	7,809	7,437	(372)	-4.8%
Workers Compensation	268	749	858	109	14.6%
<b>Total Personnel</b>	<b>56,269</b>	<b>58,720</b>	<b>60,335</b>	<b>1,615</b>	<b>2.8%</b>
<b>Operating Expenses</b>					
Uniforms	749	900	700	(200)	-22.2%
Materials & Supplies	4,570	5,000	5,000	-	0.0%
Vehicle Maintenance	297	1,000	1,000	-	0.0%
Gas, Oil, Grease	2,835	5,000	8,000	3,000	60.0%
Electricity	5,138	4,000	4,000	-	0.0%
Telephone	2,269	2,100	2,100	-	0.0%
Equipment Repairs	-	1,000	1,000	-	0.0%
Water & Heat	4,245	6,500	6,500	-	0.0%
Memberships/Dues/Subscriptions	-	-	150	150	100.0%
Buildings & Grounds Maint.	3,005	2,000	2,000	-	0.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Other Insurance Expense	628	700	-	(700)	-100.0%
Employee Assistance Program	20	-	-	-	0.0%
<b>Total Operating</b>	<b>23,756</b>	<b>28,700</b>	<b>30,950</b>	<b>2,250</b>	<b>7.8%</b>
<b>Capital Outlay</b>					
Machinery & Equipment	-	12,000	-	(12,000)	-100.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>(12,000)</b>	<b>-100.0%</b>
<b>Garage Total</b>	<b>80,025</b>	<b>99,420</b>	<b>91,285</b>	<b>(8,135)</b>	<b>-8.2%</b>

[This page intentionally left blank.]

# Recreation

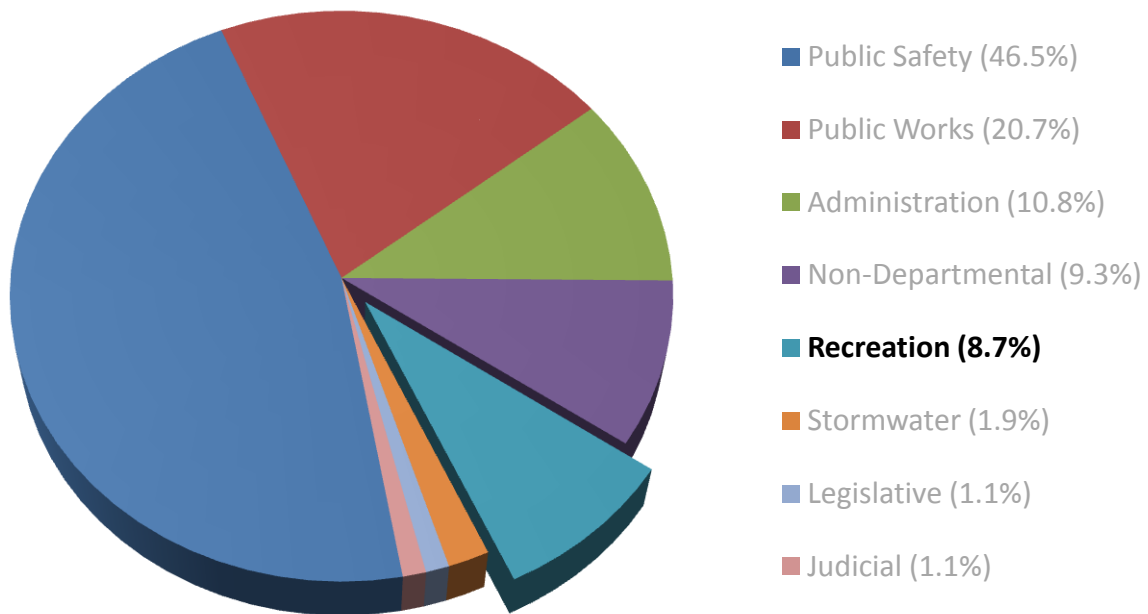
---

The Recreation section of the general fund includes the following department:

- Parks and Recreation Department

The Parks & Recreation Department is responsible for the overall management of the town's Parks & Recreation facilities and green spaces. These facilities include Harris Street Park, Steele Street Park, Confederate Park, Doby's Bridge Park, Calhoun Street Park, and the Spratt Building. As of March 2010, the Parks & Recreation Department is also responsible for operating youth sports and other athletic programs, as well as various athletic fields and facilities leased from Leroy Springs & Co. The Parks and Recreation Department also facilitates several events and activities, such as the South Carolina Strawberry Festival and Martin Luther King Day, as well as the Fall Festival, Christmas Tree Lighting and annual Holiday Parade.

With a total budget of \$786,304, the Recreation section will account for 8.7% of the total general fund expenditures in FY 12/13.



# Parks & Recreation Department Budget Summary

---

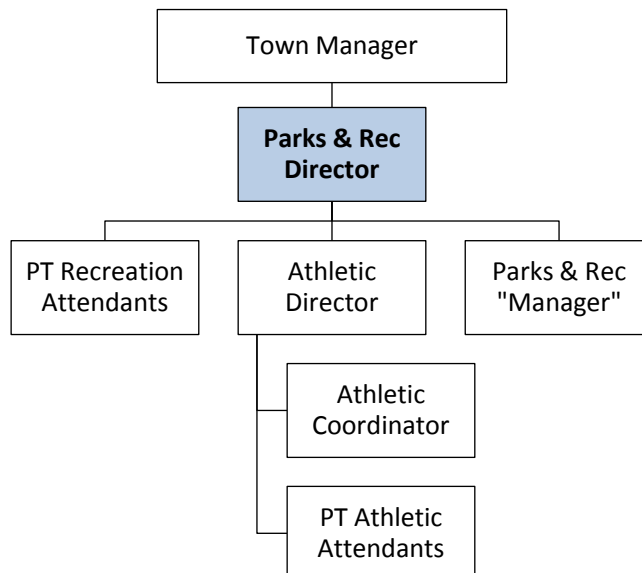
## Budget Highlights

The total budget for the Parks & Recreation Department in FY 12/13 will be \$786,304. This is an increase of \$138,063, or 21.3%, compared to the previous fiscal year. Personnel expenses will see an increase of \$13,746, or 6.3%, due to a 3% cost-of-living increase, as well as increased costs for medical insurance and state retirement contributions. Operating expenses will see an increase of \$154,317, or 38.7%, from FY 11/12. Increased expenditures related to the town's South Carolina Strawberry Festival will account for a majority of these additional operating costs. There were no items included in the capital outlay budget for FY 12/13.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	215,902	219,641	233,387	13,746	6.3%
Operating Expenditures	413,050	398,600	552,917	154,317	38.7%
Capital Outlay	18,146	30,000	-	(30,000)	-100.0%
<b>Total</b>	<b>647,098</b>	<b>648,241</b>	<b>786,304</b>	<b>138,063</b>	<b>21.3%</b>

## Organization Chart



# Parks & Recreation Department Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	164,365	169,657	175,527	5,870	3.5%
Salaries - Overtime	1,240	1,000	1,500	500	50.0%
FICA	12,576	13,055	13,543	488	3.7%
SC Retirement	14,002	14,420	16,645	2,225	15.4%
SC Deferred Compensation	1,033	1,040	1,040	-	0.0%
Medical Insurance	22,404	18,528	22,155	3,627	19.6%
Workers Compensation	282	1,941	2,977	1,036	53.4%
<b>Total Personnel</b>	<b>215,902</b>	<b>219,641</b>	<b>233,387</b>	<b>13,746</b>	<b>6.3%</b>
<b>Operating Expenses</b>					
Uniforms	869	1,500	1,500	-	0.0%
Materials & Supplies	20,435	23,000	23,000	-	0.0%
Vehicle Maintenance	3,333	1,500	1,500	-	0.0%
Gas, Oil, Grease	6,922	6,000	6,000	-	0.0%
Electricity	26,900	24,000	27,000	3,000	12.5%
Telephone	4,238	4,000	5,000	1,000	25.0%
Contracted Services	68,677	46,000	72,205	26,205	57.0%
Equipment Repairs	4,809	5,000	5,000	-	0.0%
Travel & Training	2,355	3,500	3,150	(350)	-10.0%
Water & Heat	9,430	12,000	12,000	-	0.0%
Memberships/Dues/Subscriptions	365	1,300	4,462	3,162	243.2%
Advertising	3,762	7,600	7,600	-	0.0%
Athletic Program Supplies	51,109	50,000	55,000	5,000	10.0%
Buildings & Grounds Maint.	37,324	30,000	30,000	-	0.0%
Miscellaneous Expenses	1,735	500	500	-	0.0%
Professional Services	30,000	34,000	34,000	-	0.0%
Projects & Equipment	400	-	-	-	0.0%
Service Contracts	3,917	2,600	2,600	-	0.0%
Festivities	130,744	140,000	10,800	(129,200)	-92.3%
Equipment Rental	2,285	1,600	1,600	-	0.0%
Other Insurance Expense	3,362	4,500	-	(4,500)	-100.0%
Employee Assistance Program	79	-	-	-	0.0%
Strawberry Festival Expenses	-	-	250,000	250,000	100.0%
<b>Total Operating</b>	<b>413,050</b>	<b>398,600</b>	<b>552,917</b>	<b>154,317</b>	<b>38.7%</b>
<b>Capital Outlay</b>					
Computer Outlay	425	-	-	-	0.0%
Machinery & Equipment	17,721	-	-	-	0.0%
Other Outlay	-	30,000	-	(30,000)	-100.0%
<b>Total Capital Outlay</b>	<b>18,146</b>	<b>30,000</b>	<b>-</b>	<b>(30,000)</b>	<b>-100.0%</b>
<b>Recreation Total</b>	<b>647,098</b>	<b>648,241</b>	<b>786,304</b>	<b>138,063</b>	<b>21.3%</b>

[This page intentionally left blank.]

# Stormwater

---

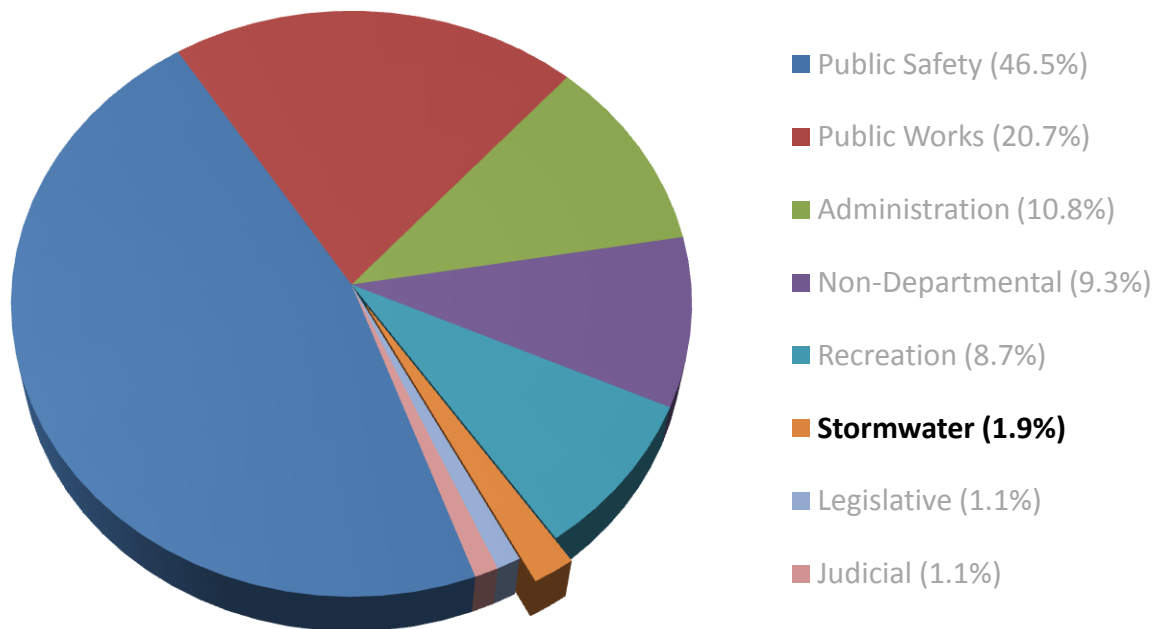
The Stormwater section of the general fund includes the following department:

- Stormwater Department

The Stormwater Department is responsible for administering and enforcing the Town of Fort Mill's Stormwater Management and Sediment Control Ordinance. In fulfilling these duties, the Stormwater Department commonly undertakes the following activities:

- Ensuring compliance with all federal and state regulatory requirements promulgated or imposed pursuant to the Clean Water Act and the SC Stormwater Management Act;
- Reviewing residential and commercial development plans for compliance with sediment and erosion control and floodplain management standards;
- Inspecting and maintaining the town's storm drainage system;
- Monitoring and enforcing illicit discharge activities;
- Protecting the quality of wetlands, creeks, streams, rivers and other vital water resources; and
- Engaging in public education and outreach activities, such as the town's Adopt A Stream program

With a total budget of \$173,829, the Stormwater section will account for 1.9% of the total general fund expenditures in FY 12/13.





# Stormwater Department Budget Summary

---

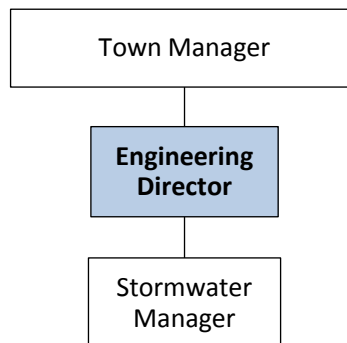
## Budget Highlights

The total budget for the Stormwater Department in FY 12/13 will be \$173,829. This is an increase of \$58,610, or 50.9%, compared to the previous fiscal year. A new stormwater manager position was included in the FY 11/12 budget with the anticipation of hiring mid-year; however, the position was not filled in the previous budget year. This position has been rolled over into the FY 12/13 budget, with an anticipated hiring date within the first quarter of the fiscal year. As a result, budgeted personnel expenditures will increase by \$35,410, or 101.8%, compared to FY 11/12. Operating expenses will see a marginal increase of \$3,700, or 7.3%. Capital outlay expenditures will increase by \$19,500, or 65.0%, in FY 12/13 due to the purchase of machinery and equipment, as well as a new vehicle for the department.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	-	34,769	70,179	35,410	101.8%
Operating Expenditures	-	50,450	54,150	3,700	7.3%
Capital Outlay	-	30,000	49,500	19,500	65.0%
<b>Total</b>	-	<b>115,219</b>	<b>173,829</b>	<b>58,610</b>	<b>50.9%</b>

## Organization Chart



# Stormwater Department Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	-	27,000	55,000	28,000	103.7%
Salaries – Overtime	-	-	-	-	0.0%
FICA	-	2,066	4,208	2,142	103.7%
SC Retirement	-	2,584	4,770	2,186	84.6%
SC Deferred Compensation	-	130	217	87	66.9%
Medical Insurance	-	2,316	3,977	1,661	71.7%
Workers Compensation	-	673	2,007	1,334	198.2%
<b>Total Personnel</b>	-	<b>34,769</b>	<b>70,179</b>	<b>35,410</b>	<b>101.8%</b>
<b>Operating Expenses</b>					
Uniforms	-	300	400	100	33.3%
Materials & Supplies	-	1,000	1,000	-	0.0%
Vehicle Maintenance	-	200	200	-	0.0%
Gas, Oil, Grease	-	1,200	1,200	-	0.0%
Electricity	-	50	50	-	0.0%
Telephone	-	900	900	-	0.0%
Travel & Training	-	1,500	1,500	-	0.0%
Memberships/Dues/Subscriptions	-	400	400	-	0.0%
Permits	-	1,200	2,000	800	66.7%
Stormsewer Maintenance	-	10,000	10,000	-	0.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Professional Services	-	30,000	35,000	5,000	16.7%
Service Contracts	-	2,000	800	(1,200)	-60.0%
Other Insurance Expense	-	1,000	0	(1,000)	-100.0%
Pre-employment Expense	-	200	200	-	0.0%
<b>Total Operating</b>	-	<b>50,450</b>	<b>54,150</b>	<b>3,700</b>	<b>7.3%</b>
<b>Capital Outlay</b>					
Computer Outlay	-	2,500	2,000	(500)	-20.0%
Machinery & Equipment	-	-	20,000	20,000	100.0%
Other Outlay	-	27,500	2,500	(25,000)	-90.9%
Transportation	-	-	25,000	25,000	100.0%
<b>Total Capital Outlay</b>	-	<b>30,000</b>	<b>49,500</b>	<b>19,500</b>	<b>65.0%</b>
<b>Stormwater Total</b>	-	<b>115,219</b>	<b>173,829</b>	<b>58,610</b>	<b>50.9%</b>

[This page intentionally left blank.]

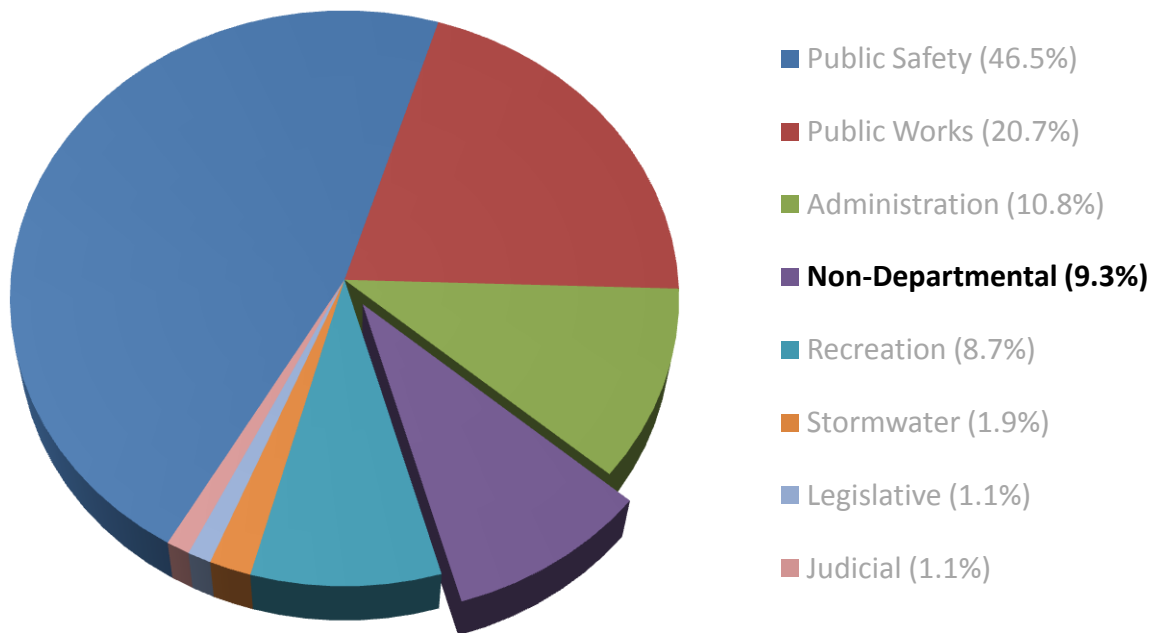
## Non-Departmental

---

The Non-Departmental section of the general fund budget includes expenditures that may not be attributed to any one particular department. This budget includes general operational costs for the following:

- Interest expenses;
- Debt service payments on general obligation bonds;
- Lease purchase payments;
- Payments for leased real property;
- Unemployment claims;
- Assembly center;
- Municipal elections; and
- Community development

With a total budget of \$848,929, the Non-Departmental section will account for 9.3% of the total general fund expenditures in FY 12/13.



# Non-Departmental Budget Summary

---

## Budget Highlights

The total Non-Departmental budget for FY 12/13 will be \$848,929. This is an increase of \$322,665, or 61.3%, from the previous year's budget. A number of operating expenses will see significant increases from FY 11/12, including: interest expenses, lease purchase payments, and other insurance expenses. The 2002 Town Hall Renovation bond will roll off in FY 12/13, resulting in a savings of \$118,501 plus interest; however, the 2012 Doby's Bridge Park Expansion bond will add an additional cost of \$79,767 plus interest. The Non-Departmental budget also includes \$10,000 for Community Development expenses, which is unchanged from FY 11/12 levels. The non-departmental budget does not include any budgeted expenditures for personnel or capital outlay expenditures.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	-	-	-	-	0.0%
Operating Expenditures	1,215,028	526,264	848,929	322,665	61.3%
Capital Outlay	-	-	-	-	0.0%
<b>Total</b>	<b>1,215,028</b>	<b>526,264</b>	<b>848,929</b>	<b>322,665</b>	<b>61.3%</b>

## Non-Departmental Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
<b>Total Personnel</b>	-	-	-	-	0.0%
<b>Operating Expenses</b>					
Interest Expense	43,891	27,858	71,767	43,909	157.6%
GO Bond - 1994 Fire Station	41,709	43,900	46,205	2,305	5.3%
GO Bond - 2002 Town Hall	113,955	118,501	-	(118,501)	-100.0%
Rescue Squad	6,000	6,000	6,000	-	0.0%
Assembly Center	6,031	5,500	5,500	-	0.0%
Lease Purchase Payments	272,396	252,805	451,702	198,897	78.7%
Unemployment Claims	8,601	5,000	10,000	5,000	100.0%
Land Lease	25,200	25,200	25,200	-	0.0%
Elections	-	4,000	-	(4,000)	-100.0%
Donations	1,400	5,000	5,000	-	0.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Professional Services	-	2,000	2,000	-	0.0%
Other Fin Uses - Transfers Out	680,000	-	-	-	0.0%
Contingencies	15,845	20,000	23,593	3,593	18.0%
Other Insurance Expense	-	-	106,695	106,695	100.0%
Community Development	-	10,000	10,000	-	0.0%
Fort Mill Economic Council	-	-	5,000	5,000	100.0%
Fort Mill Arts Commission	-	-	-	-	0.0%
GO Bond - 2012 DB Park	-	-	79,767	79,767	100.0%
<b>Total Operating</b>	<b>1,215,028</b>	<b>526,264</b>	<b>848,929</b>	<b>322,665</b>	<b>61.3%</b>
<b>Capital Outlay</b>					
<b>Total Capital Outlay</b>	-	-	-	-	0.0%
<b>Non-Departmental Total</b>	<b>1,215,028</b>	<b>526,264</b>	<b>848,929</b>	<b>322,665</b>	<b>61.3%</b>

[This page intentionally left blank.]

# **Gross Revenue Fund Operating Budget**

**Fiscal Year 2012/13**



FORT MILL



# Gross Revenue Fund Revenue Summary

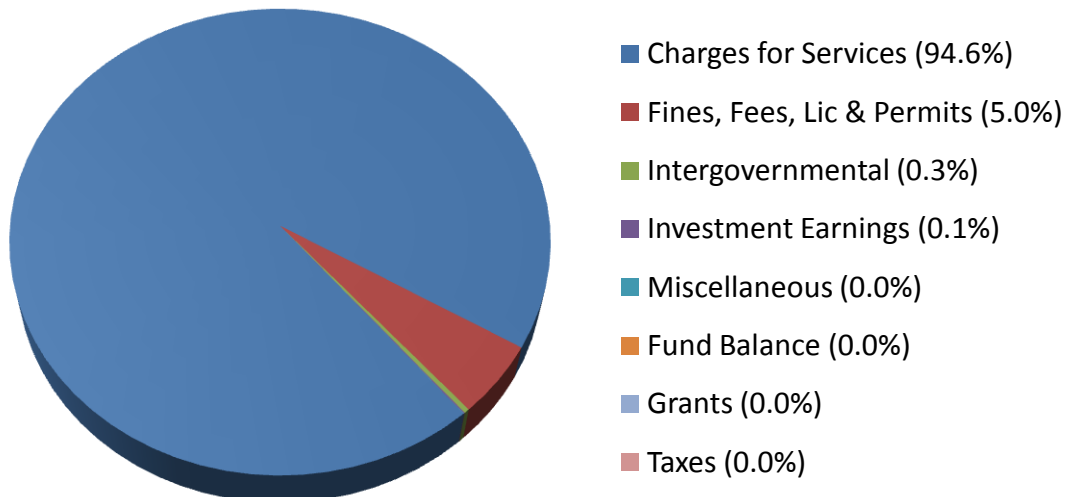
## Budget Highlights

The total gross revenue fund budget for FY 12/13 will be \$6,449,073. This represents a net decrease of \$272,166, or 4.0%, from the FY 11/12 budget. Charges for service, which includes funds received from water and sewer sales, will account for 94.6% of all gross revenue fund revenues. Though the adopted budget includes a 5.0% rate increase for both inside and outside water and sewer customers, as well as 75.0% implementation of AWWA recommended base rates, water and sewer sales are projected to decrease from FY 11/12 levels by \$132,162 and \$187,695 respectively. Revenues from fines, fees, licenses and permits are projected to increase by \$145,000, or 80.6%, due to higher water and sewer tap collections from new residential construction. Miscellaneous and investment income are projected to be on par with last year's budget, while no revenues are anticipated to be collected from taxes, grants, or fund balance appropriations.

## Revenue Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Taxes	-	-	-	-	0.0%
Fines, Fees, Lic & Permit	127,650	180,000	325,000	145,000	80.6%
Charges for Services	5,216,971	6,393,879	6,098,073	(295,806)	-4.6%
Intergovernmental	20,000	141,360	20,000	(121,360)	-85.9%
Miscellaneous	39,612	1,000	1,000	-	0.0%
Investment Earnings	4,072	5,000	5,000	-	0.0%
Grants	-	-	-	-	0.0%
Fund Balance	-	-	-	-	0.0%
<b>Total Revenues</b>	<b>5,408,305</b>	<b>6,721,239</b>	<b>6,449,073</b>	<b>(272,166)</b>	<b>-4.0%</b>

## FY 12/13 Gross Revenue Fund Revenue Summary



## Gross Revenue Fund Revenue Details

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Taxes</b>					
Taxes	-	-	-	-	0.0%
<b>Total Taxes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Fines, Fees, Lic. &amp; Permits</b>					
Water Taps	65,340	80,000	145,000	65,000	81.3%
Sewer Taps	62,310	100,000	180,000	80,000	80.0%
<b>Total Fines, Fees, Lic &amp; Permit</b>	<b>127,650</b>	<b>180,000</b>	<b>325,000</b>	<b>145,000</b>	<b>80.6%</b>
<b>Charges for Services</b>					
Water Sales & Penalties	1,859,661	2,380,855	2,248,693	(132,162)	-5.6%
Sewer Revenue	1,950,123	2,463,024	2,275,329	(187,695)	-7.6%
Riverview Water Sales	137,872	150,000	174,051	24,051	16.0%
Tega Cay Water Sales	267,145	280,000	280,000	-	0.0%
York County Water Sales	1,002,170	1,120,000	1,120,000	-	0.0%
<b>Total Charges for Services</b>	<b>5,216,971</b>	<b>6,393,879</b>	<b>6,098,073</b>	<b>(295,806)</b>	<b>-4.6%</b>
<b>Intergovernmental</b>					
Tega Cay Water Line Payment	20,000	20,000	20,000	-	0.0%
York County Revenue	-	121,360	-	(121,360)	-100.0%
State Revenue	-	-	-	-	0.0%
<b>Total Intergovernmental</b>	<b>20,000</b>	<b>141,360</b>	<b>20,000</b>	<b>(121,360)</b>	<b>-85.9%</b>
<b>Miscellaneous</b>					
Miscellaneous	22,520	1,000	1,000	-	0.0%
Sale of Fixed Assets	4,291	-	-	-	0.0%
Other Fin Sources - Ins Proc	12,801	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>39,612</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>	<b>0.0%</b>
<b>Investment Earnings</b>					
Interest Income	4,072	5,000	5,000	-	0.0%
<b>Total Investment Earnings</b>	<b>4,072</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.0%</b>
<b>Grants</b>					
Grants	-	-	-	-	0.0%
<b>Total Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Fund Balance</b>					
Appropriation of Fund Balance	-	-	-	-	0.0%
<b>Total Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>5,408,305</b>	<b>6,721,239</b>	<b>6,449,073</b>	<b>(272,166)</b>	<b>-4.0%</b>

# Gross Revenue Fund Expenditure Summary (All Departments)

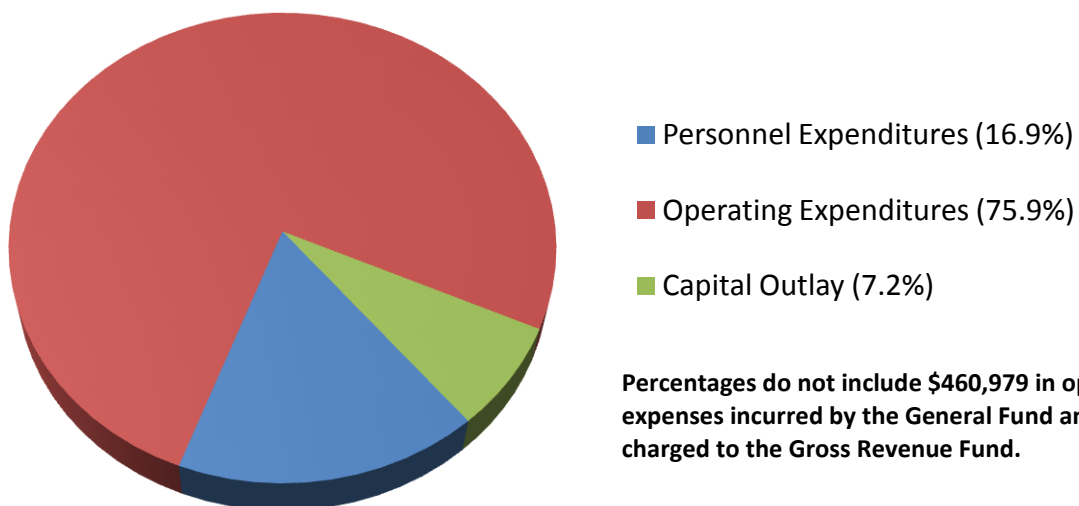
## Budget Highlights

The gross revenue fund's total budgeted expenditures are in balance with the budgeted revenues of \$6,449,073. While the total expenditures incurred by gross revenue fund activities are budgeted at \$5,988,094, an additional \$460,979 will be charged to this fund to cover expenses incurred by general fund departments in support of gross revenue fund activities (such as utility billing and payments, which are handled in the Administration Department). Of the total gross revenue fund expenditures, \$1,010,414, or 16.9%, can be attributed to personnel costs, such as salaries, benefits, medical insurance, and worker's compensation. Personnel costs will increase by \$66,547, or 7.1%, compared to the previous year. Operating expenditures will decrease by \$107,292, or 2.3%, from FY 11/12 levels and will continue to account for the largest portion of gross revenue fund expenditures at 75.9%. Capital expenditures, which will account for 7.2% of the total gross revenue fund budget, will see the largest reduction over the previous year, decreasing by \$294,172, or 40.4%, due to several non-recurring capital expenditures budgeted during FY 11/12.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	947,084	943,867	1,010,414	66,547	7.1%
Operating Expenditures	4,112,133	4,651,172	4,543,880	(107,292)	-2.3%
Capital Outlay	20,182	727,972	433,800	(294,172)	-40.4%
<b>Subtotal</b>	<b>5,079,399</b>	<b>6,323,011</b>	<b>5,988,094</b>	<b>(334,917)</b>	<b>-5.3%</b>
Allocation to Gross Revenue	350,712	398,228	460,979	62,751	15.8%
<b>Total Expenditures</b>	<b>5,430,111</b>	<b>6,721,239</b>	<b>6,449,073</b>	<b>(272,166)</b>	<b>-4.0%</b>

## FY 12/13 Gross Revenue Fund Revenue Summary



## Gross Revenue Fund Expenditure Details (All Departments)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	637,568	667,639	708,627	40,988	6.1%
Salaries - Overtime	71,705	45,135	49,000	3,865	8.6%
FICA	52,147	54,527	57,958	3,431	6.3%
SC Retirement	65,781	67,862	80,308	12,446	18.3%
Medical Insurance	108,860	90,974	94,305	3,331	3.7%
SC Deferred Compensation	4,172	4,550	4,680	130	2.9%
Workers Compensation	6,851	13,180	15,536	2,356	17.9%
<b>Total Personnel</b>	<b>947,084</b>	<b>943,867</b>	<b>1,010,414</b>	<b>66,547</b>	<b>7.1%</b>
<b>Operating Expenses</b>					
Advertising	1,474	2,200	4,000	1,800	81.80%
Alum	29,230	32,703	40,000	7,297	22.30%
Bond Administration Fee	21,536	4,500	4,500	-	0.00%
Buildings & Grounds Maint.	6,946	12,500	12,500	-	0.00%
Bulk Water	1,684,212	1,546,409	1,990,855	444,446	28.70%
Chemicals	15,561	20,000	20,000	-	0.00%
Contingencies	-	-	-	-	0.00%
Contracted Services	92,019	84,000	234,000	150,000	178.60%
Depreciation Expense	796,558	-	-	-	0.00%
Depreciation Fund	-	800,000	71,946	-728,054	-91.00%
Electricity	68,012	74,126	92,350	18,224	24.60%
Electricity Lift Stations	44,485	48,000	48,000	-	0.00%
Employee Assistance Program	355	-	-	-	0.00%
Equipment Repairs	55,895	60,000	60,000	-	0.00%
Gas, Oil, Grease	42,072	37,000	43,000	7,000	19.40%
Hydrant Repairs & Maintenance	4,500	20,000	20,000	-	0.00%
Interest Expense	373,582	315,236	289,225	-26,011	-8.30%
Lab Supplies	4,969	5,000	5,000	-	0.00%
Landfill Fees Sludge	64,770	75,000	75,000	-	0.00%
Lease Agreements	-	-	6,100	6,100	100.0%
Lease Purchase Payment	-	27,394	42,381	14,987	54.7%
Lime	7,764	19,250	19,250	-	0.0%
Loan Payment - 2011	-	471,000	490,000	19,000	4.00%
Loan Payment - 2011 B	-	82,000	83,000	1,000	1.20%
Loan Payment - Rock Hill	-	126,632	134,117	7,485	5.90%
Materials & Supplies	169,367	170,000	170,750	1,750	1.00%
Memberships/Dues/Subscriptions	2,678	4,500	2,740	-1,260	-31.50%
Miscellaneous Expenses	2,687	2,500	2,000	-	0.00%
Natural Gas	93	10,000	10,000	-	0.00%
O&M Maintenance	-	169,580	100,000	-69,580	-41.00%
Other - Transfers Out	28,887	-	-	-	0.00%
Other Insurance Expense	27,479	30,916	31,844	928	3.00%
Permits	13,446	18,500	16,000	-	0.00%

## Gross Revenue Fund Expenditure Details (All Departments)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Postage	27,376	35,000	35,000	-	0.00%
Pre-employment Expense	-	500	500	-	0.00%
Professional Services	203,223	107,200	138,800	31,600	29.50%
Pump Station Monitoring	10,388	16,000	17,000	1,000	6.30%
Pump Station Repairs	131,771	40,000	50,000	10,000	25.00%
Service Contracts	4,551	7,001	8,747	1,746	24.90%
Street Repairs	87,901	100,000	100,000	-	0.00%
Telephone	15,390	17,200	19,000	3,000	18.80%
Travel & Training	7,461	11,800	10,400	200	2.00%
Uniforms	13,253	16,825	15,375	-950	-5.80%
Vehicle Maintenance	27,812	16,200	16,000	-	0.00%
Water & Heat	1,026	4,500	4,500	-	0.00%
Water Meter Replacement	23,404	10,000	10,000	-	0.00%
<b>Total Operating</b>	<b>4,112,133</b>	<b>4,651,172</b>	<b>4,543,880</b>	<b>(107,292)</b>	<b>-2.30%</b>
<b>Capital Outlay</b>					
Computer Outlay	107	5,300	1,500	(3,800)	-71.7%
Machinery and Equipment	20,075	91,000	217,300	126,300	138.8%
Other Outlay	-	631,672	160,000	(471,672)	-74.7%
Transportation	-	-	55,000	55,000	100.0%
<b>Total Capital Outlay</b>	<b>20,182</b>	<b>727,972</b>	<b>433,800</b>	<b>(294,172)</b>	<b>-40.4%</b>
<b>Subtotal</b>	<b>5,079,399</b>	<b>6,323,011</b>	<b>5,988,094</b>	<b>(334,917)</b>	<b>-5.3%</b>
Gross Revenue Allocation	350,712	398,228	460,979	62,751	15.8%
<b>Total Expenditures</b>	<b>5,430,111</b>	<b>6,721,239</b>	<b>6,449,073</b>	<b>(272,166)</b>	<b>-4.0%</b>

## Gross Revenue Fund Expenditure Summary (By Section)

---

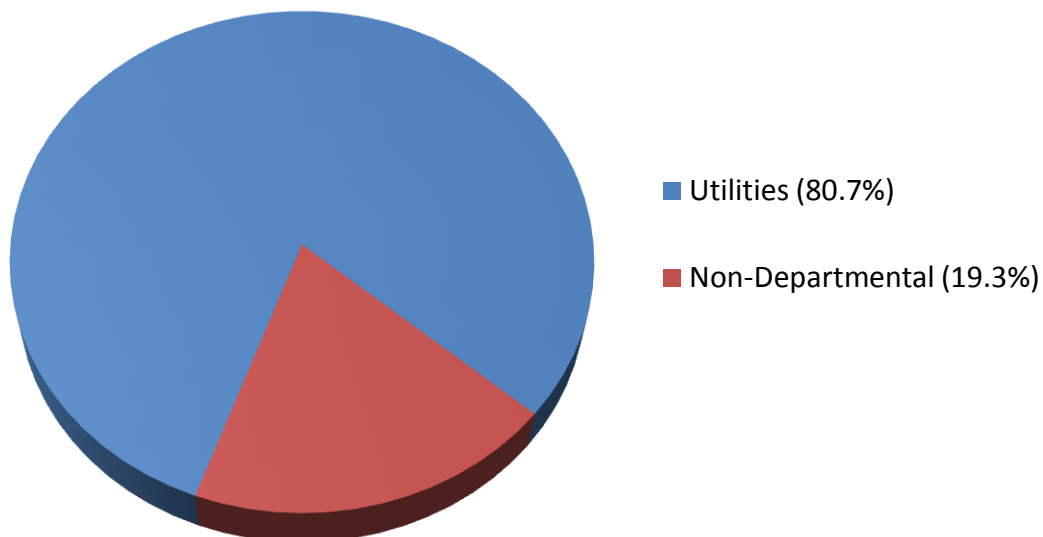
### Budget Highlights

The gross revenue fund supports the operation and maintenance of the town's utility systems. The Utilities section will account for \$5,202,060, or 80.7% of total gross revenue fund expenditures, in FY 12/13. This represents a net increase of \$477,163, or 10.1%, compared to FY 11/12 levels. The Utilities section is divided into four divisions: Water and Sewer Administration, Water Maintenance, Waste Treatment, and Sewer Maintenance. Non-Departmental expenses, which include debt service payments on major capital projects, as well as depreciation and contingencies, will make up the remaining \$1,247,013, or 19.3%, of total expenditures. Non-Departmental expenditures will decrease by \$749,329, or 37.5%, from FY 11/12 levels.

### Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Utilities	4,209,548	4,724,897	5,202,060	477,163	10.1%
Non-Departmental	1,220,563	1,996,342	1,247,013	(749,329)	-37.5%
<b>Total Expenditures</b>	<b>5,430,111</b>	<b>6,721,239</b>	<b>6,449,073</b>	<b>(272,166)</b>	<b>-4.0%</b>

**FY 12/13 Gross Revenue Expenditure Summary  
(By Section)**



## Gross Revenue Fund Expenditure Details (By Section)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Utilities</b>					
Water/Sewer Admin. Division	2,508,761	2,869,891	3,072,080	202,189	7.0%
Water Maintenance Division	703,908	711,360	796,144	84,784	11.9%
Waste Treatment Division	548,728	625,799	644,656	18,857	3.0%
Sewer Maintenance Division	448,151	465,184	689,180	223,996	48.2%
Water Plant Division *	-	52,663	-	(52,663)	-100.0%
<b>Total Utilities</b>	<b>4,209,548</b>	<b>4,724,897</b>	<b>5,202,060</b>	<b>477,163</b>	<b>10.1%</b>
<b>Non-Departmental</b>					
Non-Departmental	1,220,563	1,996,342	1,247,013	(749,329)	-37.5%
<b>Total Non-Departmental</b>	<b>1,220,563</b>	<b>1,996,342</b>	<b>1,247,013</b>	<b>(749,329)</b>	<b>-37.5%</b>
<b>Total Expenditures</b>	<b>5,430,111</b>	<b>6,721,239</b>	<b>6,449,073</b>	<b>(272,166)</b>	<b>-4.0%</b>

\* During FY 11/12, Town Council voted to renew a wholesale water purchase agreement with the City of Rock Hill. As a result, the town has abandoned its effort to construct a water treatment plant. The Water Plant Division, which was created in the FY 11/12 budget, has been eliminated in the FY 12/13 budget.

# Utilities

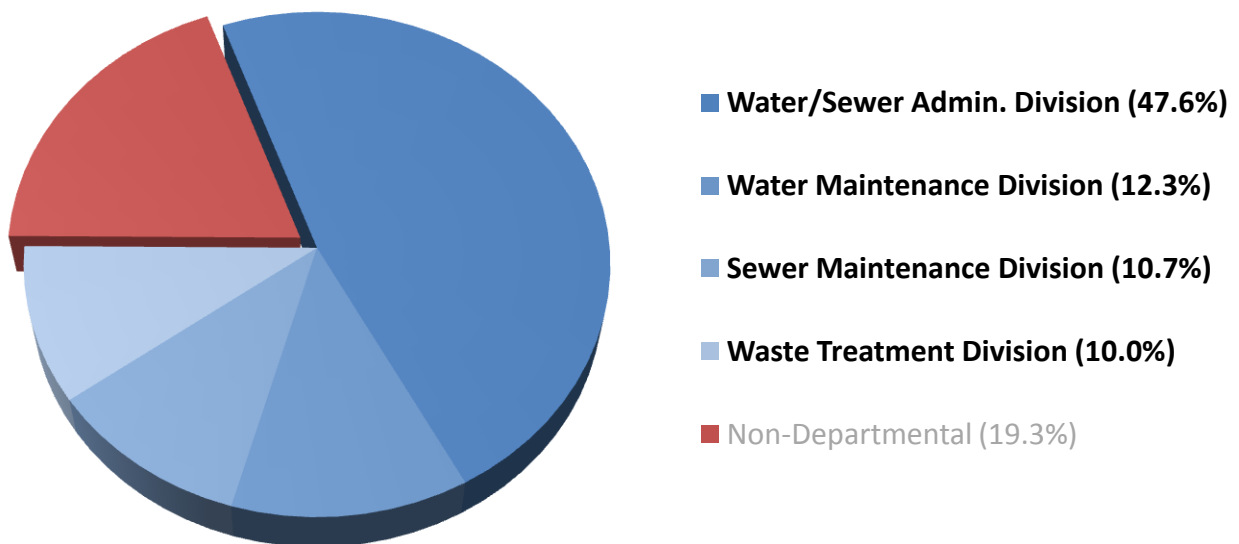
---

The Utilities section may be divided into the following four divisions:

- Water & Sewer Administration Division
- Water Maintenance Division
- Waste Treatment (WWTP) Division
- Sewer Maintenance Division

The Utilities section is responsible for the operation and maintenance of the town's utility systems, including municipal water and sewer services. The Water and Sewer Administration division, which includes general management of the department, accounts for the largest portion of the department's expenditures. Because the Town of Fort Mill does not operate its own municipal water treatment facility, more than \$1.99 million, or 64.8% of the Water and Sewer Administration budget, is dedicated toward the purchase of bulk water from the City of Rock Hill. The Water Maintenance and Sewer Maintenance divisions are responsible for the general maintenance and upkeep of the town's existing water and sewer infrastructure. The Waste Treatment division is responsible for operating the town's wastewater treatment plant.

With a total budget of \$5,202,060, the Utilities section will account for 80.7% of the total gross revenue fund expenditures in FY 12/13.





# Water & Sewer Administration Division Budget Summary

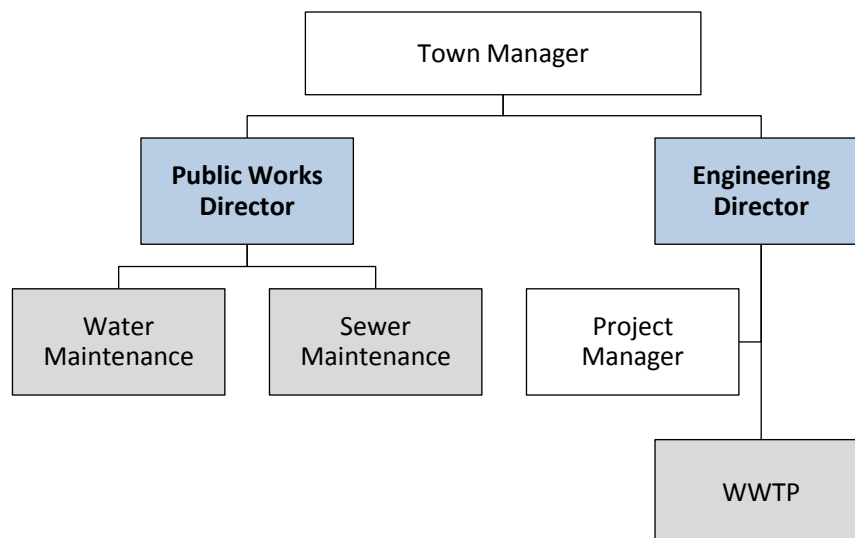
## Budget Highlights

The total budget for the Water and Sewer Administration Division in FY 12/13 will be \$3,072,080. This amount includes \$460,979 in expenditures incurred by other departments in support of Water and Sewer activities (such as billing and payments) and charged to the Water and Sewer Administration budget. Compared to FY 11/12, the total Water and Sewer Administration budget will increase by \$202,189, or 7.0%. Personnel expenses will increase by \$8,929, or 4.1%, as a result of a 3% cost-of-living increase for employees, as well as increased rates for medical insurance and state retirement. Operating expenses will see an increase of \$485,011, or 28.4%, over the previous year due to increased expenditures for bulk water purchases from the City of Rock Hill. Capital outlay expenses will be \$354,502, or 64.8%, lower than in FY 11/12, due to a reduction in non-recurring capital items. The current year's capital budget includes \$100,000 for upgrades and improvements to the old armory building, as well as \$60,000 for design services for phase 1 of the Fort Mill Southern Bypass water line.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	217,219	216,555	225,484	8,929	4.1%
Operating Expenditures	1,940,723	1,708,306	2,193,317	485,011	28.4%
Capital Outlay	107	546,802	192,300	(354,502)	-64.8%
<b>Subtotal</b>	<b>2,158,049</b>	<b>2,471,663</b>	<b>2,611,101</b>	<b>139,438</b>	<b>5.6%</b>
Allocation to Gross Revenue	350,712	398,228	460,979	62,751	15.8%
<b>Total</b>	<b>2,508,761</b>	<b>2,869,891</b>	<b>3,072,080</b>	<b>202,189</b>	<b>7.0%</b>

## Organization Chart



# Water & Sewer Administration Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	166,212	166,112	171,904	5,792	3.5%
Salaries - Overtime	-	-	500	500	100.0%
FICA	11,675	12,708	13,189	481	3.8%
SC Retirement	15,239	15,899	18,275	2,376	14.9%
SC Deferred Compensation	782	780	780	-	0.0%
Medical Insurance	22,641	19,442	18,976	(466)	-2.4%
Workers Compensation	670	1,614	1,860	246	15.2%
<b>Total Personnel</b>	<b>217,219</b>	<b>216,555</b>	<b>225,484</b>	<b>8,929</b>	<b>4.1%</b>
<b>Operating Expenses</b>					
Uniforms	1,114	1,000	2,225	1,225	122.5%
Materials & Supplies	12,131	14,000	14,350	350	2.5%
Vehicle Maintenance	1,171	1,000	1,000	-	0.0%
Gas, Oil, Grease	3,769	3,000	4,000	1,000	33.3%
Electricity	2,233	2,000	5,100	3,100	155.0%
Telephone	11,324	11,000	14,000	3,000	27.3%
Travel & Training	4,142	5,000	5,200	200	4.0%
Water & Heat	-	1,000	1,000	-	0.0%
Memberships/Dues/Subscriptions	2,418	3,000	1,740	(1,260)	-42.0%
Permits	11,116	12,500	12,500	-	0.0%
Advertising	1,474	2,200	4,000	1,800	81.8%
Postage	27,376	35,000	35,000	-	0.0%
Buildings & Grounds Maint.	885	1,500	1,500	-	0.0%
Miscellaneous Expenses	1,410	500	500	-	0.0%
Professional Services	172,285	64,000	90,000	26,000	40.6%
Service Contracts	1,437	2,001	3,747	1,746	87.3%
Lease Agreements	-	-	6,100	6,100	100.0%
Bulk Water	1,684,212	1,546,409	1,990,855	444,446	28.7%
Other Insurance Expense	2,167	2,696	-	(2,696)	-100.0%
Pre-employment Expense	-	500	500	-	0.0%
Employee Assistance Program	59	-	-	-	0.0%
<b>Total Operating</b>	<b>1,940,723</b>	<b>1,708,306</b>	<b>2,193,317</b>	<b>485,011</b>	<b>28.4%</b>
<b>Capital Outlay</b>					
Computer Outlay	107	1,800	-	(1,800)	-100.0%
Machinery & Equipment	-	-	32,300	32,300	100.0%
Other Outlay	-	545,002	160,000	(385,002)	-70.6%
<b>Total Capital Outlay</b>	<b>107</b>	<b>546,802</b>	<b>192,300</b>	<b>(354,502)</b>	<b>-64.8%</b>
<b>Water &amp; Sewer Admin Subtotal</b>	<b>2,158,049</b>	<b>2,471,663</b>	<b>2,611,101</b>	<b>139,438</b>	<b>5.6%</b>
Gross Revenue Allocation	350,712	398,228	460,979	62,751	15.8%
<b>Water &amp; Sewer Admin Total</b>	<b>2,508,761</b>	<b>2,869,891</b>	<b>3,072,080</b>	<b>202,189</b>	<b>7.0%</b>

# Water Maintenance Division Budget Summary

---

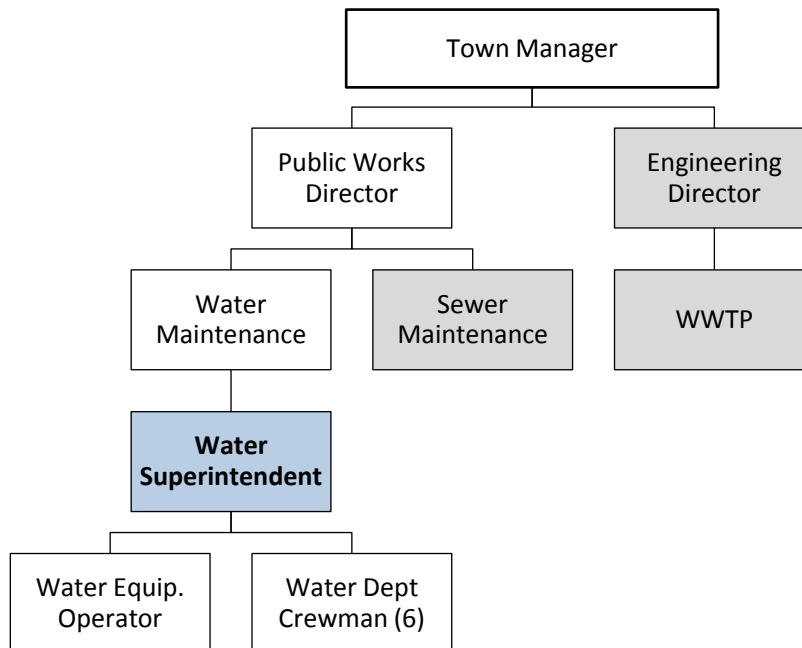
## Budget Highlights

The total budget for the Water Maintenance Division in FY 12/13 will be \$796,144. This represents an increase of \$84,784, or 11.9%, from the FY 11/12 budget. Personnel expenses will see a net increase of \$54,529, or 16.5%, compared to the previous year. This will be due to the reclassification of the water superintendent position, as well as increased costs for FICA, state retirement, medical insurance and worker's compensation. Operating expenses will see an increase of \$32,925, or 11.4%, as a result of higher costs for contracted services. The capital outlay budget includes a \$90,000 appropriation for the purchase of a new backhoe.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	375,865	329,715	384,244	54,529	16.5%
Operating Expenditures	327,927	288,975	321,900	32,925	11.4%
Capital Outlay	116	92,670	90,000	(2,670)	-2.9%
<b>Total</b>	<b>703,908</b>	<b>711,360</b>	<b>796,144</b>	<b>84,784</b>	<b>11.9%</b>

## Organization Chart



# Water Maintenance Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	224,991	224,718	259,615	34,897	15.5%
Salaries - Overtime	54,330	20,000	25,000	5,000	25.0%
FICA	20,965	18,721	21,773	3,052	16.3%
SC Retirement	26,159	23,423	30,169	6,746	28.8%
SC Deferred Compensation	1,695	1,950	2,080	130	6.7%
Medical Insurance	45,111	35,931	39,254	3,323	9.2%
Workers Compensation	2,614	4,972	6,353	1,381	27.8%
<b>Total Personnel</b>	<b>375,865</b>	<b>329,715</b>	<b>384,244</b>	<b>54,529</b>	<b>16.5%</b>
<b>Operating Expenses</b>					
Uniforms	6,911	7,975	6,000	(1,975)	-24.8%
Materials & Supplies	129,451	90,000	91,400	1,400	1.6%
Vehicle Maintenance	15,370	8,000	8,000	-	0.0%
Gas, Oil, Grease	16,199	15,000	15,000	-	0.0%
Contracted Services	26,421	20,000	60,000	40,000	200.0%
Travel & Training	132	1,000	1,000	-	0.0%
Water Meter Replacement	23,404	10,000	10,000	-	0.0%
Equipment Repairs	9,899	10,000	10,000	-	0.0%
Street Repairs	87,901	100,000	100,000	-	0.0%
Hydrant Repairs & Maintenance	4,500	20,000	20,000	-	0.0%
Miscellaneous Expenses	1,277	500	500	-	0.0%
Other Insurance Expense	6,314	6,500	-	(6,500)	-100.0%
Employee Assistance Program	148	-	-	-	0.0%
<b>Total Operating</b>	<b>327,927</b>	<b>288,975</b>	<b>321,900</b>	<b>32,925</b>	<b>11.4%</b>
<b>Capital Outlay</b>					
Machinery and Equipment	116	6,000	90,000	84,000	1400.0%
Other Outlay	-	86,670	-	(86,670)	-100.0%
<b>Total Capital Outlay</b>	<b>116</b>	<b>92,670</b>	<b>90,000</b>	<b>(2,670)</b>	<b>-2.9%</b>
<b>Water Maintenance Total</b>	<b>703,908</b>	<b>711,360</b>	<b>796,144</b>	<b>84,784</b>	<b>11.9%</b>

# Waste Treatment Division Budget Summary (WWTP)

---

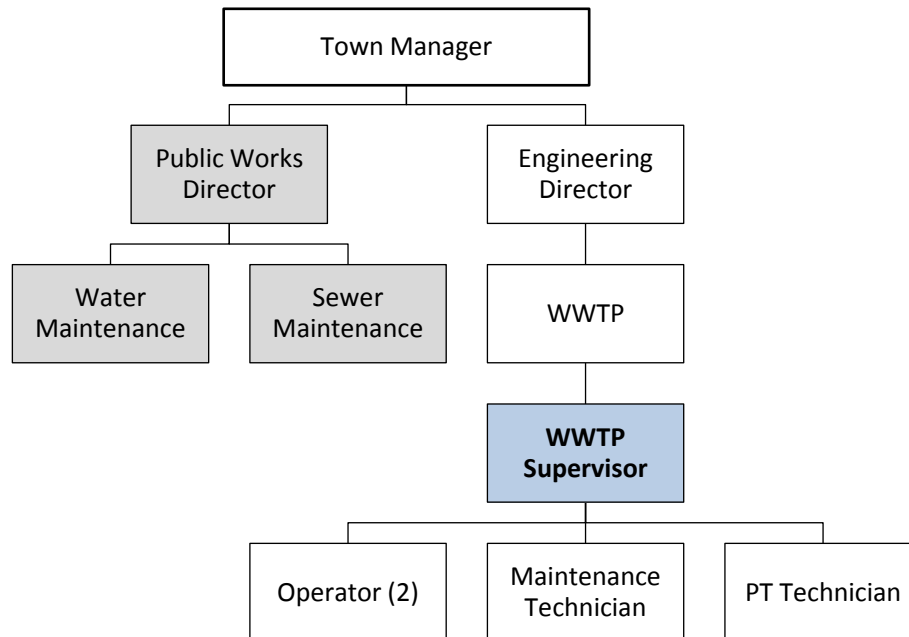
## Budget Highlights

The total budget for the Waste Treatment Division in FY 12/13 will be \$644,656. This represents an increase of 18,857, or 3.0%, compared to FY 11/12 funding levels. Personnel expenses will see a modest increase of \$5,836, or 2.6%, over the previous year due to a 3% cost-of-living increase for existing employees, as well as increased contribution rates toward the state retirement system. Operating expenses will increase by \$13,021, or 3.2%, due to increased costs for electricity and chemicals. No capital expenditures have been budgeted in the Waste Treatment Division for FY 12/13.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	221,870	224,620	230,456	5,836	2.6%
Operating Expenditures	322,899	401,179	414,200	13,021	3.2%
Capital Outlay	3,959	-	-	-	0.0%
<b>Total</b>	<b>548,728</b>	<b>625,799</b>	<b>644,656</b>	<b>18,857</b>	<b>3.0%</b>

## Organization Chart



## Waste Treatment Division Budget (WWTP)

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	160,180	160,669	163,349	2,680	1.7%
Salaries - Overtime	4,678	8,500	8,500	-	0.0%
FICA	11,922	12,941	13,146	205	1.6%
SC Retirement	15,128	15,832	18,216	2,384	15.1%
SC Deferred Compensation	1,043	1,040	1,040	-	0.0%
Medical Insurance	26,452	21,705	21,756	51	0.2%
Workers Compensation	2,467	3,933	4,449	516	13.1%
<b>Total Personnel</b>	<b>221,870</b>	<b>224,620</b>	<b>230,456</b>	<b>5,836</b>	<b>2.6%</b>
<b>Operating Expenses</b>					
Uniforms	3,101	4,200	4,200	-	0.0%
Materials & Supplies	11,906	25,000	25,000	-	0.0%
Vehicle Maintenance	1,719	2,000	2,000	-	0.0%
Gas, Oil, Grease	8,995	6,000	6,000	-	0.0%
Electricity	65,779	72,126	87,250	15,124	21.0%
Telephone	4,066	5,000	5,000	-	0.0%
Contracted Services	63	4,000	4,000	-	0.0%
Travel & Training	3,112	3,200	3,200	-	0.0%
Water & Heat	1,026	3,500	3,500	-	0.0%
Memberships/Dues/Subscriptions	260	1,000	1,000	-	0.0%
Buildings & Grounds Maint.	6,061	6,000	6,000	-	0.0%
Equipment Repairs	44,685	40,000	40,000	-	0.0%
Lab Supplies	4,969	5,000	5,000	-	0.0%
Landfill Fees Sludge	64,770	75,000	75,000	-	0.0%
Permits	2,330	3,500	3,500	-	0.0%
Chemicals	15,561	20,000	20,000	-	0.0%
Lime	7,764	19,250	19,250	-	0.0%
Alum	29,230	32,703	40,000	7,297	22.3%
Natural Gas	-	10,000	10,000	-	0.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Professional Services	30,938	43,200	48,800	5,600	13.0%
Service Contracts	3,114	5,000	5,000	-	0.0%
Other Insurance Expense	13,278	15,000	-	(15,000)	-100.0%
Employee Assistance Program	79	-	-	-	0.0%
<b>Total Operating</b>	<b>322,899</b>	<b>401,179</b>	<b>414,200</b>	<b>13,021</b>	<b>3.2%</b>
<b>Capital Outlay</b>					
Machinery and Equipment	3,959	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>3,959</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Waste Treatment Total</b>	<b>548,728</b>	<b>625,799</b>	<b>644,656</b>	<b>18,857</b>	<b>3.0%</b>

# Sewer Maintenance Division Budget Summary

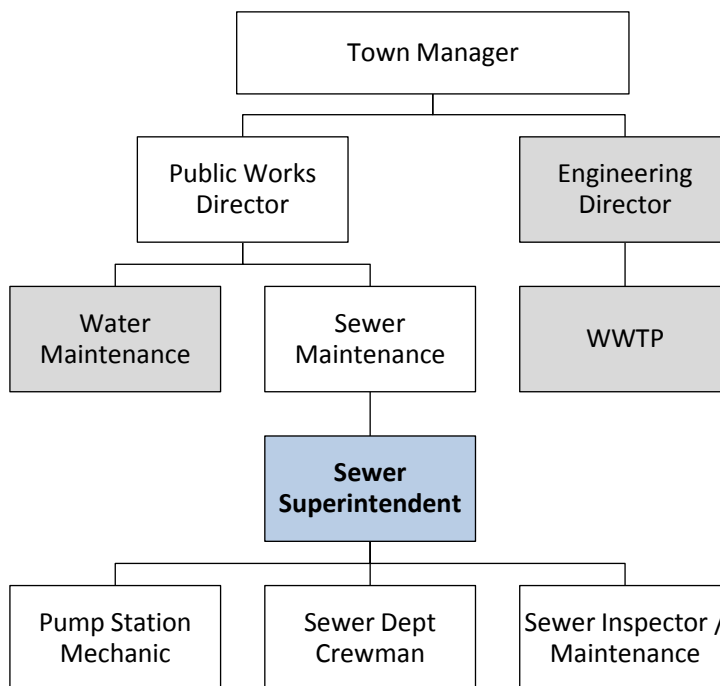
## Budget Highlights

The total budget for the Sewer Maintenance Division in FY 12/13 will be \$689,180. This is a net increase of \$223,996, or 48.2%, compared to the FY 11/12 budget. Personnel expenses will increase by \$37,416, or 28.2%, over the previous year due to the addition of two new positions: sewer superintendent and sewer inspector. The operating budget will see an increase of \$120,080, or 48.5%, due to increased appropriations for contracted services, such as sewer lateral repairs, sewer system inspections, and right-of-way maintenance. The division's capital outlay budget for FY 12/13 will increase by \$66,500, or 78.2%, due to the purchase of an off-site back-up generator for the Northern Hydraulics Pump Station, as well as the purchase of two new vehicles.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	132,130	132,814	170,230	37,416	28.2%
Operating Expenditures	300,021	247,370	367,450	120,080	48.5%
Capital Outlay	16,000	85,000	151,500	66,500	78.2%
<b>Total</b>	<b>448,151</b>	<b>465,184</b>	<b>689,180</b>	<b>223,996</b>	<b>48.2%</b>

## Organization Chart



## Sewer Maintenance Division Budget

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	86,185	86,140	113,759	27,619	32.1%
Salaries - Overtime	12,697	15,000	15,000	-	0.0%
FICA	7,585	7,737	9,850	2,113	27.3%
SC Retirement	9,255	9,680	13,648	3,968	41.0%
SC Deferred Compensation	652	650	780	130	20.0%
Medical Insurance	14,656	11,580	14,319	2,739	23.7%
Workers Compensation	1,100	2,027	2,874	847	41.8%
<b>Total Personnel</b>	<b>132,130</b>	<b>132,814</b>	<b>170,230</b>	<b>37,416</b>	<b>28.2%</b>
<b>Operating Expenses</b>					
Uniforms	2,127	3,150	2,950	(200)	-6.3%
Materials & Supplies	15,879	40,000	40,000	-	0.0%
Vehicle Maintenance	9,552	5,000	5,000	-	0.0%
Gas, Oil, Grease	13,109	12,000	18,000	6,000	50.0%
Equipment Repairs	1,311	10,000	10,000	-	0.0%
Travel & Training	75	1,000	1,000	-	0.0%
Electricity Lift Stations	44,485	48,000	48,000	-	0.0%
Pump Station Repairs	131,771	40,000	50,000	10,000	25.0%
Pump Station Monitoring	10,388	16,000	17,000	1,000	6.3%
Buildings & Grounds Maint.	-	5,000	5,000	-	0.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Contracted Services	65,535	60,000	170,000	110,000	183.3%
Other Insurance Expense	5,720	6,720	-	(6,720)	-100.0%
Employee Assistance Program	69	-	-	-	0.0%
<b>Total Operating</b>	<b>300,021</b>	<b>247,370</b>	<b>367,450</b>	<b>120,080</b>	<b>48.5%</b>
<b>Capital Outlay</b>					
Computer Outlay	-	-	1,500	1,500	100.0%
Machinery & Equipment	16,000	85,000	95,000	10,000	11.8%
Transportation	-	-	55,000	55,000	100.0%
<b>Total Capital Outlay</b>	<b>16,000</b>	<b>85,000</b>	<b>151,500</b>	<b>66,500</b>	<b>78.2%</b>
<b>Sewer Maintenance Total</b>	<b>448,151</b>	<b>465,184</b>	<b>689,180</b>	<b>223,996</b>	<b>48.2%</b>



[This page intentionally left blank.]

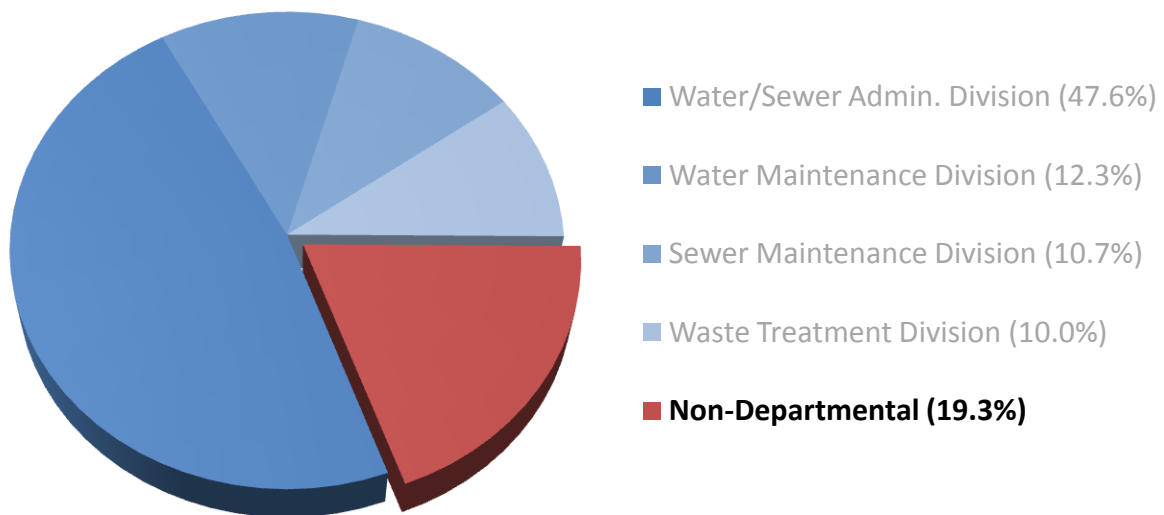
## Non-Departmental

---

The Non-Departmental section of the gross fund budget includes expenditures that may not be attributed to any one particular department. This budget includes general operational costs for the following:

- Interest expenses;
- Debt service payments on long-term bonds;
- Bond administration fees;
- Lease purchase payments;
- Depreciation; and
- Maintenance

With a total budget of \$1,247,013, the Non-Departmental section will account for 19.3% of the total gross revenue fund expenditures in FY 12/13.



# Non-Departmental Budget Summary

---

## Budget Highlights

The total Non-Departmental budget for FY 12/13 will be \$1,247,013, a decrease of \$749,329, or 57.5%, compared to the previous year's budget. In the current budget year, approximately 80.0% of all non-departmental expenditures may be attributed to debt service (principal and interest) payments made on major capital projects, such as the Rock Hill water line project, the Tega Cay and Banks Street water line extensions, and two major upgrades to the town's waste water treatment plant. During FY 10/11, four of the town's existing bonds were refinanced in order to take advantage of lower interest rates. Compared to last year's budget, total interest expenses will decrease by \$26,011, or 8.3%. The most significant change in the Non-Departmental budget will occur in the depreciation fund, which has been decreased \$728,054, or 91.0%, from FY 11/12 levels. The non-departmental budget does not include any personnel or capital outlay expenditures.

## Expenditure Summary

	<b>FY 10/11 Actual</b>	<b>FY 11/12 Adopted</b>	<b>FY 12/13 Adopted</b>	<b>Change (\$)</b>	<b>Change (%)</b>
Personnel Expenditures	-	-	-	-	0.0%
Operating Expenditures	1,220,563	1,996,342	1,247,013	(749,329)	-57.5%
Capital Outlay	-	-	-	-	0.0%
<b>Total</b>	<b>1,220,563</b>	<b>1,996,342</b>	<b>1,247,013</b>	<b>(749,329)</b>	<b>-57.5%</b>

## Non-Departmental Budget

---

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
<b>Total Personnel</b>	-	-	-	-	0.0%
<b>Operating Expenses</b>					
Loan Payment - Rock Hill	-	126,632	134,117	7,485	5.9%
Loan Payment - 2011	-	471,000	490,000	19,000	4.0%
Loan Payment - 2011 B	-	82,000	83,000	1,000	1.2%
Bond Administration Fee	21,536	4,500	4,500	-	0.0%
Interest Expense	373,582	315,236	289,225	(26,011)	-8.3%
Depreciation Fund	-	800,000	71,946	(728,054)	-91.0%
Depreciation Expense	796,558	-	-	-	0.0%
O&M Maintenance	-	169,580	100,000	(69,580)	-41.0%
Lease Purchase Payment	-	27,394	42,381	14,987	54.7%
Other Insurance Expense	-	-	31,844	31,844	100.0%
Other - Transfers Out	28,887	-	-	-	0.0%
<b>Total Operating</b>	<b>1,220,563</b>	<b>1,996,342</b>	<b>1,247,013</b>	<b>(749,329)</b>	<b>-37.5%</b>
<b>Capital Outlay</b>					
<b>Total Capital Outlay</b>	-	-	-	-	0.0%
<b>Non-Departmental Total</b>	<b>1,220,563</b>	<b>1,996,342</b>	<b>1,247,013</b>	<b>(749,329)</b>	<b>-57.5%</b>

[This page intentionally left blank.]

# Capital Projects Fund

Fiscal Year 2012/13



FORT MILL

# Capital Projects Fund Revenue Summary

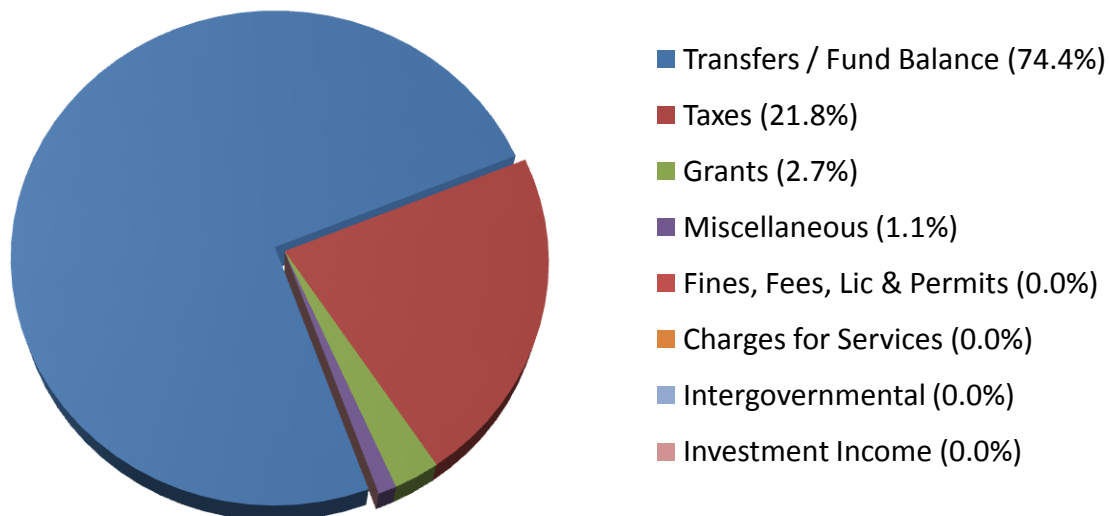
## Budget Highlights

The total capital projects fund budget for FY 12/13 will be \$918,459. This is a net increase of \$598,459, or 187.0%, from FY 11/12. Nearly three-quarters of all revenue in this year's capital projects fund budget will come from fund balance appropriations. Revenues from the town's hospitality tax, a 2% tax on prepared meals and drinks, will generate 21.8% of revenue. Hospitality tax collections are projected to grow by \$40,000, or 25.0%, over the previous year due to a number of new restaurants opening in the town limits. A \$25,000 tourism promotion grant from York County and \$10,000 from the sale of mausoleum spaces will contribute 2.7% and 1.1% of total revenues, respectively. No revenues are expected to be generated from fines, fees, licenses and permits; charges for services; intergovernmental; or investment income.

## Revenue Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Taxes	199,541	160,000	200,000	40,000	25.0%
Fines, Fees, Lic & Permits	-	-	-	-	0.0%
Charges for Services	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	0.0%
Miscellaneous	38,354	160,000	10,000	(150,000)	-93.8%
Investment Income	836	-	-	-	0.0%
Grants	-	-	25,000	25,000	100.0%
Transfers / Fund Balance	665,000	-	683,459	683,459	100.0%
<b>Total Revenues</b>	<b>903,731</b>	<b>320,000</b>	<b>918,459</b>	<b>598,459</b>	<b>187.0 %</b>

## FY 12/13 Capital Projects Revenue Summary



## Capital Projects Fund Revenue Details

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
<b>Taxes</b>					
Hospitality Tax Collections	199,541	160,000	200,000	40,000	25.0%
<b>Total Taxes</b>	<b>199,541</b>	<b>160,000</b>	<b>200,000</b>	<b>40,000</b>	<b>25.0%</b>
<b>Fines, Fees, Lic. &amp; Permits</b>					
<b>Total Fines, Fees, Lic &amp; Permits</b>	-	-	-	-	0.0%
<b>Charges for Services</b>					
<b>Total Charges for Services</b>	-	-	-	-	0.0%
<b>Intergovernmental</b>					
State Parks & Recreation Funding	-	-	-	-	0.0%
York County Parks & Rec. Funding	-	-	-	-	0.0%
<b>Total Intergovernmental</b>	-	-	-	-	0.0%
<b>Miscellaneous</b>					
Sale of Mausoleum Spaces	28,250	10,000	10,000	-	0.0%
Medical Insurance Reimbursement	-	150,000	-	(150,000)	-100.0%
Miscellaneous Income	10,104	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>38,354</b>	<b>160,000</b>	<b>10,000</b>	<b>(150,000)</b>	<b>-93.8%</b>
<b>Investment Income</b>					
Interest Income	836	-	-	-	0.0%
<b>Total Investment Income</b>	<b>836</b>	-	-	-	0.0%
<b>Grants</b>					
York County HTAX Grant	-	-	25,000	25,000	100.0%
<b>Total Grants</b>	-	-	<b>25,000</b>	<b>25,000</b>	<b>100.0%</b>
<b>Transfers / Fund Balance Approp.</b>					
Approp. from Fund Balance	-	-	407,000	407,000	100.0%
Approp. from HTAX Fund Balance	-	-	276,459	276,459	100.0%
Transfers In	665,000	-	-	-	0.0%
<b>Total Transfers</b>	<b>665,000</b>	-	<b>683,459</b>	<b>683,459</b>	<b>100.0%</b>
<b>Total Revenues</b>	<b>903,731</b>	<b>320,000</b>	<b>918,459</b>	<b>598,459</b>	<b>187.0 %</b>



# Capital Projects Fund Expenditure Summary

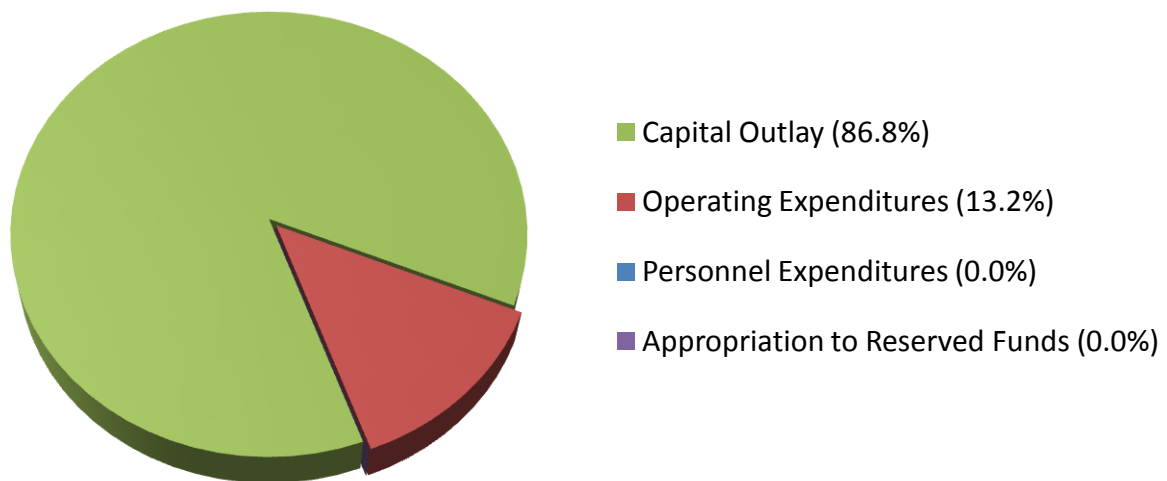
## Budget Highlights

Total expenditures in the FY 12/13 capital projects fund budget are in balance with the projected revenues of \$918,459. This represents an increase of \$598,459, or 187.0%, from FY 11/12 levels. More than 86% of all expenditures will be dedicated for capital improvements, including enhancements to Doby's Bridge Park, replacement of the Banks Street Gym roof, sidewalk installation and repairs, wayfinder signage, and utility buildings for the Public Works and Fire Departments. Operating expenditures will account for 13.2% of the total capital projects fund budget. Operating expenses will include a \$25,000 donation to the Fort Mill History Museum, as well as a \$96,459 transfer from the hospitality tax fund to the general fund to support advertising and promotion of the South Carolina Strawberry Festival, and to offset the cost of a new Event & Media Coordinator position in the Administration Department. No personnel expenditures have been budgeted in the FY 12/13 capital projects fund budget.

## Expenditure Summary

	FY 10/11 Actual	FY 11/12 Adopted	FY 12/13 Adopted	Change (\$)	Change (%)
Personnel Expenditures	-	-	-	-	0.0%
Operating Expenditures	19,683	30,000	121,459	91,459	304.9%
Capital Outlay	749,310	215,000	797,000	582,000	270.7%
Appropriation to Reserved Funds	-	75,000	-	(75,000)	-100.0%
<b>Total</b>	<b>768,993</b>	<b>320,000</b>	<b>918,459</b>	<b>598,459</b>	<b>187.0%</b>

## FY 12/13 Capital Projects Expenditure Summary



## Capital Projects Fund Expenditure Details

---

Hospitality Tax Expenditures	
<b>Project Name</b>	Transfer to General Fund
<b>Project Description</b>	Funds will be transferred to the General Fund to offset Strawberry Festival Advertising (\$50,000), Strawberry Festival Security (\$14,000) and half of the cost of a new Event & Media Coordinator position (\$32,459).
<b>FY 12/13 Project Budget</b>	\$96,459 (Operating)
<b>Financial Impact</b>	Strawberry Festival expenses will include one-time expenditures related to the 2013 event. The Event & Media Coordinator position will be a recurring expense in future budget years.
<b>Project Name</b>	Fort Mill History Museum Donation
<b>Project Description</b>	These funds will be used for a one-time contribution to the Fort Mill History Museum. The payment to FMHM will be contingent upon a memorandum of agreement. Funds may only be used for advertising and promotions, as well as non-fixture capital items.
<b>FY 12/13 Project Budget</b>	\$25,000 (Operating)
<b>Financial Impact</b>	This is a one-time appropriation. Future appropriations will be at council's discretion.
<b>Project Name</b>	Wayfinder Signage
<b>Project Description</b>	These funds will be used to design and install wayfinder signs at various locations around the Town of Fort Mill.
<b>FY 12/13 Project Budget</b>	\$30,000 (Capital)
<b>Financial Impact</b>	There is a minimal financial impact associated with this item for upkeep and maintenance of new signs in future budget years.
<b>Project Name</b>	Doby's Bridge Park Enhancements
<b>Project Description</b>	Funds will be used to provide additional tourism-related enhancements to the Doby's Bridge Park expansion project.
<b>FY 12/13 Project Budget</b>	\$350,000 (Capital)
<b>Financial Impact</b>	There is a minimal financial impact associated with this item for upkeep and maintenance of enhancement projects in future budget years.

## Capital Projects Fund Expenditure Details (Continued)

Capital Projects Expenditures	
<b>Project Name</b>	Banks Street Gym Roof Replacement
<b>Project Description</b>	Funds will be used to replace the roof at Banks Street Gym. The existing roof is in poor condition, resulting in frequent leaks and other damage inside the facility.
<b>FY 12/13 Project Budget</b>	\$120,000 (Capital)
<b>Financial Impact</b>	This project will reduce maintenance and repair costs related to water penetration in future budget years.
<b>Project Name</b>	Sidewalk Projects
<b>Project Description</b>	Funds will be used to construct and/or repair new and existing sidewalks. Sidewalk locations will be determined by the town council during the fiscal year.
<b>FY 12/13 Project Budget</b>	\$100,000 (Capital)
<b>Financial Impact</b>	There is a minimal financial impact associated with this item for upkeep and maintenance of sidewalk areas in future budget years. New sidewalks have the potential to result in increased liability costs for injury and other damages.
<b>Project Name</b>	Fire Department Storage Building
<b>Project Description</b>	Funds will be used to construct a storage building at the Fire Department. The building will be used to store materials and equipment, freeing up space within the fire station.
<b>FY 12/13 Project Budget</b>	\$50,000 (Capital)
<b>Financial Impact</b>	There is a minimal financial impact associated with this item for upkeep and maintenance of the building in future budget years.
<b>Project Name</b>	Public Works Department Utility Shed
<b>Project Description</b>	Funds will be used to construct a utility shed at the Public Works Garage. The shed will be used to protect vehicles and other equipment from the elements when not in use.
<b>FY 12/13 Project Budget</b>	\$50,000 (Capital)
<b>Financial Impact</b>	There is a minimal financial impact associated with this item for upkeep and maintenance of the building in future budget years. Protecting vehicles and equipment will reduce wear and tear.

## Capital Projects Fund Expenditure Details (Continued)

---

Capital Projects Expenditures (Continued)	
<b>Project Name</b>	Undesignated Funds
<b>Project Description</b>	These funds will be left as “undesignated” within the FY 2012/13 capital projects fund budget and will be available for use during the fiscal year for projects approved by the town council.
<b>FY 12/13 Project Budget</b>	\$97,000 (Capital)
<b>Financial Impact</b>	To be determined based on project selection.
<hr/>	
<b>TOTAL CAPITAL PROJECTS FUND EXPENDITURES</b>	<b>\$918,459</b>

[This page intentionally left blank.]

# Budget Ordinance

**Fiscal Year 2012/13**



STATE OF SOUTH CAROLINA  
TOWN COUNCIL FOR THE TOWN OF FORT MILL  
ORDINANCE NO. 2012-07

AN ORDINANCE TO ADOPT THE BUDGET FOR THE TOWN OF FORT MILL, SOUTH CAROLINA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013

WHEREAS, Section 5-7-260(3) of the South Carolina Code and Section 2-61 of the Code of Ordinances for the Town of Fort Mill require that the municipal council adopt, by ordinance, a budget pursuant to public notice; and

WHEREAS, pursuant to Section 6-1-320 of the South Carolina Code, a public hearing was advertised and held at a regular meeting of the Fort Mill Town Council at 7:00 p.m. on Monday, September 10, 2012, in Fort Mill Town Council Chambers, with public input duly noted; and

WHEREAS, the proposed budget has been found to be in balance with estimated revenues equal to estimated expenditures for the General Fund, Gross Revenue Fund, and Capital Projects Fund;

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Town of Fort Mill, in Council duly assembled and by the authority of the same that:

SECTION I. The proposed budget, with proposed estimated revenue for payment thereof, as prepared and as contained in and shown by an archived copy on file in the office of the Town Clerk, and available for public inspection, which copy is incorporated herein by reference, is hereby adopted and made a part hereof. The budget as shown therein is balanced as to receipts and disbursements in the total sum of \$16,447,636.00. The same shall constitute the official annual budget of the Town of Fort Mill for Fiscal Year 2012-13.

SECTION II. To facilitate operations, there shall be established and maintained a General Fund, a Gross Revenue Fund, a Capital Projects Fund, and other appropriate funds, in such amounts as are provided for in the budget aforesaid, as hereby adopted or as hereafter modified pursuant to law.

SECTION III. To achieve the goals of the budget, the Town Manager is hereby authorized to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, that no such transfer shall (a) be made from one fund to another fund established pursuant to Section 2 above, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the Town Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by the Town Council.

SECTION IV. Funds obtained from any sources may be used for any of the appropriations named in said budget; however, this provision shall not apply to funds that are specifically restricted by this ordinance, the Code of Ordinances for the Town of Fort Mill, or the South

Carolina Code of Laws. Funds appropriated or created by the budget in excess of estimated amounts may be administered by Council by resolution.

SECTION V. The Fiscal Year 2012-13 budget includes a transfer in the amount of \$96,459.00 from the Hospitality Tax Fund to the General Fund. The expenditure of these funds within the General Fund budget shall be restricted to “tourism related expenditures” as defined by Section 6-1-730 of the South Carolina Code of Laws.

SECTION VI. Pursuant to Proviso 86.8(B) of the 2012-13 South Carolina Appropriations Act, any entity receiving an appropriation from the Town of Fort Mill as part of the Fiscal Year 2012-13 budget shall be required to provide a detailed description of the purposes for which the money was used. This report shall be submitted to the Town Manager on or before September 30, 2013.

SECTION VII. Pursuant to Proviso 89.129 of the 2012-13 South Carolina Appropriations Act, the Town shall not use any taxpayer funds received from the South Carolina Local Government Fund during Fiscal Year 2012-13 to compensate employees for lobbying activities engaged in on behalf of the Town of Fort Mill.

SECTION VIII. The Town of Fort Mill’s annual “Millage Rate Increase Limitation” for Fiscal Year 2012-13, as calculated by the South Carolina Office of Research and Statistics of the State Budget and Control Board, shall be 4.74%, of which 0.00% will be used in Fiscal Year 2012-13. In accordance with Section 6-1-320 of the South Carolina Code of Laws, this amount, combined with any unused, or “banked” increases from Fiscal Years 2010-11 and 2011-12, shall be reserved and made available for use in Fiscal Year 2013-14, at the discretion of the Town Council.

Fiscal Year	Prior Year Millage	CPI Factor	Population Growth	Millage Cap (CPI+Population)	Millage Bank Used	Millage Bank Balance
FY 2008-09	81	2.85%	7.23%	10.08%	0.00%	10.08%
FY 2009-10	81	3.84%	6.96%	10.80%	-6.17%	14.71%
FY 2010-11	86	0.00%	4.13%	4.13%	0.00%	18.84%
FY 2011-12	86	1.64%	1.03%	2.67%	0.00%	11.43%
FY 2012-13	86	3.16%	1.58%	4.74%	0.00%	11.54%

SECTION IX. Pursuant to the Code of Ordinances and Zoning Ordinance for the Town of Fort Mill, the fee schedule for Fiscal Year 2012-13 is hereby established as outlined in “Appendix A.”

SECTION X. Severability. If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, the validity of the remaining sections, subsections, paragraphs, clauses, or provisions shall not be affected thereby.

SECTION XI. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

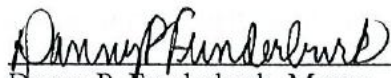


SECTION XII. Effective Date. This ordinance shall take effect and be in force on and after October 1, 2012.

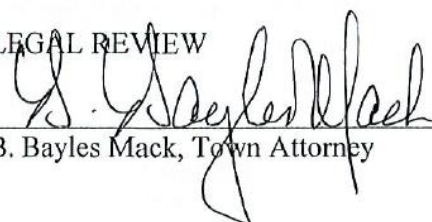
**SIGNED AND SEALED** this 24<sup>th</sup> day of September, 2012, having been duly adopted by the Town Council for the Town of Fort Mill on the 24<sup>th</sup> day of September, 2012.

First Reading: September 10, 2012  
Public Hearing: September 10, 2012  
Second Reading: September 24, 2012

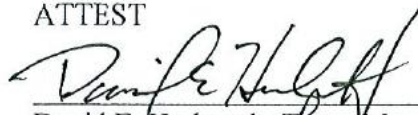
TOWN OF FORT MILL

  
\_\_\_\_\_  
Danny P. Funderburk, Mayor

LEGAL REVIEW

  
\_\_\_\_\_  
B. Bayles Mack, Town Attorney

ATTEST

  
\_\_\_\_\_  
David E. Hudspeth, Town Manager

**APPENDIX A.  
TO BUDGET ORDINANCE  
“FEE SCHEDULE”**

## **CHAPTER 4. ANIMAL CONTROL**

Sec. 4-31 (Adoption of York County Animal and Rabies Control Regulations) & Sec. 4-32 (Administration and Enforcement) of the Code of Ordinances for the Town of Fort Mill delegate authority for Animal Control Services to York County.

Sec. 55.34 of the York County Code of Ordinances establishes the following fee schedule for Animal Control services:

Adoption Fee (All Animals)	\$77.00
Impound Fee 1 <sup>st</sup> Occurrence	\$75.00
Impound Fee 2 <sup>nd</sup> Occurrence	\$125.00
Impound Fee 3 <sup>rd</sup> Occurrence	\$150.00
Each Additional Occurrence	\$150.00
Board Fee	\$9.00 per day
Microchip	\$5.00
Rabies Vaccination	\$6.00

As the provider of Animal Control services in the Town of Fort Mill, any fees incurred shall be paid to York County.

**NOTE: These fees are current as of October 1, 2012. The fee schedule is subject to change, and may be amended at any time by York County Council.**

## **CHAPTER 6. BUILDING & CODES**

### **Building & Sign Permit Fees**

<b>Total Valuation*</b>	<b>Permit Fee Amount</b>	
\$1,000 and Under	\$25.00	
\$1,001 to \$50,000	\$25.00 for the first \$1,000	Plus \$6.00 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$319.00 for the first \$50,000	Plus \$5.00 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000	\$569.00 for the first \$100,000	Plus \$4.00 for each additional \$1,000 or fraction thereof
\$500,000 and greater	\$2,169.00 for the first \$500,000	Plus \$3.00 for each additional \$1,000 or fraction thereof

\* The valuation of any proposed construction will be based on the greater of the following: the contract price indicated on the permit application or the value calculated using the most recent "Square Foot Construction Cost Table," as published by the International Code Council

\*\* Post Facto Permits: Where work for which a permit is required is commenced prior to obtaining the required permit, the building permit fees shall be doubled.

### **Inspection / Re-inspection Fees**

<b>Inspection Type</b>	<b>Fee Amount (Residential)</b>	<b>Fee Amount (Commercial)</b>
1 <sup>st</sup> Inspection	Included in Building Permit Fee	
1 <sup>st</sup> Re-inspection	\$15.00	\$30.00
2 <sup>nd</sup> Re-inspection	\$20.00	\$40.00
3 <sup>rd</sup> Re-inspection	\$30.00	\$60.00
Re-inspection of Building Final	\$50.00	\$100.00
Safety Inspection (No Permit)	\$15.00	

### **Building Plan Review Fees**

<b>Building Type</b>	<b>Fee Amount</b>
Residential Building Plan Review	50% of Building Permit Fee Amount (25% if identical to a previously approved plan)
Commercial Building Plan Review	50% of Building Permit Fee Amount

### **Additional Building Fees**

<b>Service</b>	<b>Fee Amount</b>
Temporary Sign Permit	\$15.00
Building Moving Permit	\$100.00 plus cost of police escort, if required
Demolition Permit (Residential)	\$50.00
Demolition Permit (Commercial)	\$150.00
Demolition Permit (Access./Partial Structure)	\$25.00
Appeal to Building Code Board of Appeals	\$100.00
Grading/Clearing Verification Fee	\$10.00 (After Land Disturbance Permit)

## **CHAPTER 8. BUSINESS LICENSES**

### **Business License Rates**

<b>Rate Class</b>	<b>Minimum Fee (Up to \$2,000 in Gross Revenue)</b>	<b>Rate Per Additional \$1,000 in Revenue over \$2,000 (or fraction thereof)</b>
1	\$25.00	\$1.00
2	\$30.00	\$1.05
3	\$35.00	\$1.10
4	\$40.00	\$1.15
5	\$45.00	\$1.20
6	\$50.00	\$1.25
7	\$55.00	\$1.30
8.1	\$35.00	\$1.10
8.1A	\$70.00	\$2.20
8.2	\$235.00 (Statute)	N/A
8.3	MASC Telecomm.	N/A
8.4	\$60.00	\$1.75
8.5	\$25.00	\$1.00
8.6	\$150.00	\$1.75
8.6A	\$5.00	\$1.75
8.7	MASC Insurance	N/A
8.8A	\$12.50 + 12.50/machine	N/A
8.8B	\$70.00	\$2.10
8.8C	\$12.50 + \$180.00/machine	N/A
8.9	\$150.00	\$1.75
8.10	\$60.00 + \$5.00/table	\$1.35

### **Non-Resident Rates**

Unless otherwise specifically provided, all minimum fees and rates shall be doubled for non-residents and itinerants having no fixed principal place of business within the municipality.

### **Declining Rates**

<b>Gross Income in \$ Millions</b>	<b>Percent of Class Rate for Each Additional 1,000</b>
0-1	100%
1-2	90%
2-3	80%
3-4	70%
4-5	60%
Over 5	50%

### **Contractor Decals**

Decals shall be required for each contractor vehicle conducting business in the Town of Fort Mill. The first decal will be included in the business license fee. Additional decals may be purchased for \$2.00 ea.

## **CHAPTER 8. BUSINESS LICENSES (Continued)**

### **Duplicate Licenses**

Duplicate copies of business licenses may be obtained from the Business Office at a cost of \$5.00.

## **CHAPTER 10. CEMETERIES**

### **Lots, Crypts and Niches**

<b>Building Type</b>	<b>Cost</b>
Cemetery Lots	None Currently Available
Mausoleum Crypt	Front: \$3,500.00 to \$5,000.00 (Based on Location) Rear: \$3,000.00 to \$4,500.00 (Based on Location)
Mausoleum Niche	Sides: \$1,500.00 to \$2,500.00 (Based on Location)

### **Cemetery Interment Services**

<b>Service</b>	<b>Standard Rate</b>	<b>After Hours Rate</b>	<b>Holiday Rate</b>
Standard Interment	\$750.00	\$1,125.00	\$1,500.00
Baby Interment (Up to 90 days)	\$300.00	\$450.00	\$600.00
Cremation Ground Interment	\$300.00	\$450.00	\$600.00

### **Mausoleum Entombment Services\***

<b>Service</b>	<b>Standard Rate</b>	<b>After Hours Rate</b>	<b>Holiday Rate</b>
Crypt Entombment	\$750.00	\$1,125.00	\$1,500.00
Niche Entombment	\$500.00	\$750.00	\$1,000.00

\* Mausoleum entombment fees include brass name plate, vase, and engraving.

**Standard Rate:** Applies to burials and entombments which are completed *before* 4:00 pm on regular business days (Monday through Friday).

**After Hours Rate:** Applies to burials and entombments which are completed *after* 4:00 pm on regular business days, as well as on Saturdays and Sundays.

**Holiday Rate:** Applies to burials and entombments which take place on official town holidays.

**No internments or entombments will be performed on Easter, Thanksgiving Day, or Christmas Day.**

## **CHAPTER 16. STORMWATER**

### **Land Disturbance Permits**

<b>Service</b>	<b>Fee Amount</b>
Land Disturbance Permit / Plan Review Fee (For sites disturbing up to two acres)	\$200.00
Land Disturbance Permit / Plan Review Fee (For sites disturbing over two acres)	\$200.00 for the first two acres PLUS \$200.00 for each additional acre or fraction thereof
Land Disturbance Permit / Resubmission Fee	\$200.00 or 2% of Permit Fee (Whichever is greater)
NPDES Permit (Payable to SCDHEC)	\$125.00 (Include with Application)

### **Appeals**

<b>Service</b>	<b>Fee Amount</b>
Application for Appeal to Storm Water Advisory Committee	50% of Plan Review Fee



## **CHAPTER 26. PARKS AND RECREATION**

### **Park & Facility Rental Fees**

<b>Facility Name</b>	<b>Rental Fee Amount</b>
Spratt Building	<u>York County Resident</u> : \$120.00 for the first 2 hours, \$35 per additional hour or fraction thereof <u>Non York County Resident</u> : \$220.00 for the first 2 hours, \$35 per additional hour or fraction thereof
Calhoun Street Park Soccer Field	<u>Daily Rental</u> : \$250.00 per field, per day <u>Quarterly Rental</u> : \$300 per field (3 months, 1 day/week, 1.5 hours/day)
Doby's Bridge Park Baseball Field	<u>Daily Rental</u> : \$250.00 per field, per day <u>Quarterly Rental</u> : \$300 per field (3 months, 1 day/week, 1.5 hours/day)
Harris Street Park Baseball Field	<u>Daily Rental</u> : \$250.00 per field, per day <u>Quarterly Rental</u> : \$300 per field (3 months, 1 day/week, 1.5 hours/day)
Leroy Springs Complex Baseball & Soccer Fields	<u>Daily Rental</u> : \$250.00 per field, per day <u>Quarterly Rental</u> : \$300 per field (3 months, 1 day/week, 1.5 hours/day)
Banks Street Gym	\$35.00 per hour
Harris Street Park Shelter/Gazebo	\$20.00 for the first 2 hours, \$10 per additional hour or fraction thereof
Steele Street Park Shelter	\$20.00 for the first 2 hours, \$10 per additional hour or fraction thereof

\*Cancellation Fee: 20% (Minimum \$10.00) if reservation is cancelled at least 15 days in advance.

### **Athletics Registration**

<b>Program</b>	<b>Age Group</b>	<b>Member Fee</b>	<b>Non-Member Fee</b>
Baseball	7 to 12	\$65.00	\$95.00
Basketball (Instructional)	5 to 6	\$45.00	\$65.00
Basketball	7 to 18	\$65.00	\$95.00
Cheerleading	6 to 12	\$65.00	\$95.00
Football (Flag)	5 to 6	\$45.00	\$65.00
Football (Tackle)	7 to 12	\$65.00	\$95.00
Soccer (Instructional)	4 to 5	\$45.00	\$65.00
Soccer	6 to 15	\$65.00	\$95.00
Softball (Girls Fast Pitch)	9 to 12	\$65.00	\$95.00
T-Ball	5 to 6	\$45.00	\$65.00
Volleyball	9 to 14	\$65.00	\$95.00
Wrestling	6 to 12	\$65.00	\$95.00
Softball (Adult Slow Pitch)	Adult	\$425 / team	

\*Cancellation Fee: \$10.00 if registration is cancelled before the program season begins.

## **CHAPTER 28. SOLID WASTE**

### **Monthly Garbage & Recycling Fees**

<b>Service</b>	<b>Fee Amount</b>
Residential Curbside Garbage & Recycling Pickup	\$12.50 per container / month
Residential Backyard Service	\$50.00 per container / month *

\* No charge for residential backyard pickup service for qualified elderly or disabled residents.

### **Additional Fees / Charges**

<b>Service</b>	<b>Fee Amount</b>
New Account Activation Fee	\$25.00 *
New Account Deposit	<u>Deposit is Based on Results of Credit Check *</u> Low Risk (Green): No Deposit Required Medium Risk (Yellow): \$25.00 High Risk (Red): \$50.00
Late Payment Fee	10% of Current Charges Due
Non-Payment Administrative Fee	\$30.00
Returned Check Fee	\$25.00
New / Replacement Rollout Container	\$75.00 per container **

\* The activation fee and deposit shall be waived for garbage service if the customer is also establishing new water and/or sewer service.

\*\* The town shall replace rollout containers at no charge if the container was damaged by a town vehicle, personnel and/or equipment. The Town Manager may waive the fee for a New Rollout Container when an existing residence establishes service following a voluntary annexation into the town limits.

## **CHAPTER 30. STREETS**

### **Permit Fees for Driveways and Curb Cuts**

<b>Type</b>	<b>Fee Amount</b>
Driveway Permit (Up to 100 linear feet)	\$25.00 Base Permit Fee per Driveway
Driveway Permit (Over 100 linear feet)	\$25.00 Base Permit Fee per Driveway PLUS \$0.50 for each additional linear foot over 100

## **CHAPTER 32. SUBDIVISIONS**

### **Subdivision Review Fees**

<b>Service</b>	<b>Fee Amount</b>
Sketch Plan Review	\$150.00
Preliminary Plat Review	\$400.00 base fee plus \$20.00 per lot
Preliminary Plat Revision	Minor (Administrative): \$200.00 Major (Planning Commission): \$200.00 base fee plus \$10.00 per lot
Final Plat Review	\$200.00 base fee plus \$20.00 per lot
Final Plat Revision	\$100.00 base fee plus \$10.00 per lot
Administrative Review / Exemption	\$10.00 per lot

## **CHAPTER 36. UTILITIES**

### **Water & Sewer Capacity/Connection Fees**

Meter Size	ERU Factor	Connection Fees		
		Water	Sewer	Total
¾ inch	1.0	\$2,420	\$3,000	\$5,420
1 inch	2.5	\$6,050	\$7,500	\$13,550
1-½ inch	5.0	\$12,100	\$15,000	\$27,100
2 inch	8.0	\$19,360	\$24,000	\$43,360
3 inch	16.0	\$38,720	\$48,000	\$86,720
4 inch	25.0	\$60,500	\$75,000	\$135,500
6 inch	50.0	\$121,000	\$150,000	\$271,000
8 inch	80.0	\$193,600	\$240,000	\$433,600
10 inch	126.0	\$304,920	\$378,000	\$682,920

### **Additional Water & Sewer Fees / Charges**

Service	Fee Amount
New Account Activation Fee	\$25.00
New Account Deposit	<u>Deposit is Based on Results of Credit Check</u> Low Risk (Green): No Deposit Required Medium Risk (Yellow): \$100.00 High Risk (Red): \$200.00
Late Payment Fee	10% of Current Charges Due
Non-Payment Administrative Fee	\$30.00
Returned Check Fee	\$25.00
Irrigation Meter Installation	\$300.00
Meter Set Fee	Cost + 10%
Meter Tap Fee	Cost + 10%
Cost to Purchase a Meter	Cost + 10%
Meter Inspection / Testing Fee	\$40.00 per hour

## **CHAPTER 36. UTILITIES (Continued)**

### **Inside (Resident) Water Rates**

#### **Residential Meter – Inside Rate**

		Base Rate	Volumetric Rate (Cost per 1,000 gallons)		
Meter Size	ERU Factor	Base	0-10,000 gal	10,001-20,000 gal	20,001+ gal
¾ inch	1.0	\$7.97	\$3.38	\$5.07	\$6.76
1 inch	1.875	\$14.94	\$3.38	\$5.07	\$6.76
1-½ inch	3.75	\$29.89	\$3.38	\$5.07	\$6.76
2 inch	6.0	\$47.82	\$3.38	\$5.07	\$6.76

#### **Commercial Meter – Inside Rate**

		Base Rate	Volumetric Rate (Cost per 1,000 gallons)
Meter Size	ERU Factor	Base	Volumetric (No Tiers)
¾ inch	1.0	\$7.97	\$3.38
1 inch	1.875	\$14.94	\$3.38
1-½ inch	3.75	\$29.89	\$3.38
2 inch	6.0	\$47.82	\$3.38
3 inch	12.0	\$95.64	\$3.38
4 inch	18.75	\$149.44	\$3.38
6 inch	37.5	\$298.88	\$3.38
8 inch	60.0	\$478.20	\$3.38
10 inch	94.5	\$753.17	\$3.38

#### **Irrigation Meter (Residential & Commercial) - Inside Rate**

		Base Rate	Volumetric Rate (Cost per 1,000 gallons)	
Meter Size	ERU Factor	Base	0-10,000 gal	10,001+ gal
¾ inch	1.0	\$7.97	\$5.07	\$6.76
1 inch	1.875	\$14.94	\$5.07	\$6.76
1-½ inch	3.75	\$29.89	\$5.07	\$6.76
2 inch	6.0	\$47.82	\$5.07	\$6.76
3 inch	12.0	\$95.64	\$5.07	\$6.76
4 inch	18.75	\$149.44	\$5.07	\$6.76
6 inch	37.5	\$298.88	\$5.07	\$6.76
8 inch	60.0	\$478.20	\$5.07	\$6.76
10 inch	94.5	\$753.17	\$5.07	\$6.76

## **CHAPTER 36. UTILITIES (Continued)**

### **Outside (Non-Resident) Water Rates**

#### **Residential Meter – Outside Rate**

		Base Rate	Volumetric Rate (Cost per 1,000 gallons)		
Meter Size	ERU Factor	Base	0-10,000 gal	10,001-20,000 gal	20,001+ gal
¾ inch	1.0	\$15.94	\$6.76	\$10.14	\$13.52
1 inch	1.875	\$29.88	\$6.76	\$10.14	\$13.52
1-½ inch	3.75	\$59.78	\$6.76	\$10.14	\$13.52
2 inch	6.0	\$95.64	\$6.76	\$10.14	\$13.52

#### **Commercial Meter – Outside Rate**

		Base Rate	Volumetric Rate (Cost per 1,000 gallons)
Meter Size	ERU Factor	Base	Volumetric (No Tiers)
¾ inch	1.0	\$15.94	\$6.76
1 inch	1.875	\$29.88	\$6.76
1-½ inch	3.75	\$59.78	\$6.76
2 inch	6.0	\$95.64	\$6.76
3 inch	12.0	\$191.28	\$6.76
4 inch	18.75	\$298.88	\$6.76
6 inch	37.5	\$597.76	\$6.76
8 inch	60.0	\$956.40	\$6.76
10 inch	94.5	\$1,506.34	\$6.76

#### **Irrigation Meter (Residential & Commercial) - Outside Rate**

		Base Rate	Volumetric Rate (Cost per 1,000 gallons)	
Meter Size	ERU Factor	Base	0-10,000 gal	10,001+ gal
¾ inch	1.0	\$15.94	\$10.14	\$13.52
1 inch	1.875	\$29.88	\$10.14	\$13.52
1-½ inch	3.75	\$59.78	\$10.14	\$13.52
2 inch	6.0	\$95.64	\$10.14	\$13.52
3 inch	12.0	\$191.28	\$10.14	\$13.52
4 inch	18.75	\$298.88	\$10.14	\$13.52
6 inch	37.5	\$597.76	\$10.14	\$13.52
8 inch	60.0	\$956.40	\$10.14	\$13.52
10 inch	94.5	\$1,506.34	\$10.14	\$13.52

## **CHAPTER 36. UTILITIES (Continued)**

### **Wholesale Water Customer Rates**

#### **Wholesale Water Rates (Monthly)**

	<b>Base Rate</b>	<b>Volumetric Rate (Cost per 1,000 gallons)</b>
<b>Customer</b>	<b>Base</b>	<b>Volumetric (No Tiers)</b>
Riverview	---	\$2.75
Tega Cay	---	\$2.25
York County	---	Effective 10/1/12 – 8/31/13: \$1.90 Effective 9/1/13 – 9/30/13: \$2.75



## **CHAPTER 36. UTILITIES (Continued)**

### **Sewer Rates**

#### **Sewer Rates (Monthly)**

<b>Meter Size</b>	<b>ERU Factor</b>	<b>Inside Rate</b>		<b>Outside Rate</b>	
		<b>Base</b>	<b>Volumetric</b>	<b>Base</b>	<b>Volumetric</b>
¾ inch	1.0	\$12.50	\$4.32	\$25.00	\$8.64
1 inch	1.875	\$23.44	\$4.32	\$46.88	\$8.64
1-½ inch	3.75	\$46.88	\$4.32	\$93.76	\$8.64
2 inch	6.0	\$75.00	\$4.32	\$150.00	\$8.64
3 inch	12.0	\$150.00	\$4.32	\$300.00	\$8.64
4 inch	18.75	\$234.38	\$4.32	\$468.76	\$8.64
6 inch	37.5	\$468.75	\$4.32	\$937.50	\$8.64
8 inch	60.0	\$750.00	\$4.32	\$1,500.00	\$8.64
10 inch	94.5	\$1,181.25	\$4.32	\$2,362.50	\$8.64

## **ZONING ORDINANCE**

### **Rezoning / Map Amendment / MXU / PND**

<b>Service</b>	<b>Fee Amount</b>
Application for Variance	\$100.00
Application for Special Exception	\$100.00
Application for Administrative Zoning Appeal	\$100.00
Application for Certificate of Appropriateness	\$100.00
Application for Commercial Appearance Review	\$100.00
Application for Annexation	\$100.00
Application for Rezoning	\$150.00
PDD, PCD, MXU Development	\$1,000.00
Residential Zoning Compliance Permit (w/ Site Plan Review)	Single Family/Duplex: \$50.00 Multi-Family: \$300.00 Accessory Use: \$20.00 Fence: \$20.00 Residential Addition: \$20.00
Non-Residential Zoning Compliance Permit (w/ Site Plan Review)	\$300.00
Non-Residential Zoning Compliance Permit (Sign Review Only)	\$30.00
General Zoning Compliance Permit (w/o Site Plan Review)	\$20.00
Zoning Verification Letter	\$20.00

\*\* Post Facto Permits: In instances when work is commenced prior to obtaining the required zoning compliance permit, or when a new use is established prior to obtaining the required permit, the zoning compliance permit fees shall be doubled.

[END OF DOCUMENT]